

THE SECRETARY OF THE INTERIOR  
Washington

ORDER NO. 3300

SIGNATURE DATE: May 21, 2010

Subject: Establishment of the Office of Valuation Services

**Sec. 1 Purpose.** This Order authorizes the reorganization of the Department's real estate valuation functions within the Office of the Assistant Secretary – Policy, Management and Budget.

**Sec. 2 Authority.** This Order is issued in accordance with the authority provided by Section 2 of Reorganization Plan No. 3 of 1950 (64 Stat. 1262), as amended.

**Sec. 3 Establishment of the Office of Valuation Services.** The Appraisal Services Directorate in the National Business Center is hereby reorganized and established as the Office of Valuation Services (OVS) reporting to the Deputy Assistant Secretary – Technology, Information, and Business Services.

**Sec. 4 Responsibilities.**

a. The OVS is responsible for all real estate valuation functions of the Bureau of Land Management, Bureau of Reclamation, National Park Service, and U.S. Fish and Wildlife Service, including management, oversight, and policy for the Department of the Interior.

b. The OVS also has sole responsibility for contracting for valuation services for the Department's bureaus and offices.

**Sec. 5 Organization.** The OVS is headed by a Director. The Director is assisted by a Deputy Director, who is also the Department's Chief Appraiser. The office includes a headquarters office located in Washington, DC, four client service offices, and multiple field offices.

a. Client service offices are headed by a Supervisory Review Appraiser who reports to the Chief Appraiser.

b. Field offices report to client service offices and are located throughout the United States.

**Sec. 6 Appraisal Standards.** All real estate appraisals and appraisal reviews must be performed pursuant to the *Uniform Appraisal Standards for Federal Land Acquisitions* and the *Uniform Standards of Professional Appraisal Practice*, or other law or regulation, as determined by the Chief Appraiser, OVS.

Sec. 7 **Delegation.** The authority of the Assistant Secretary – Policy, Management and Budget is delegated through the Deputy Assistant Secretary – Technology, Information, and Business Services to the Director, OVS, to carry out all program, management, and real estate valuation functions. Technical valuation compliance and approval authority is delegated solely to the Chief Appraiser, OVS.

Sec. 8 **Implementation.** The Assistant Secretary – Policy, Management and Budget is responsible for ensuring implementation of this Order, including the appropriate transfer of personnel, funds, facilities, programs, records, and property. The reorganization will be implemented in two phases. The first phase will realign the current structure of the OVS in the Office of the Assistant Secretary – Policy, Management and Budget under the Deputy Assistant Secretary – Technology, Information, and Business Services. The second phase will implement the reorganization of the office including implementation of the Client Service Offices.

Sec. 9 **Expiration Date.** This Order is effective immediately. It will remain in effect until its provisions are converted to the Departmental Manual, or until it is amended, superseded, or revoked, whichever occurs first. In the absence of any of the foregoing actions, the provisions of this Order will terminate and be considered obsolete on June 1, 2011. The termination of this Order will not affect the organizational changes effected herein.

/s/ Ken Salazar  
Secretary of the Interior

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