

DEPARTMENTAL MANUAL



TRANSMITTAL SHEET

PART 900 DM 3	SUBJECT Emergency Management Program Policy, Management and Budget Office of Emergency Management	RELEASE NUMBER 5062
FOR FURTHER INFORMATION, CONTACT Office of Emergency Management		DATE 1/15/2021

EXPLANATION OF MATERIAL TRANSMITTED:

This Departmental Manual (DM) release updates Part 900, Chapter 3, Interior Operations Center and Information Management (IOC), for the Office of Emergency Management (OEM), Emergency Operations Division (EOD). Following lessons learned from multiple major disasters that occurred between 2001 and 2018, the Nation's and the Department of the Interior's (Department/Interior) emergency management programs have significantly matured and improved since the last version of this Chapter was published in 2006. As such, the Departmental policy is being revised to continue the Department's upward trend to be prepared for incidents of all types and sizes. Revisions to the Chapter were made primarily to align with the significant changes to Emergency Management law, Presidential policy, and Federal guidance.

Specifically, this Chapter:

- Sets forth policy for the OEM EOD to coordinate incident and event information management and operations within the Department, as well as among external partners, from the IOC.
- Supports senior leadership critical decision making through publication of the Secretary's Critical Information Requirements (CIR) and establishment of a Departmental Common Operating Picture that includes information regarding incidents that impact or have the potential to impact Departmental personnel, lands, facilities, infrastructure, or resources.
- Identifies the role responsibilities of the Secretary/Deputy Secretary for establishing and issuing the CIR.
- Details the Secretary's CIRs, including establishing immediate information reporting requirements for the OEM, through the IOC, to provide notification to the Secretary when a CIR reporting threshold is identified (see Appendix).

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Principal Deputy Assistant Secretary – Policy, Management and Budget

FILING INSTRUCTIONS:

Remove: 900 DM 3 (3 Sheets)

Insert: 900 DM 3 (9 Sheets)