



## DEPARTMENTAL MANUAL TRANSMITTAL SHEET

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4. For Further Information Contact: Jodi Vargas Jodi_Vargas@ios.doi.gov		5. Date:  03/11/2022
6. Explanation of Material Transmitted:  Departmental Manual Chapter 370 DM 711 was last revised in 2011. The revisions reflect organizational changes (e.g., Office of Human Capital (OHC) from Office of Human Resources (OHR)), updates and re-formats definitions, clarifies roles and responsibilities, and clarifies notification requirements and procedures related to negotiations and agency head review.		
7. Issuing Authority's Signature:*		
<div>ERIC WERWA</div> <div>Digitally signed by ERIC WERWA Date: 2022.03.11 14:08:09 -05'00'</div>		