

DEPARTMENTAL MANUAL



TRANSMITTAL SHEET

PART 348 DM 2	SUBJECT FINANCIAL MANAGEMENT Transportation Subsidy Benefit Program Bicycle Subsidy Benefit Program	RELEASE NUMBER 3986 -
FOR FURTHER INFORMATION, CONTACT Office of Facilities and Administrative Services		DATE MAR 11 2014

EXPLANATION OF MATERIAL TRANSMITTED:

This Departmental Manual Release 348 DM 2 is a new chapter that provides guidance for implementing the Department's Bicycle Subsidy Benefit Program. (The chapter is also supplemented by a Handbook.) The Bicycle Subsidy Program is authorized by the Federal Employees Clean Air Incentives Act, Pub. L. 103-172. The bicycle benefit meets statutory and Executive Order mandates, supports a strategy to reduce vehicular traffic congestion and air pollution in areas of the country where the Department has a large contingent of employees; and promotes health and wellness by encouraging employees to use non-motorized (pedaled) bicycles as their primary means of commuting to and from work. The Bicycle Subsidy Benefit Program provides financial assistance to employees for the purchase, repair, and/or maintenance of a non-motorized bicycle that the employee uses as a primary means of commuting to and from work.

Assistant Secretary – Policy, Management and Budget

FILING INSTRUCTIONS:

Remove:
None
(New)

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348 DM 2
(5 Sheets)