



THE SECRETARY OF THE INTERIOR
WASHINGTON

ORDER NO. 3363

Subject: Consolidation of the Office of Appraisal Services and the Office of Valuation Services into the Appraisal and Valuation Services Office

Sec. 1 Purpose. This Order establishes the Appraisal and Valuation Services Office (AVSO) in the Office of the Assistant Secretary – Policy, Management and Budget (PMB) and transfers all appraisal and valuation functions from the Office of Appraisal Services (OAS) (in the Office of the Special Trustee for American Indians) and the Office of Valuation Services (OVS) (in the Office of the Assistant Secretary – Policy, Management and Budget), to the AVSO. The AVSO is responsible for all real property appraisal and valuation services, as well as all mineral economic evaluations for the Department of the Interior (Department).

Sec. 2 Authority. This Order is issued in accordance with the authority provided by section 2 of Reorganization Plan No. 3 of 1950 (64 Stat. 1262), as amended.

Sec. 3 Background. In 2016, Congress directed the Secretary to ensure that appraisals and valuations of Indian trust property be administered by a single bureau, agency, or other administrative entity within the Department (Public Law No. 114-179 (June 22, 2016)). Additionally, in 2017, the President directed the Secretary to submit to the Director of the Office of Management and Budget a proposed plan to reorganize the Department, if appropriate, in order to improve the efficiency, effectiveness, and accountability of the Department (Executive Order 13781 of March 13, 2017). After engaging in consultation with Tribes and considering various options, the Department decided that the best way to meet these requirements is to consolidate OAS and OVS in PMB.

Sec. 4 Organization. The AVSO is headed by a Director, who reports to the Deputy Assistant Secretary – Technology, Information, and Business Services. The Director provides leadership, strategic direction, and overall program management for real estate appraisal and valuation functions. The Director is assisted by a Principal Deputy Director, an Associate Deputy Director, and a Business Services Division Manager, all of whom report to the Director.

a. The Principal Deputy Director has final authority for valuation policy and guidance for the Department and oversees four Deputy Directors:

- (1) Deputy Director for Federal Lands Valuation Division
- (2) Deputy Director for Indian Trust Property Valuation Division

(3) Deputy Director for Land Buy-Back Valuation Division

(4) Deputy Director for Minerals Evaluation

b. The Chief Appraiser leads the Technical Services Division and reports to the Principal Deputy Director. The Chief Appraiser is accountable to the Director for quality assurance and risk management.

c. The Associate Deputy Director is responsible for outreach to, and serves as the ombudsperson for, bureaus and offices with valuation service needs. The Associate Deputy Director is the approving official for AVSO for agreements with Indian Tribes pursuant to the Indian Self-Determination and Educational Assistance Act (ISDEAA), (25 U.S.C. 5301, *et seq*).

Sec. 5 **Qualifications and Requirements.**

a. The Principal Deputy Director and Chief Appraiser each must hold a General Appraisal Certification from a State licensing board and possess a qualified designation or accreditation.

b. All real property appraisals and appraisal reviews must be performed pursuant to the Uniform Standards of Professional Appraisal Practice, and, if appropriate for the assignment, the Uniform Appraisal Standards for Federal Land Acquisitions, or other law or regulation, as determined by the Chief Appraiser.

Sec. 6 **Delegations of Authority.**

a. The Director, AVSO is hereby delegated all program and administrative authority necessary to carry out the responsibilities of the AVSO. This authority may be further delegated within the AVSO.

b. The Principal Deputy Director, AVSO is hereby delegated authority for valuation policy and guidance for the Department. This authority may not be further delegated.

c. The Chief Appraiser, AVSO is hereby delegated authority to review and approve valuation products for the Department. This authority may be further delegated.

d. The AVSO has sole authority for contracting for appraisal and valuation services on behalf of the Department.

Sec. 7 Implementation. The Assistant Secretary – Policy, Management and Budget is responsible for ensuring implementation of this Order, including the appropriate transfer of personnel, funds, programs, records, and property, as follows:

(1) The Director, AVSO is responsible for updating the appropriate Departmental Manual chapters to reflect the provisions of this Order by September 30, 2018.

(2) The Office of the Special Trustee for American Indians is responsible for existing agreements, or portions thereof, with Indian Tribes pursuant to the Indian Self-Determination and Educational Assistance Act (ISDEAA) (25 U.S.C. 5301, *et seq.*), that pertain to any Indian lands valuation and appraisal functions through September 30, 2018, after which the responsibility will transition to AVSO.

Sec. 8 Expiration Date. This Order is effective immediately and will remain in effect until its provisions are converted to the Departmental Manual or until it is amended, superseded or revoked, whichever occurs first. In the absence of any of the foregoing actions, the provisions of the Order will terminate and be considered obsolete on December 30, 2018. The termination of this Order will not affect the organizational changes effected herein.



Secretary of the Interior

Date: MAR 19 2018