

# DEPARTMENTAL MANUAL



# TRANSMITTAL SHEET

PART  307 DM 1	SUBJECT  Departmental Management Department Management Committee Management Improvement Team	RELEASE NUMBER  5025
FOR FURTHER INFORMATION, CONTACT  Office of the Assistant Secretary – Policy, Management and Budget		DATE  09/29/20

## EXPLANATION OF MATERIAL TRANSMITTED:

This Departmental Manual (DM) release updates Part 307, Chapter 1, Management Improvement Team (MIT). This Chapter provides the policy and charter for the MIT. The purpose of the MIT is to improve the transparency, efficiency, and accountability of the Department of the Interior's management and operations. The MIT provides a Departmental forum for initiating, discussing, recommending, planning, prioritizing, and implementing the President's and the Secretary's management and administrative agenda and policies.

The revisions to 307 DM 1 include:

- Changing the name from Management Initiatives Team to Management Improvement Team; and
- Updating the MIT's membership, functions, and voting responsibilities.

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SCOTT CAMERON  
Date: 2020.09.29  
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Acting Assistant Secretary – Policy, Management and Budget

## FILING INSTRUCTIONS:

Remove:

307 DM 1 (6 Sheets)

Insert:

307 DM 1 (7 Sheets)