



# United States Department of the Interior

OFFICE OF THE SECRETARY  
Washington, DC 20240

**MAR 24 2015**

## Memorandum

To: Amy Holley  
Chief of Staff - Policy, Management and Budget

Through: Kim Thorsen *Kim Thorsen*  
Deputy Assistant Secretary - Public Safety, Resource Protection,  
and Emergency Services

From: Jim Douglas *Jim Douglas*  
Director - Office of Wildland Fire

Subject: Approval of Wildland Fire Handbooks and Guides

In accordance with 112 DM 7, 620 DM 1 and 620 DM 2, the Office of Wildland Fire is responsible for the development of all department level wildland fire management policy, which reside in the Departmental Manual, handbooks that supplement policies, or policy memoranda issued by the Office of Wildland Fire. Under the provisions of 011 DM 5, the Assistant Secretary for Policy, Management and Budget, or one of the deputy assistant secretaries, is the issuing authority for handbooks.

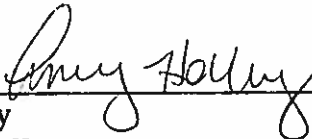
The Departmental Manual contains wildland fire management policy for the Department. Supplemental policy is found in a series of handbooks covering numerous specific topics. The documents listed below fit the definition of handbooks found in 011 DM 5. I recommend they be approved as policy for the Department of the Interior.

	Title	Date
1	Interagency Fire Program Management Qualifications Standards and Guide	September 2008
2	Interagency Ground Ignition Guide	September 2011
3	National Incident Management System Wildland Fire Qualification System Guide	October 2014
4	National Interagency Mobilization Guide	March 2014
5	Interagency Incident Business Management Handbook	August 2012
6	Wildland Fire Incident Management Field Guide	January 2014
7	Agency Administrator Ignition Authorization	November 2013
8	Interagency Prescribed Fire Planning and Implementation Procedures Guide	April 2014
9	Interagency Standards for Wildland Fire Module Operations	March 2013

	Title	Date
10	Interagency Transportation Guide for Gasoline, Mixed Gas, Drip-Torch Fuel, and Diesel	April 2011
11	Interagency Wildland Fire Weather Station Standards & Guidelines	October 2014
12	Prescribed Fire Complexity Analysis	January 2004
13	Prescribed Fire Go/No-Go Checklist	November 2013

Any updates to these documents will be issued through a policy memorandum by the Office of Wildland Fire. All new or additional manuals and handbooks will be issued through the directives process for your signature.

Upon your signature below, the above handbooks and guides will be issued as Department of the Interior policy and uploaded to [www.elips.gov](http://www.elips.gov).

  
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 Amy Holley  
 Chief of Staff  
 Policy, Management and Budget

3/24/15  
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 Date