

Department of the Interior Departmental Manual

Effective Date: 1/31/08

Series: Organization

Part 155: Bureau of Reclamation

Chapter 8: Director, Program and Budget

Originating Office: Bureau of Reclamation

155 DM 8

8.1 Director, Program and Budget. Responsible for program coordination and budgets and the enforcement of policies, objectives, broad standards, and guidance on all Reclamation budget matters. Provides policy and management direction for the program coordination and budget functions while maintaining responsibility for program formulation and technical performance over all program and budget activities. Represents Reclamation on all budget matters before the Department and the Office of Management and Budget. Prepares and assists the Commissioner in testifying before congressional committees on all budget matters. Acts as liaison with the Office of Management and Budget and Congress on all matters concerning budget preparation, presentation, and allowances. Responsible for development of Reclamation's Strategic Plan and establishing and monitoring performance measures for evaluating and improving program accomplishment consistent with requirements of the Government Performance and Results Act. The office is located in Washington, DC.

8.2 Assistant Director, Program and Budget. Responsible for day-to-day division activities and operation. Supports program coordination, budgeting (formulation, execution, and presentation), performance and fiscal management as directly related to the conservation and management of water and other natural resources. Further responsible for ensuring identification and support of program funding and performance as well as personnel requirements. Assists the Director and Commissioner in preparing to testify before congressional committees on budget matters. Assists in the development of Reclamation's Strategic Plan and establishing and monitoring performance measures for evaluating and improving program accomplishment consistent with requirements of the Government Performance and Results Act.