

Department of the Interior Departmental Manual

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Part 130: Bureau of Indian Affairs

Chapter 5: Office of the Deputy Bureau Director - Indian Services

Originating Office: Bureau of Indian Affairs

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5.1 Office of the Deputy Bureau Director - Indian Services. The Deputy Bureau Director - Indian Services, is the line officer for Indian services and reports to the Director, Bureau of Indian Affairs.

5.2 Responsibilities. The Deputy Bureau Director - Indian Services manages the headquarters organizations, activities, and functions designed to strengthen tribal governments and to improve the quality of life in tribal communities in the areas of housing, human services, child abuse and family violence prevention, and transportation. The Deputy Director also has a national leadership role in implementing Public Law 93-638, the Indian Self-Determination and Education Assistance Act of 1975, as amended, and the Single Audit Act.

5.3 Organization. The Deputy Bureau Director carries out the program responsibilities with assistance from the following:

A. Division of Human Services. The Division provides oversight, guidance, technical support, and advisory services to the Deputy Bureau Director, field staff, and tribes by developing policies and procedures and implementing activities to improve the quality of life in tribal communities in the areas of housing, social services, child abuse and family violence prevention, and welfare assistance.

B. Division of Tribal Government Services. The Division provides oversight, guidance, technical support, and advisory services to the Deputy Bureau Director, field staff, and tribes by developing policies and procedures and implementing activities to support tribal governments. This includes providing advice and assistance regarding tribal organic documents, tribal ordinances, tribal and judgment rolls, enrollment appeals, and judgment fund use and distribution plans.

C. Division of Transportation. The Division provides oversight, guidance, technical support, and advisory services to the Deputy Bureau Director, field staff, and tribes by developing policies and procedures and implementing activities to support and improve transportation systems providing access to and located within Indian Country. This includes design, construction, inventory, and maintenance of roads, bridges, airfields, and other

transportation facilities; and serving as liaison to the U.S. Department of Transportation and other related transportation agencies.

D. Division of Self-Determination. The Division provides oversight, guidance, technical support, and advisory services to the Deputy Bureau Director, field staff, and tribes by developing policies and procedures and implementing activities to support the Indian Self-Determination and Education Assistance Act (P.L. 93-638), and related programmatic portions of the Federal Grant and Cooperative Agreement Act (P.L. 95-224), as they pertain to Indian self-determination. Responsibilities include implementing the authority to administer Indian self-determination contracts, cooperative agreements, and grants, including construction contracts at Bureau agencies and field offices; approving implementation plans and activities for contracts, cooperative agreements, and grants at Bureau agencies and field offices; and providing policy guidance, coordination, direction, and cohesion for Bureau and tribal initiatives involving the statutes listed above.

E. Division of Workforce Development. The Division provides vocational training and employment assistance to Indians to improve skills; provides increased employment opportunities towards reducing reliance on welfare programs; develops policies, procedures, and standards for operation of the employment assistance and adult vocational training programs; provides guidance, technical advice, and assistance to Bureau agencies and field offices, tribes, and individual Indians; reviews and awards grants under the P.L. 102-477, as amended; and provides statistical performance information to funding agencies for inclusion in various reports.