

DEPARTMENTAL MANUAL



TRANSMITTAL SHEET

PART 130 DM 1 – 7, 9, 11, & 12	SUBJECT ORGANIZATION Bureau of Indian Affairs	RELEASE NUMBER 4009 - 4018
FOR FURTHER INFORMATION, CONTACT Office of the Assistant Secretary – Indian Affairs		DATE May 1, 2015

EXPLANATION OF MATERIAL TRANSMITTED:

This Departmental Manual Release updates the functional descriptions for the Bureau of Indian Affairs (BIA) (130 DM 1, 2, 3, 4, 5, 6, 7, 9, 11, and 12). This update also incorporates the organizational changes authorized in SO 3329 – Realignment of the Administrative Functions in Indian Affairs, dated October 22, 2013. Revisions to the chapters are summarized below.

130 DM 1 - Updates the responsible “originating office;” removes references to education programs; and adds language regarding administrative responsibilities for field activities.

130 DM 2 - Updates the BIA organizational chart; changes the reporting structure of the Bureau Director from the Assistant Secretary – Indian Affairs to the Principal Deputy Assistant Secretary; retitles Deputy Director - Field Operations and Deputy Director - Justice Services to Deputy Bureau Director - Field Operations and Deputy Bureau Director - Justice Services, respectively; and adds language regarding administrative responsibilities for field activities.

130 DM 3 - Updates the responsible “originating office;” and retitles and inserts “Bureau” in each program director’s title. (Changes titles from “Deputy Director” to “Deputy Bureau Director”)

130 DM 4 - Updates the responsible “originating office;” and retitles Deputy Director - Justice Services to Deputy Bureau Director - Justice Services.

130 DM 5 - Updates the responsible “originating office;” retitles Deputy Director - Indian Services to Deputy Bureau Director - Indian Services; and adds language for the responsibilities for workforce development (previously in 110 DM 8).

130 DM 6 - Updates the title of the Deputy Director - Field Operations to Deputy Bureau Director - Field Operations. Functional statements are added to describe the operational responsibilities for workforce planning that were transferred from the Office of Indian Energy and Economic Development to the field. The field office structure described in 130 DM 11 is updated and incorporated in 130 DM 6 and 130 DM 11 is removed.


130 DM 7 - Retitles the Deputy Director - Trust Services to Deputy Bureau Director - Trust Services; adds operational responsibilities for water programs and environmental and cultural resources (formerly in the Office of the Deputy Assistant Secretary – Indian Affairs (Management); adds language to clarify the responsibilities for water rights, hydro-power projects, land buy-back, environmental and cultural resources management; renames the Division of Probate to Division of Probate Services; renames the Division of Irrigation, Power, and Safety of Dams to Division of Water and Power; Consolidates in the Division of Water and Power, the water rights and water planning

function from the Water Resources Management, Planning and Pre-development program, (formerly in the Division of Natural Resources) and the Water Rights Negotiation/Litigation Program; adds a functional description for the new Division of Environmental and Cultural Resources (realigned from Office of the Deputy Assistant Secretary – Indian Affairs (Management); and adds a functional description for the new Division of Land Buy-Back.

130 DM 9 - This chapter is removed and archived. Secretary's Order 3329 authorized realignment of the administrative functions (described in 130 DM 9 and performed by field personnel) from the Office of the Assistant Secretary Indian Affairs to the BIA under the regional directors. The functional descriptions for the administrative functions are moved to 130 DM 6 and the Secretary's Order is archived. In addition, the Office of Information Operations, previously described in 130 DM 9 is retitled and the information operations functions are addressed in 110 DM 8 under the Office of the Assistant Director for Information Resources.

130 DM 11 - This chapter is removed and archived. The description of the field organizations is updated and incorporated into 130 DM 6 under the functional description for the Office of the Deputy Bureau Director - Field Operations.

130 DM 12 - The word "Field" in the title of each field office is changed to "Agency" (field offices are renamed agency offices) and locations are updated as appropriate.



Principal Deputy Assistant Secretary – Policy, Management and Budget

FILING INSTRUCTIONS:

Remove:

130 DM 1 (1 Sheet)
 130 DM 2 (2 Sheets)
 130 DM 3 (1 Sheet)
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 130 DM 12 (2 Sheets)