



## DEPARTMENTAL MANUAL TRANSMITTAL SHEET

Instructions: Please ensure #5 Date field is complete prior to obtaining the digital signature.

1. Part: 112 DM 26	2. Subject: ORGANIZATION Policy, Management and Budget Office of Employee Development	3. Release Number:  5076
4. For Further Information Contact: Office of Employee Development		5. Date:  2/8/2022
<p>6. Explanation of Material Transmitted: This Departmental Manual Release updates the functional description for the Office of Employee Development (112 DM 26);. Revisions to the chapter include:</p> <ul style="list-style-type: none"><li>-Changing name to Office of Employee Development.</li><li>-Updating the mission statement.</li><li>-Removing the Deputy Director position.</li><li>-Removing the Business Development division.</li><li>-Incorporating the realignment of two divisions under Department of Interior University.</li></ul>		
<p>7. Issuing Authority's Signature:</p> <p><b>ERIC WERWA</b> Digitally signed by ERIC WERWA Date: 2022.02.08 17:57:06 -05'00'</p>		