

DEPARTMENTAL MANUAL



TRANSMITTAL SHEET

PART 105 DM 3 and 110 DM 2	SUBJECT ORGANIZATION Department of the Interior Unified Regions Office of the Solicitor	RELEASE NUMBER 4092 - 4093
FOR FURTHER INFORMATION, CONTACT Office of the Solicitor		DATE May 10, 2019

EXPLANATION OF MATERIAL TRANSMITTED:

This Departmental Manual Release provides a new chapter 105 DM 3 – Unified Regions, that describes the Department’s Unified Regional Boundaries. All Bureau regional organizations, with the exception of the Bureau of Indian Affairs, Bureau of Indian Education, and the Office of the Special Trustee, must conform to the Department’s 12 common geographic regional boundaries. The boundaries are primarily based on watersheds with adjustments to follow State and county boundaries for administrative simplicity.

This Release also updates the functional description for the Office of the Solicitor, 110 DM 2 – Office of the Solicitor that adds the description for the Department’s Unified Regional Boundaries. Other revisions to 110 DM 2 include:

- Incorporating the requirements of Secretary’s Order 3371, The Department of the Interior Freedom of Information Act Program, dated November 20, 2018. The Departmental Freedom of Information Act (FOIA) Office is realigned under the Solicitor and the Solicitor serves as the Chief FOIA Officer for the Department.
- Realigning the FOIA/Privacy Act Appeals Officer from the Division of Administration to the Division of General Law.
- Adding responsibilities under the Division of General Law to include legal assistance and counsel to the Assistant Secretary – Policy, Management and Budget and the Endangered Species Committee.
- Noting placement of the Employment and Labor Law Unit in the Division of General Law.
- Reorganizing the functions in the Division of Land and Water Resources into the Division of Water Resources and the Division of Land Resources.
- Updating the language in the description for the Division of Mineral Resources to recognize the elimination of the Minerals Management Service and creation of the Bureau of Ocean Energy Management and the Bureau of Safety and Environmental Enforcement.
- Renaming the Deputy Solicitor the Principal Deputy Solicitor and adding language that describes responsibilities for the Deputy Solicitor(s).

A handwritten signature in blue ink, reading "David D. Bontrutt". The signature is fluid and cursive, with a large initial "D" and a stylized "B".

Secretary of the Interior

FILING INSTRUCTIONS:

Remove:

None

110 DM 2 (3 Sheets)

Insert:

105 DM 3 (3 Sheets) New

110 DM 2 (4 Sheets)