

# 2024 PAYROLL SCHEDULE

## JANUARY

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |
|    |    |    |    |    |    | 2  |

## APRIL

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |
|    |    |    |    |    |    | 5  |

## JULY

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |
|    |    |    |    |    |    | 8  |

## OCTOBER

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |
|    |    |    |    |    |    | 11 |

## FEBRUARY

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 |    |    |
|    |    |    |    |    |    | 3  |

## MAY

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |
|    |    |    |    |    |    | 6  |

## AUGUST

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|    |    |    |    |    |    | 9  |

## NOVEMBER

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
|    |    |    |    |    |    | 12 |

## MARCH

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |
|    |    |    |    |    |    | 4  |

## JUNE

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |
|    |    |    |    |    |    | 7  |

## SEPTEMBER

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |
|    |    |    |    |    |    | 10 |

## DECEMBER

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |
|    |    |    |    |    |    | 1  |

**BOLD underline indicates END of Pay Period**

Monthly Pay Period

|   |   |   |  |
|---|---|---|--|
| Federal Holiday   | T&A Collections   | Biweekl   | Monthly CALC   |
| <span style="background-color: purple; width: 20px; height: 10px; display: inline-block;"></span> | <span style="background-color: orange; width: 20px; height: 10px; display: inline-block;"></span> | <span style="background-color: yellow; width: 20px; height: 10px; display: inline-block;"></span> | <span style="background-color: brown; width: 20px; height: 10px; display: inline-block;"></span> |

|  |   |
|--|---|
| Payroll  | Personnel   |
| Monthly  | Monthly   |
| <span style="background-color: green; width: 20px; height: 10px; display: inline-block;"></span> | <span style="background-color: pink; width: 20px; height: 10px; display: inline-block;"></span> |
| Quarterly  | Quarterly   |
| <span style="background-color: red; width: 20px; height: 10px; display: inline-block;"></span>   | <span style="background-color: blue; width: 20px; height: 10px; display: inline-block;"></span> |

|  |   |
|--|---|
| Saturdays  | Release   |
| No COB   | <span style="background-color: gray; width: 20px; height: 10px; display: inline-block;"></span> |
| <span style="background-color: black; width: 20px; height: 10px; display: inline-block;"></span> |   |

## Federal Holidays

| Pay Period | Date                         |
|------------|------------------------------|
| 2024-02    | Monday, January 1, 2024      |
| 2024-03    | Monday, January 15, 2024     |
| 2024-05    | Monday, February 19, 2024    |
| 2024-12    | Monday, May 27, 2024         |
| 2024-14    | Wednesday, June 19, 2024     |
| 2024-15    | Thursday, July 4, 2024       |
| 2024-19    | Monday, September 2, 2024    |
| 2024-22    | Monday, October 14, 2024     |
| 2024-24    | Monday, November 11, 2024    |
| 2024-25    | Thursday, November 28, 2024  |
| 2025-01    | Wednesday, December 25, 2024 |

## Saturdays – No Close of Business (COB)

| Pay Period | Date                        |
|------------|-----------------------------|
| 2024-05    | Saturday, February 17, 2024 |
| 2024-12    | Saturday, May 25, 2024      |
| 2024-19    | Saturday, August 31, 2024   |
| 2024-22    | Saturday, October 12, 2024  |
| 2024-24    | Saturday, November 9, 2024  |

## System Release

| Pay Period & Release #   | Date   |
|--------------------------|--|
| 2024-09<br>Release 24.01 | Friday, April 12, 2024, thru<br>Saturday, April 13, 2024     |
| 2024-18<br>Release 24.02 | Friday, August 16, 2024, thru<br>Saturday, August 17, 2024   |
| 2024-26<br>Release 24.03 | Friday, December 6, 2024, thru<br>Saturday, December 7, 2024 |

## T&A Collections

| Pay Period | Date                       |
|------------|----------------------------|
| 2024-02    | Thursday, January 11, 2024 |
| 2024-03    | Friday, January 26, 2024   |
| 2024-04    | Friday, February 9, 2024   |
| 2024-05    | Friday, February 23, 2024  |
| 2024-06    | Friday, March 8, 2024      |
| 2024-07    | Friday, March 22, 2024     |
| 2024-08    | Friday, April 5, 2024      |
| 2024-09    | Friday, April 19, 2024     |
| 2024-10    | Friday, May 3, 2024        |
| 2024-11    | Friday, May 17, 2024       |
| 2024-12    | Friday, May 31, 2024       |
| 2024-13    | Thursday, June 13, 2024    |
| 2024-14    | Friday, June 28, 2024      |
| 2024-15    | Friday, July 12, 2024      |
| 2024-16    | Friday, July 26, 2024      |
| 2024-17    | Friday, August 9, 2024     |
| 2024-18    | Friday, August 23, 2024    |
| 2024-19    | Friday, September 6, 2024  |
| 2024-20    | Friday, September 20, 2024 |
| 2024-21    | Friday, October 4, 2024    |
| 2024-22    | Friday, October 18, 2024   |
| 2024-23    | Friday, November 1, 2024   |
| 2024-24    | Friday, November 15, 2024  |
| 2024-25    | Friday, November 29, 2024  |
| 2024-26    | Friday, December 13, 2024  |
| 2025-01    | Friday, December 27, 2024  |

## Biweekly Calculate

| Pay Period | Calculate Date(s)  |
|------------|--|
| 2024-01    | Tuesday, January 2, 2024<br>Wednesday, January 3, 2024     |
| 2024-02    | Tuesday, January 16, 2024<br>Wednesday, January 17, 2024   |
| 2024-03    | Tuesday, January 30, 2024<br>Wednesday, January 31, 2024   |
| 2024-04    | Tuesday, February 13, 2024<br>Wednesday, February 14, 2024 |
| 2024-05    | Tuesday, February 27, 2024<br>Wednesday, February 28, 2024 |
| 2024-06    | Tuesday, March 12, 2024<br>Wednesday, March 13, 2024       |
| 2024-07    | Tuesday, March 26, 2024<br>Wednesday, March 27, 2024       |
| 2024-08    | Tuesday, April 9, 2024<br>Wednesday, April 10, 2024        |
| 2024-09    | Tuesday, April 23, 2024<br>Wednesday, April 24, 2024       |
| 2024-10    | Tuesday, May 7, 2024<br>Wednesday, May 8, 2024             |
| 2024-11    | Tuesday, May 21, 2024<br>Wednesday, May 22, 2024           |
| 2024-12    | Tuesday, June 4, 2024<br>Wednesday, June 5, 2024           |
| 2024-13    | Monday, June 17, 2024<br>Tuesday, June 18, 2024            |
| 2024-14    | Monday, July 1, 2024<br>Tuesday, July 2, 2024              |
| 2024-15    | Tuesday, July 16, 2024<br>Wednesday, July 17, 2024         |
| 2024-16    | Tuesday, July 30, 2024<br>Wednesday, July 31, 2024         |
| 2024-17    | Tuesday, August 13, 2024<br>Wednesday, August 14, 2024     |

## Biweekly Calculate Continued

| Pay Period | Calculate Date(s)  |
|------------|--|
| 2024-18    | Tuesday, August 27, 2024<br>Wednesday, August 28, 2024       |
| 2024-19    | Tuesday, September 10, 2024<br>Wednesday, September 11, 2024 |
| 2024-20    | Tuesday, September 24, 2024<br>Wednesday, September 25, 2024 |
| 2024-21    | Tuesday, October 8, 2024<br>Wednesday, October 9, 2024       |
| 2024-22    | Tuesday, October 22, 2024<br>Wednesday, October 23, 2024     |
| 2024-23    | Tuesday, November 5, 2024<br>Wednesday, November 6, 2024     |
| 2024-24    | Tuesday, November 19, 2024<br>Wednesday, November 20, 2024   |
| 2024-25    | Tuesday, December 3, 2024<br>Wednesday, December 4, 2024     |
| 2024-26    | Tuesday, December 17, 2024<br>Wednesday, December 18, 2024   |
| 2025-01    | Monday, December 30, 2024<br>Tuesday, December 21, 2024      |

## Monthly Calculate

| Month & Year   | Calculate Date               |
|----------------|------------------------------|
| January 2024   | Monday, January 29, 2024     |
| February 2024  | Tuesday, February 27, 2024   |
| March 2024     | Wednesday, March 27, 2024    |
| April 2024     | Friday, April 16, 2024       |
| May 2024       | Tuesday, May 28, 2024        |
| June 2024      | Wednesday, June 26, 2024     |
| July 2024      | Monday, July 29, 2024        |
| August 2024    | Wednesday, August 28, 2024   |
| September 2024 | Thursday, September 26, 2024 |
| October 2024   | Tuesday, October 29, 2024    |
| November 2024  | Tuesday, November 26, 2024   |
| December 2024  | Friday, December 27, 2024    |

## Payroll Quarterly Reports

| Fiscal Year (FY) & Quarter | Run (Distribution) Date(s)                                   |
|----------------------------|--|
| FY 2024 – Quarter 2        | Tuesday, March 12, 2024<br>Wednesday, March 13, 2024         |
| FY 2024 – Quarter 3        | Monday, June 17, 2024<br>Tuesday, June 18, 2024              |
| FY 2024 – Quarter 4        | Tuesday, September 10, 2024<br>Wednesday, September 11, 2024 |
| FY 2025 – Quarter 1        | Tuesday, December 17, 2024<br>Wednesday, December 18, 2024   |

## Payroll Monthly Reports

| Report Month & Year | Run (Distribution) Date(s)                                   |
|---------------------|--|
| January 2024        | Tuesday, January 16, 2024<br>Wednesday, January 17, 2024     |
| February 2024       | Tuesday, February 27, 2024<br>Wednesday, February 28, 2024   |
| March 2024          | Tuesday, March 26, 2024<br>Wednesday, March 27, 2024         |
| April 2024          | Tuesday, April 23, 2024<br>Wednesday, April 24, 2024         |
| May 2024            | Tuesday, May 21, 2024<br>Wednesday, May 22, 2024             |
| June 2024           | Monday, June 17, 2024<br>Tuesday, June 18, 2024              |
| July 2024           | Tuesday, July 16, 2024<br>Wednesday, July 17, 2024           |
| August 2024         | Tuesday, August 27, 2024<br>Wednesday, August 28, 2024       |
| September 2024      | Tuesday, September 24, 2024<br>Wednesday, September 25, 2024 |
| October 2024        | Tuesday, October 22, 2024<br>Wednesday, October 23, 2024     |
| November 2024       | Tuesday, November 19, 2024<br>Wednesday, November 20, 2024   |
| December 2024       | Tuesday, December 17, 2024<br>Wednesday, December 18, 2024   |

## Personnel Quarterly Reports

| Fiscal Year (FY) & Quarter | Run (Distribution) Date(s)                                   |
|----------------------------|--|
| FY 2024 – Quarter 2        | Tuesday, January 2, 2024<br>Wednesday, January 3, 2024       |
| FY 2024 – Quarter 3        | Tuesday, March 26, 2024<br>Wednesday, March 27, 2024         |
| FY 2024 – Quarter 4        | Tuesday, September 24, 2024<br>Wednesday, September 25, 2024 |
| FY 2025 – Quarter 1        | Monday, December 30, 2024<br>Tuesday, December 31, 2024      |

## Personnel Monthly Reports Continued

| Report Month & Year | Run (Distribution) Date(s)                               |
|---------------------|--|
| October 2024        | Tuesday, October 22, 2024<br>Wednesday, October 23, 2024 |
| November 2024       | Tuesday, December 3, 2024<br>Wednesday, December 4, 2024 |
| December 2024       | Monday, December 30, 2024<br>Tuesday, December 31, 2024  |

## Personnel Monthly Reports

| Report Month & Year | Run (Distribution) Date(s)                                   |
|---------------------|--|
| December 2023       | Tuesday, January 2, 2024<br>Wednesday, January 3, 2024       |
| January 2024        | Tuesday, January 30, 2024<br>Wednesday, January 31, 2024     |
| February 2024       | Tuesday, February 27, 2024<br>Wednesday, February 28, 2024   |
| March 2024          | Tuesday, March 26, 2024<br>Wednesday, March 27, 2024         |
| April 2024          | Tuesday, April 23, 2024<br>Wednesday, April 24, 2024         |
| May 2024            | Tuesday, May 21, 2024<br>Wednesday, May 22, 2024             |
| June 2024           | Monday, July 1, 2024<br>Tuesday, July 2, 2024                |
| July 2024           | Tuesday, July 30, 2024<br>Wednesday, July 31, 2024           |
| August 2024         | Tuesday, August 27, 2024<br>Wednesday, August 28, 2024       |
| September 2024      | Tuesday, September 24, 2024<br>Wednesday, September 25, 2024 |