



# United States Department of the Interior

OFFICE OF THE SECRETARY  
Washington, DC 20240

January 10, 2025

## Memorandum

To: Bureau Human Capital Officers

From: Jennifer A. Ackerman  
Director, Office of Human Capital  
Deputy Chief Human Capital Officer

Subject: Waiver of Bi-Weekly Limitations on Premium Pay – Presidential Inauguration

The Presidential Inauguration takes place on January 20, 2025, and has been designated a National Security Special Event. Some Department of the Interior personnel will have designated support roles for pre-event planning, event support, and post-event activities for the Inauguration. Subsequently, Department employees are authorized a waiver of the biweekly limitations on premium pay and are authorized an increase to the calendar year (CY) 2024 and 2025 pay limitations, as defined by the provisions of 5 U.S.C. §5547 if they perform work in direct support of associated events including emergency management, law enforcement activities, national security activities, or other organic support activities within the security perimeter for this event. This waiver of biweekly pay limitations is effective January 13, 2025. The annual pay limitation, as established in 5 CFR §550.106 and 5 CFR §550.107 remains in effect.

Employees granted waivers during CY25 may receive premium pay only to the extent that the payment does not cause the total of their basic pay and premium pay for CY25 to exceed the greater of the annualized rate payable for GS-15, step 10 or level V of the Executive Schedule.

The headquarters human resource office for each bureau will keep a record of the number employees affected and types of premium pay involved for waivers granted under the provisions of this memorandum. These records will be made available upon request from the Department or the U.S. Office of Personnel Management.

Questions should be addressed to your respective Bureau Human Resources Servicing and/or payroll provider. The DOI Office of Human Capital points of contact for this memorandum are [Landon\\_Mock@ios.doi.gov](mailto:Landon_Mock@ios.doi.gov) and [Mechelle\\_Muthuveeran@ios.doi.gov](mailto:Mechelle_Muthuveeran@ios.doi.gov).

Cc: Bureau Human Resource Directors  
Director, Office of Emergency Management