**POSITION DESCRIPTION**

**1. Position Number** DX00400

**2. Explanation (show any positions replaced)**

**3. Reason for Submission**
☐ New ☐ Redescription ☐ Reestablishment ☒ Standardized PD ☐ Other

**4. Service**
☐ HQ ☐ Field

**5. Subject to Identical Addition (IA) Action**
☒ Yes (multiple use) ☐ No (single incumbent)

**6. Position Specifications**

Subject to Random Drug Testing ☒ Yes ☐ No
H HHS Drug Test Program
Subject to Medical Standards/Surveillance ☒ Yes ☐ No
Telework Suitable ☐ Yes ☐ No
Fire Position ☒ Yes ☐ No
Law Enforcement Position ☐ Yes ☒ No

**7. Financial Statement Required**
☐ Executive Personnel-OGE-278
☐ Employment and Financial Interest-OGE-450
☐ None required

**8. Miscellaneous**
Functional Code: --
BUS: --

**9. Full Performance Level**
Pay Plan: --
Grade: --

**10. Position Sensitivity and Risk Designation**

Non-Sensitive
☐ Non-Sensitive: Low-Risk
Public Trust
☐ Non-Sensitive: Moderate-Risk
☐ Non-Sensitive: High-Risk
National Security
☐ Noncritical-Sensitive: Moderate-Risk
☐ Noncritical-Sensitive: High-Risk
☐ Critical-Sensitive: High-Risk
☐ Special Sensitive: High-Risk

**11. Position is**
☐ 2-Supervisory
☐ 4-Supervisor (CSRA)
☐ 5-Management Official
☐ 6-Leader: Type I
☐ 7-Leader: Type II
☒ 8-Non-Supervisory

**12. Position Status**
☐ Competitive ☐ SES
☐ Excepted (specify in remarks) ☐ SL/ST

**13. Duty Station**

**14. Employing Office Location**

**15. Fair Labor Standards Act**
☐ Exempt ☒ Nonexempt

**16. Cybersecurity Code**
#1: -- #2: -- #3: --

**17. Competitive Area Code:**
Competitive Level Code:

| 18. Classified/Graded by | Official Title of Position | Pay Plan | Occupational Code | Grade | Initial | Date |
|---|---|---|---|---|---|---|
| a. Department, Bureau, or Office | Wildland Firefighter | GS | 0456 | 06 | SLF | Mar 2, 2023 |
| b. Second Level Review | | -- | | -- | | |

**19. Organizational Title of Position** *(if different from, or in addition to, official title)*

**20. Name of Employee** *(if vacant, specify)*

**21. Department, Agency, or Establishment**
U.S. Department of the Interior

**a. Bureau/First Subdivision**
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**b. Second Subdivision**

**c. Third Subdivision**

**d. Fourth Subdivision**

**e. Fifth Subdivision**

**22. Supervisory Certification.** *I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to, but not limited to: FLSA determinations; position sensitivity and requirements; and appointment/payment of public funds. False or misleading statements may constitute violations of such statutes or their implementing regulations.*

**a. Typed Name and Title of Immediate Supervisor**

**Signature** **Date**

**b. Typed Name and Title of Higher-Level Supervisor or Manager** *(optional)*

**Signature** **Date**

**23. Classification/Job Grading Certification.** *I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.*

**Typed Name and Title of Official Taking Action** HR Specialist (Classification)

**Signature** SABRA FERRE Digitally signed by SABRA FERRE Date: 2023.03.02 13:56:19 -07'00' **Date**

**24. Position Classification Standards Used in Classifying/Grading Position**

Position Classification Standard for Wildland Fire Management, 0456, June 2022

| 25. Position Review | Initials | Date | Initials | Date |
|---|---|---|---|---|
| a. Supervisor | | | | |
| b. Classifier | | | | |

**Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.**

**26. Remarks**