

SUMMARY
 BUREAU OF SAFETY AND ENVIRONMENTAL ENFORCEMENT (BSEE)
 CONTINGENCY PLAN

Perform Major Operations – Over 50% of the Bureau employees would continue to report for full time duty. Non-appropriated funds would be used to cover the cost. The number of people required in various parts of the Bureau is listed in the following table:

BSEE Summary of Excepted FTE's (as of December 16, 2011)		
Location	On-Board FTE	Not Furloughed FTE
Executive Office	33	7
Herndon	225	74
Gulf Region	336	231
Pacific Region	30	20
Alaska Region	12	5
TOTAL	636	337

The major on-going activities that would continue include documents in support of permitting and inspecting offshore oil and gas operations. BSEE would continue to receive and process applications for drilling permits and other offshore permits. Routine and emergency inspections would continue to be performed. These ongoing major activities will require support from the DOI Solicitor's Office.

Bureau of Safety and Environmental Enforcement (BSEE)

Contingency Plan For Use in the Event of An Orderly Shutdown of the U.S. Government

The Bureau of Safety and Environmental Enforcement (BSEE) enforces the responsible development of energy and mineral resources on the Outer Continental Shelf and the regulations designed to protect the environment and enhance safety. The main office for BSEE is in the Main Interior Building in Washington, DC, with technical and administrative support offices in Herndon, VA, and regional offices in New Orleans, LA (Gulf of Mexico Region), Camarillo, CA (Pacific Region), and Anchorage, AK (Alaska Region). The number of employees currently authorized to work in the Bureau is 884.

BSEE is prepared for the orderly shutdown of the U.S. government in the event congress fails to pass the necessary appropriations bill for it to operate. In the event of a shutdown, BSEE would continue to perform permitting and enforcement functions. This would allow the bureau to continue to support exploration and development of energy resources on the Outer Continental Shelf.

Drilling and Production Safety is critical to the conduct of safe drilling operations by industry. BSEE will have personnel available to oversee drilling and production operations. They will continue to process applications for new permits to drill and they will perform routine inspections and inspections needed to begin new drilling activities. They will consider permit modifications on a case-by-case basis and will respond to requests for permit modifications that are needed to ensure drilling safety and occupational health and safety. The permitting and enforcement activities that continue would allow industry to function during a government shutdown. These ongoing major activities will require support from the Department of the Interior Solicitor's Office.

Activities that support permitting and enforcement such as Administration and Budget would also continue on an as needed basis. Two contracting officers will process material for essential contracting actions. Personnel associated with human resources will notify employees who are furloughed, secure personnel records, and call back personnel as needed during the shutdown and when the government shutdown ends. Computer and information technology personnel will maintain equipment and electronic data.

Bureau of Safety and Environmental Enforcement (BSEE)
Office Contingency Plan in the Event of Federal Government Shutdown
Designation of Funded Programs/Activities

Essential Activity	Function	Justification for Essential Designation
Drilling and Production Safety	Office of Offshore Regulatory Programs	To respond to incidents, document conditions and secure the site.
Contract Services	Administration and Budget	To manage contracts.
Personnel Functions	Administration and Budget	To maintain personnel functions related to time and attendance, pay, and benefits.
Computer Operations	Administration and Budget	To maintain equipment.
Personnel Notification	Administration and Budget	To inform personnel of the shutdown, furlough status, and notice to return to work.
Building and Property Security	Administration and Budget	To protect government assets.
Documents/Records/Files Security	Administration and Budget	To protect government assets.
Inspections	Regional Office	To ensure the safety of ongoing operations.
Permitting	Regional Office	To ensure operational safety, occupational health, and environmental protection.
Environmental Enforcement	Regional Office	To determine environmental infractions.

Basis for the plan:

1. These functions are needed to maintain security and communication within the Bureau and to ensure the safety of ongoing operations.
2. Number of full time employees in BSEE: 636
3. Number of employees needed during shutdown: 337
 - a. Employees who are engaged in military, law enforcement, or direct provision of health care activities: 0
 - b. Employees whose compensation is financed by a resource other than annual appropriations: 337
 - c. Employees who are considered essential but are not otherwise exempt: 0
4. Number of employees on furlough in the event of a shutdown: 299