



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, D.C. 20240

APR 28 2004

Memorandum

To: Heads of Bureaus and Offices
Bureau Chief Financial Officers
Museum Program Executive Committee

From: *R. Schuyler Lesh*
R. Schuyler Lesh, Director, Office of Financial Management and
Deputy Chief Financial Officer

Debra E. Sonderman, Director *Debra E. Sonderman*
Office of Acquisition and Property Management

Subject: Guidance for the Preparation of Required Supplementary Stewardship Disclosures
1. Stewardship Disclosures
2. Bureau Museum Property Management Data

This memorandum serves as the guidance for the preparation of the Required Supplementary Stewardship Information (RSSI) section of the FY 2004 Report on Performance and Accountability (PAR). All data requested here is identical to the data that should be included in each bureau's annual performance and accountability report.

Stewardship reporting requirements encompass two different types of information. Stewardship Assets include Stewardship Land (e.g., public domain land and land used as parks, refuges, etc.) and Heritage Assets (e.g., national treasures such as historic structures, museum property, etc.). Section I of this memorandum provides guidance for the preparation of Federal Stewardship Assets: Federal Stewardship Land, Non-Collectible Cultural and Natural Heritage Assets, including Library Collections, and Stewardship Investments. Section II provides guidance for the preparation of Bureau Museum Property Management Data. Disclosures on these assets and investments are required in both the PAR and bureau reports.

The due date for the completion of the Departmental PAR is November 15, 2004. Bureau financial reports must be completed by noon, October 18, 2004. In order to meet these dates, the Department and bureaus will prepare a complete and presentable draft of the Department and bureau reports with third quarter data. Audit review procedures will be performed on third quarter data. It is not possible to delay audit procedures until after October 1 and still meet the established deadlines. Accordingly, a **complete** RSSI section is due **July 31, 2004**, with data as of June 30. Updated fourth quarter data must be available by October 5 for inclusion in the report. RSSI data should also be included in bureaus' second quarter submissions due May 15, 2004.

To facilitate preparation of the bureau FY 2004 RSSI data, we have attached the templates that will be included in the RSSI section of the Departmental PAR; bureaus must use standard charts and tables in the bureau-level reports. The text, charts, and tables provided for the Departmental PAR will constitute the minimum disclosure by the bureau; bureaus may, at their discretion, provide expanded information in their reports but must provide the same level of detail as in the attached templates. **All RSSI data submitted to PFM must be in the format presented in the attached templates.** To assist bureaus in the preparation of RSSI data, PFM will post the templates on the Citrix Server (you will be notified by E-mail of this location). Bureaus are also required to provide to PFM narrative RSSI information in the same manner and format as has been submitted in the past.

As in the past, the Office of Financial Management (PFM) will prepare the RSSI section of the PAR and the Office of Acquisition and Property Management (PAM) will prepare the museum and Native American Graves Protection and Repatriation Act (NAGPRA) sections of the RSSI.

RSSI Contacts

To assist with the collection and consolidation of the RSSI materials, each bureau is requested to designate a contact point for the information requested. It is suggested that the primary contact be a member of the Financial Statements Guidance Team; bureaus may designate additional contacts for the different functions (i.e., stewardship land, heritage assets, investments, museum collections, etc.). Bureau contact information (name, telephone number, and e-mail address, and, if more than one contact is designated, their RSSI area of responsibility) should be e-mailed to the contacts listed below, as appropriate, no later than June 2, 2003.

Your assistance in the preparation of the Departmental Report on Performance and Accountability is greatly appreciated. If you have questions or need assistance, please contact Charlene Hutchinson (Stewardship Assets and Investments), on 202-208-3964 or Charlene_Hutchinson@ios.doi.gov, or Ron Wilson (Museum Property), 202-208-3438 or ROWilson@ios.doi.gov.

Attachments

cc: Deputy Chief Financial Officers
Interior Museum Property Committee
Bureau Finance Officers
Bureau Federal Preservation Officers
Property Management Partnership

SECTION I - FEDERAL STEWARDSHIP ASSETS

A. ***Federal Stewardship Land (Chart A)*** - (BLM, NPS, FWS, BOR, DO, BIA) Federal stewardship land is defined as land owned by the Federal government that was not acquired for or in connection with other property, plant, and equipment. Certain assets, such as national parks, may be defined as both stewardship land and heritage assets. Thus, these assets will be reported both by number of acres under stewardship land and as the number of physical units (e.g., parks) under non-collectible cultural and natural heritage assets. The stewardship land section of the RSSI for FY 2004 will include specific discussions of the condition of the land and the method by which additions or withdrawals were made to stewardship lands.

For the categories of stewardship land included in Chart A, bureaus are required to provide the additions and withdrawals of Federal acres during the fiscal year; the number of Federal acres at the end of the year; the total number of non-Federal acres, and the condition of the Federal land. In addition, where applicable, bureaus should report the number of units and the number of miles if this information is available. Federal stewardship land is reported in terms of physical units rather than cost, fair value, or other monetary value.

Bureaus also are required to include the condition of stewardship lands on Chart A. The categories of condition are:

- (1) Acceptable – when the land is adequate for operating needs and the Department has not identified any improvements that are necessary to prepare and/or sustain the land for its intended use; and,
- (2) Needs Intervention – when the Department has identified improvements that are necessary to prepare and/or sustain the land for its intended use.

As in the past, bureaus should provide a narrative discussion of stewardship lands, providing issues of interest to the public such as major acquisitions or withdrawals that occurred during the fiscal year or new/unique uses of stewardship lands. Bureaus are required to explain the reason(s) for significant additions or withdrawals of stewardship lands (in excess of 100,000 acres).

B. ***Heritage Assets*** are property, plant, and equipment that are unique because of historical or natural significance, cultural, educational, or artistic importance, or for significant architectural characteristics. Heritage assets are generally expected to be preserved indefinitely. Heritage Assets include non-collectible cultural and natural heritage assets, such as archeological and historic sites and cultural landscapes, and collectible heritage assets such as library and museum collections.

1. ***Non-Collectible Cultural and Natural Heritage Assets (Chart B)*** - (BLM, NPS, BOR, FWS, BIA) lists the categories of non-collectible cultural and natural heritage assets to be used in the PAR. For reporting consistency, the categories of heritage assets in Chart B include assets common to most bureaus.

Bureaus should enter on Chart B the number of units as of September 30, 2003; additions and withdrawals during the fiscal year; the ending balance as of September 30, 2004; and the condition of the assets (good, fair, poor). The narrative section should include an explanation of significant additions or withdrawals of non-collectible cultural and natural heritage assets as well as any other information that would be of interest to the public and which illustrate the mission of the bureau.

Categories of condition for non-collectible cultural and natural heritage assets are:

- Good – a site shows no clear evidence of negative disturbance or noticeable deterioration by natural forces or human activity;
- Fair – a site shows clear evidence of negative disturbances or deterioration by natural forces and/or human activities;
- Poor – a site shows clear evidence of negative disturbance or deterioration by natural forces and/or human activities and no corrective actions have been taken to protect and preserve the integrity of the site; and
- Unknown – due to the nature of the site, such as sites underwater or under other structures, the condition cannot be determined or that, due to financial constraints, a bureau has been unable to determine condition.

When entering cultural and natural heritage asset condition information on the Chart, enter the **percentage** (rather than number) of total assets in the appropriate condition column.

The Statement of Federal Financial Standard (SFFAS) #6, Paragraph 61, states that no amounts of heritage assets acquired through donation are to be recognized in the cost of heritage assets. The asset's fair value, however, if known

and material, will be disclosed in notes to the statement of net cost in the year received. If fair value is not known or reasonably estimable, information related to the type and quantity of assets received are to be disclosed in the text in the year received. If fair value is not known or reasonably estimable, information related to the type and quantity of assets received shall be disclosed.

A. Collectible Heritage Assets - Library Collections (Chart C) - (Departmental Library and USGS) Library collections data to be reported on Chart C are total library collections as of September 30, 2003, total additions and withdrawals, the ending balance as of September 30, 2004, and the condition of the assets.

Categories of condition for library collections are:

- Good – the collection is in usable condition;
- Fair – the collection is in need of repair or cleaning; and
- Poor – the collection is in need of major conservation efforts

For the condition of the library collections, enter the **percentage** (rather than number) of total year-end collections in the appropriate condition column.

B.. Collectible Heritage Assets – Museum Collections – See Section II.

4. **Stewardship Investments** - Stewardship investments are substantial investments made by the Federal government for the benefit of the nation. Stewardship investment categories to be reported are investment in research and development, investment in human capital, and investment in non-federal physical property. Costs reported for stewardship investments should be on an accrual basis, not obligations or expenditures. Bureaus should also report on outputs and outcomes for stewardship investments as discussed below.

A. Investment in Research and Development (Chart D) – (USGS, NPS, BOR, DO, MMS) – Investment in Research and Development are expenses incurred to support the search for new or refined knowledge and ideas and for the application and use of such knowledge and ideas for the development of new or improved products and processes with the expectation of maintaining or increasing national economic productive capacity or yielding other future benefits. The types of research and development are:

- Basic – systematic study to gain knowledge or understanding of the fundamental aspects of phenomena and of observable facts without specific applications toward processes or products in mind;
- Applied – systematic study to gain knowledge or understanding necessary for determining the means by which a recognized and specific need may be met; and
- Developmental – systematic use of the knowledge and understanding gained from research for the production of useful materials, devices, systems, or methods, including the design and development of prototypes and processes.

Bureaus should report the full cost of the investment made for the current year and the preceding four years. Outputs and outcomes with readily apparent relationships to the investment should be discussed in the narrative section. “Output” is a tabulation, calculation, or recording of activity or effort that can be expressed in a qualitative manner. “Outcome” is an assessment of the results of a program compared to its intended purpose along the following lines:

- Basic research – an identification of any major new discoveries that were made during the year;
- Applied research – an identification of any major new applications that were developed during the year; and
- Developmental research – the progress of major developmental projects including the results with respect to projects completed or otherwise terminated during the year and the status of projects that will continue.

The information provided concerning outcomes should be chosen to provide, in concise form, a plausible basis for judging the extent to which the program is achieving its purpose.

B. Investment in Human Capital (Chart E) – (BIA, BOR, FWS, NPS) Investment in Human Capital includes education and training programs financed by the Federal government for the benefit of the public. Investment in human capital excludes education and training expenses for the training of Federal employees. Bureaus should include the full cost of the investment for the current and preceding four years. Listed below are the minimum requirements of investments in human capital for each bureau:

Bureau of Indian Affairs

- School Operations
- Adult Education
- Post-Secondary Education
- Scholarships
- Other Educational Program
- Job Corps Program

Bureau of Reclamation

- Job Corps Program

Fish and Wildlife Service

- Job Corps Program

National Park Service

- Job Corps Program

Outputs and outcomes with readily apparent relationships to the human capital investments should be reported in the narrative section of the PAR. An example of an output/outcome for the Job Corps Program would be the number of students enrolled versus the number of students who graduated, or any other data indicating the effectiveness of the program in achieving its purpose.

C.. Investment in Non-Federal Physical Property (Chart F) – (BIA, BOR, FWS, NPS, CUPCA/Commission, DO/Insular Area Capital Investments) Investment in Non-Federal Physical Property are expenses incurred by the Federal government for the purchase, construction, or major renovation of physical property owned by or given to state and local governments or Insular Areas.

Minimum reporting includes the following (SFFAS #8, Chapter 5, Paragraph 87): annual investment, including a description of federally-owned physical property transferred to state and local governments. Bureaus should describe major programs involving Federal investments, including descriptions of programs or policies under which non-cash assets are transferred to state and local governments for the current year and the preceding four years. Reporting shall be at a meaningful category or level such as:

Dams and other water structures;
Land;
Roads and bridges; and
Schools and public buildings.

D. Deferred Maintenance of Stewardship Assets

Deferred maintenance is maintenance that was not performed when it should have been scheduled to be performed and which, therefore, was put off or delayed for a future period. Please ensure that the information on deferred maintenance of stewardship assets is consistent with the bureau's overall deferred maintenance information, and that data on deferred maintenance of stewardship assets is distinguishable from deferred maintenance of general property, plant, and equipment. Additional guidance and the data call for deferred maintenance data will be provided at a later date.

SECTION II - BUREAU MUSEUM PROPERTY MANAGEMENT DATA

Departmentwide data on the management of Interior's museum collections are collected to support preparation of the PAR, to track bureau progress in improving accountability and use of these mission-critical heritage assets, and to support oversight responsibilities of the Office of Acquisition and Property Management (PAM).

A. ***Bureau Museum Property Management Summary Report*** – This report is prescribed in the Departmental Manual at 411 DM 2.3B and must follow this outline:

- **Summary of Accomplishments.** Summarize major highlights in implementing the bureau plan for managing museum collections.
- **Resources.** Summarize the resources (funds and FTE) allocated or expended for managing the bureau's museum property during the reporting period.
- **Issues.** List and describe issues that affect the bureau's ability to implement the bureau plan for managing museum collections. Describe actions taken or planned to address these issues.
- **Revisions to Bureau Plan.** Summarize any revisions to the bureau plan for managing museum property.
- **Goals.** Identify the goals of the bureau plan for managing museum property.
- **History.** Provide a brief history of the bureau's museum collection.
- **Oversight.** Describe the structure of museum property oversight within the bureau. Identify individuals currently representing the bureau on the Department's museum property committees.
- **Collection Size.** Summarize the size of your bureau's collection by discipline and location. [Use Chart G.]

The prescribed formats, which are attached, must be used for reporting all bureau museum property data. Chart G is prescribed in 411 DM 2.3B along with supporting text described above. Refer to Charts G-K for prescribed formats for reporting data. Charts H-J are designed to capture data required for reporting RSSI mandated by SFFAS # 8. Data among all charts must be consistent.

Review of past-year reports continues to reveal opportunities for more complete compliance with reporting mandates. We request specific data on topics of priority interest.

B. Status of Museum Collections' Cataloging, Condition, Additions and Withdrawals, and Deferred Maintenance

- **Number of museum collection objects cataloged.** Report on Chart H the number of objects cataloged in bureau collections at all locations. Report the total number of objects separately for those collections in bureau facilities and in non-bureau facilities.
- **Condition of museum collections.** Report the condition of collections in two ways. For those collections that are cataloged, indicate on Chart H the number for which condition is recorded on catalog records. Also report the numbers of items that are in good, fair, or poor condition. We recognize that precise definitions will vary due the high number of catalogers working with multiple systems over several decades. To the extent possible, correlate available records to "good," meaning in stable, usable condition; "fair," meaning in need of minor repair or cleaning to bring to usable condition; or "poor," meaning in need of major conservation treatment to stabilize. If catalog notations of condition are not accessible, or do not reasonably correlate with the above definitions, do not count them among the items for which condition is recorded.

C Additions and Withdrawals of Museum Collection by Discipline - Use Chart I to report 2004 additions and withdrawals to museum collections by discipline.

D. Ratings of Locations Housing Bureau Collections and Estimated Deferred Maintenance

- For all locations housing collections, provide on Chart J the number that are in good, fair, or poor condition. Facilities that meet 70% or more of 411 DM standards are "good," those that meet between 50% and 70% of standards are "fair" and facilities that meet less than 50% of 411 DM standards are "poor." Condition scores determined by another Interior bureau may be used in a bureau's report if the collections of more than one bureau share the same location. Locations that have been evaluated and scored by the U.S. Army Corps of Engineers Mandatory Center of Expertise for the Curation and Management of Archeological Collections may be reported as good, fair, or poor, using the same percentage scale used for locations that have been assessed using 411 DM standards. Locations that are accredited by the American Association of Museums may be reported as being in "fair"

condition if 411 DM or Corps of Engineers scores are not available. A location's participation in the American Association of Museums' Museum Assessment Program may not be used to assess condition for Interior reporting purposes.

E. *Deferred Maintenance of Collections.* Deferred maintenance is maintenance that was not performed when it should have been or was scheduled to be performed and therefore was put off or delayed for a future period. Ensure that the information on deferred maintenance of museum collections is consistent with the bureau's overall deferred maintenance information, and that data on deferred maintenance of museum and other stewardship assets are distinguishable from deferred maintenance of general property, plant, and equipment. Use Chart J to report the estimated cost needed to fund the correction of deferred maintenance for museum collections at each facility housing museum collections as well as other collection maintenance costs. Deferred maintenance related to museum facilities is reported separately from deferred maintenance such as conservation surveys, conservation treatments, re-packaging collections for long-term storage, cyclic maintenance, etc. Include on Chart J only those deferred maintenance costs for which data are substantiated by unit-level planning documents prescribed in 411 DM 2.1B.

Note that you may have collections-related deferred maintenance costs even if the collections are housed in facilities for which facility maintenance is not the responsibility of the bureau. Responsibilities for collections-related deferred maintenance costs may be identified in written agreements between the bureau and the non-bureau facility.

4. *Museum Property Accountability Contacts* - Accountability for all Government property, including museum property, is delegated to "accountable officers" and "custodial officers." For all locations that hold bureau museum property (bureau facilities or non-bureau facilities), provide the name, address, telephone number, and Internet address for each accountable and custodial officer responsible for the museum property housed at the locations listed. For museum property housed in non-bureau facilities, list the bureau accountable and custodial officers who are responsible for oversight of management of the Federal property at those non-bureau locations.

Museum data presented in the PAR must be consistent with data included in bureau reports. Bureaus are requested to include narrative comments they would like included in the PAR.

Stewardship Lands - September 30, 2004

Category	Federal Acres				Total Non-Federal Acres 1/	Combined Total Acres	Condition 2/	Number of Sites
	2004 Beginning Acres	Additions	Withdrawals	Ending Acres				
Bureau of Land Management								
Alabama	111,369			111,369		111,369	BLM condition information is located in narrative	
Alaska	85,652,163			85,652,163		85,652,163		
Arizona	12,228,398			12,228,398		12,228,398		
Arkansas	295,185			295,185		295,185		
California	15,198,670			15,198,670		15,198,670		
Colorado	8,368,106			8,368,106		8,368,106		
Florida	26,899			26,899		26,899		
Idaho	11,993,499			11,993,499		11,993,499		
Illinois	224			224		224		
Iowa	378			378		378		
Louisiana	321,734			321,734		321,734		
Maryland	548			548		548		
Michigan	74,807			74,807		74,807		
Minnesota	146,658			146,658		146,658		
Mississippi	56,212			56,212		56,212		
Missouri	2,094			2,094		2,094		
Montana	7,964,028			7,964,028		7,964,028		
Nebraska	6,354			6,354		6,354		
Nevada	47,860,756			47,860,756		47,860,756		
New Mexico	13,371,431			13,371,431		13,371,431		
North Dakota	59,482			59,482		59,482		
Oklahoma	2,136			2,136		2,136		
Oregon	16,135,906			16,135,906		16,135,906		
South Dakota	274,450			274,450		274,450		
Texas	11,833			11,833		11,833		
Utah	22,867,662			22,867,662		22,867,662		
Virginia	805			805		805		
Washington	403,316			403,316		403,316		
Wisconsin	159,982			159,982		159,982		
Wyoming	18,355,293			18,355,293		18,355,293		
Total	261,950,378	-	-	261,950,378	-	261,950,378		
National Park Service								
National Parks	51,738,888			51,738,888		51,738,888		
National Preserves	24,153,245			24,153,245		24,153,245		
National Battlefields	13,405			13,405		13,405		
National Battlefield Parks	10,464			10,464		10,464		
National Historic Sites	37,610			37,610		37,610		
National Historic Parks	167,117			167,117		167,117		
National Lakeshores	228,867			228,867		228,867		
National Military Parks	40,704			40,704		40,704		
National Memorials	8,543			8,543		8,543		
National Monuments	2,334,943			2,334,943		2,334,943		
National Recreational Areas	3,692,440			3,692,440		3,692,440		
National Reserves	33,831			33,831		33,831		
National Rivers	424,400			424,400		424,400		
National Scenic Trails	236,243			236,243		236,243		
National Seashores	594,854			594,854		594,854		
National Wild & Scenic Rivers	314,148			314,148		314,148		
International Historic Sites	44			44		44		
Parkways	175,606			175,606		175,606		
Other stewardship land	39,611			39,611		39,611		
Total	84,244,963	-	-	84,244,963	-	84,244,963		
Fish and Wildlife								
National Wildlife Refuges	92,560,000			92,560,000		92,560,000		
Refuge Coordination Areas	316,000			316,000		316,000		
Waterfowl Productions Areas	2,995,000			2,995,000		2,995,000		
Fish Hatcheries	22,000			22,000		22,000		
Total	95,893,000	-	-	95,893,000	-	95,893,000		
Bureau of Reclamation - Reclamation Project Lands-Withdrawn								
	5,861,154			5,861,154		5,861,154		
Departmental Offices -Utah Reclamation Mitigation and Conservation Commission								
	12,381			12,381		12,381		
Bureau of Indian Affairs 3/								
School Campus/Cultural Areas	121,690			121,690		121,690		
Historic/Religious Grounds	83,515			83,515		83,515		
Total	205,205	-	-	205,205	-	205,205		
TOTAL ACRES	448,167,081	-	-	448,167,081	-	448,167,081		

1/Total non-federal acres for NPS and FWS are presented for the information of the reader and to be consistent with NPS and FWS publications.

2/ Land is categorized as "acceptable when it is adequate for operating needs and the Department has not identified any improvements that are necessary to prepare and/or sustain the land for its intended use. Land is categorized as "needs intervention" when the Department has identified improvements that are necessary to prepare and/or sustain the land for its intended use.

3/ This total does not include approximately 56 million acres of tribally and individually owned land held in trust status by the Bureau of Indian Affairs; this acreage is not considered stewardship land.

Non-Collectible Cultural and Natural Heritage Assets - September 30, 2004

Category	Beginning balance (units)	Additions (units)	Withdrawals (units)	Ending balance (units)	Condition of Units (%)			
					Good	Fair	Poor	Unknown
Bureau of Land Management								
Archeological and Historic Sites	263,179			263,179				
National Historic Landmarks	22			22				
Natural Heritage Special Management Areas	2,278			2,278				
National Register of Historic Places				-				
Listings	293			293				
Contributing Properties	4,338			4,338				
World Heritage Properties	5			5				
Total	270,115	-	-	270,115				
National Park Service								
Archeological and Historic Sites	57,752			57,752				
Cultural Landscapes	2,830			2,830				
Historic and Prehistoric Structures	26,501			26,501				
National Historic Landmarks	153			153				
National Park System	388			388				
Paleontological Sites (localities)	5,149			5,149				
Total	92,773	-	-	92,773				
Bureau of Reclamation								
Archeological and Historic Sites	1,554			1,554				
National Historic Landmarks	5			5				
National Register of Historic Places	54			54				
Total	1,613	-	-	1,613				
Fish and Wildlife Service								
Archeological and Historic Sites	12,022			12,022				
National Historic Landmarks	9			9				
National Register of Historic Places	85			85				
Wildlife Refuges	542			542				
Total	12,658	-	-	12,658				
Bureau of Indian Affairs								
National Register of Historic Places	17			17				
TOTALS								
Archeological and Historical Sites	334,507			334,507				
Cultural Landscapes	2,830			2,830				
Historic and Prehistoric Structures	26,501			26,501				
Natural Heritage Special Management Areas	2,278			2,278				
National Historic Landmarks	189			189				
National Park System	5,149			5,149				
National Register of Historic Places	4,787			4,787				
Paleontological Sites	388			388				
Wildlife Refuges	542			542				
World Heritage Properties	5			5				
Total	377,176	-	-	377,176				
	377,176	-	-	377,176				
chk total s/b \$0	-	-	-	-				

(Library) Collectible Heritage Assets - September 30, 2004
(units in thousands)

Library Collections	Beginning Units	Additions (units)	Withdrawals (units)	Ending Units	*Condition of Units (Percentage)		
					Good	Fair	Poor
<i>Departmental Library</i>	998			998			
<i>US Geological Survey</i>							
Library Services Group Library at the National Center	1,701			1,701			
Denver Branch Library	954			954			
Flagstaff Branch Library	117			117			
Menlo Park Branch Library	289			289			
USGS Total	3,061	-	-	3,061			
Total	4,059	-	-	4,059			

*Good means in usable condition; "Fair" means in need of minor repair or cleaning; "Poor" means in need of major conservation efforts.

D

Investment in Research and Development
(in millions)

Category	2000	2001	2002	2003	2004	TOTAL
US Geological Survey						
Basic	\$ 63.0	\$ 63.0	\$ 82.0	\$ 77.0		\$ 285.0
Applied	656.0	567.0	799.0	681.0		2,703.0
Developmental	53.0	53.0	83.0	101.0		290.0
Total	772.0	683.0	964.0	859.0	-	3,278.0
National Park Service						
Basic	0.5	1.6	5.0	0.3		7.4
Applied	37.6	28.0	30.2	29.7		125.5
Developmental	-	2.9	8.6	-		11.5
Total	38.1	32.5	43.8	30.0	-	144.4
Bureau of Reclamation						
Basic	-	-	-	-		-
Applied	16.1	17.4	19.0	18.3		70.8
Developmental	-	-	-	-		-
Total	16.1	17.4	19.0	18.3	-	70.8
Departmental Offices*						
Basic	-	-	-	-		-
Applied	15.2	4.6	4.6	7.5		31.9
Developmental	-	0.0	0.4	0.4		0.8
Total	15.2	4.6	5.0	7.9	-	32.7
Minerals Management Service						
Basic	-	-	-	-		-
Applied	30.7	31.0	28.5	29.4		119.6
Developmental	-	-	-	-		-
Total	30.7	31.0	28.5	29.4	-	119.6
TOTALS						
Basic	63.5	64.6	87.0	77.3	-	292.4
Applied	755.6	648.0	881.3	765.9	-	3,050.8
Developmental	53.0	55.9	92.0	101.4	-	302.3
TOTAL \$	872.1	\$ 768.5	\$ 1,060.3	\$ 944.6	\$ -	\$ 3,645.5

*Central Utah Project Completion Act

	872.1	768.5	1,060.3	944.6	-	3,645.5
check total s/b \$0	-	-	-	-	-	-

**Investment in Human Capital
(in millions)**

Category	2000*	2001*	2002	2003	2004	TOTAL
Bureau of Indian Affairs						
School Operations	\$ 401.2	\$ 419.2	\$ 377.4	\$ 424.8		\$ 1,622.6
Adult Education	2.4	2.7	2.7	2.5		10.3
Post Secondary Education	68.0	70.4	72.1	58.3		268.8
Scholarships	27.5	27.5	27.6	27.1		109.7
Other Educational Program	6.9	6.9	127.0	46.9		187.7
Job Corps Program	-	-	15.0	11.8		26.8
Total	506.0	526.7	621.8	571.4	-	2,225.9
Bureau of Reclamation						
Job Corps Program	27.1	27.1	28.7	21.2		104.1
Fish and Wildlife Service						
Job Corps Program	9.9	11.1	11.7	11.6		44.3
National Park Service						
Job Corps Program	12.8	13.4	14.7	17.2		58.1
TOTAL						
School Operations	401.2	419.2	377.4	424.8	-	1,622.6
Adult Education	2.4	2.7	2.7	2.5		10.3
Post-Secondary Education	68.0	70.4	72.1	58.3	-	268.8
Scholarships	27.5	27.5	27.6	27.1	-	109.7
Other Educational Program	6.9	6.9	127.0	46.9	-	187.7
Job Corps Program	49.8	51.6	70.1	61.8	-	233.3
TOTAL	\$ 555.8	\$ 578.3	\$ 676.9	\$ 621.4	\$ -	\$ 2,432.4

*Some amounts are based on obligations rather than actual expenses.
Beginning in FY 2002, Other Educational Programs includes educational facilities cost.

	555.8	578.3	676.9	621.4	-	2,432.4
check total s/b \$0	-	-	-	-	-	-

Investment in Non Federal Physical Property - September 30, 2004
(in millions)

Category	2000	2001	2002	2003	2004	TOTAL
Bureau of Indian Affairs						
Dams and Other Water Structures	-	1.4	6.2	0.1		7.7
Land	-	-	-	-		-
Roads and Bridges	273.3	246.4	254.5	238.3		1,012.5
Schools and Public Buildings	-	24.8	41.3	18.9		85.0
Total	273.3	272.6	302.0	257.3	-	1,105.2
Bureau of Reclamation 1/						
Dams and Other Water Structures	126.0	105.1	118.9	124.4		474.4
Land	-	-	-	-		-
Roads and Bridges	-	-	-	-		-
Schools and Public Buildings	-	-	-	-		-
Total	126.0	105.1	118.9	124.4	-	474.4
Fish and Wildlife Service						
Dams and Other Water Structures	-	-	-	66.0		66.0
Land	-	-	-	52.0		52.0
Roads and Bridges	-	-	-	-		-
Schools and Public Buildings	-	-	-	-		-
Not Classified	-	178.0	169.0	-		347.0
Total	-	178.0	169.0	118.0	-	465.0
National Park Service						
Dams and Other Water Structures	30.0	46.0	74.0	53.9		203.9
Land	4.0	14.6	29.7	44.0		92.3
Roads and Bridges	1.9	5.9	8.7	12.8		29.3
Schools and Public Buildings	1.1	1.5	1.7	2.5		6.8
Total	37.0	68.0	114.1	113.2	-	332.3
Dept. Offices-CUPCA/Commission*						
Dams and Other Water Structures	-	0.4	-	0.4		0.8
Land	-	0.1	0.0	-		0.1
Roads and Bridges	-	0.1	-	0.2		0.3
Schools and Public Buildings	1.8	1.6	3.8	0.2		7.4
Total	1.8	2.2	3.8	0.8	-	8.6
Dept. Offices-Insular Area						
Capital Investment						
Dams and Other Water Structures	10.6	12.9	13.7	15.0		52.2
Land	-	-	-	-		-
Roads and Bridges	4.0	5.9	2.6	1.0		13.5
Schools and Public Buildings	16.7	21.0	23.9	14.9		76.5
Total	31.3	39.8	40.2	30.9	-	142.2
TOTAL						
Dams and Other Water Structures	166.6	165.8	212.8	259.8	-	805.0
Land	4.0	14.7	29.7	96.0	-	144.4
Roads and Bridges	279.2	258.3	265.8	252.3	-	1,055.6
Schools and Public Buildings	19.6	48.9	70.7	36.5	-	175.7
Not Classified	-	178.0	169.0	-	-	347.0
TOTAL	\$ 469.4	\$ 665.7	\$ 748.0	\$ 644.6	\$ -	\$ 2,527.7

*CUPCA-Central Utah Project Completion Act/Commission-Utah Reclamation Mitigation & Conservation Commission

1/ BOR's investment includes fish and wildlife habitats and water management programs.

469.4	665.7	748.0	644.6	-	2,527.7
check total s/b \$0	-	-	-	-	-

**FY 2004 Museum Collection
Department-wide Summary***

Number of Bureau Units Holding Museum Property:

Number of Other Institutions Holding Museum Property:

Discipline	Number of Objects in DOI Bureau Facilities	Number of Objects in Other Institutions	Total Number of DOI Bureau Objects
Archeology			0
Art			0
Ethnography			0
History			0
Documents			0
Botany			0
Zoology			0
Paleontology			0
Geology			0
Environmental Samples			0
Total Number of Objects	0	0	0

*This format is prescribed by 411 DM 2.3B(8). Data in the other museum charts must be consistent with the data presented in this chart.

Department of the Interior
Status of Cataloging and Condition of Cataloged Bureau Museum Collections
September 30, 2004

Bureaus and Offices	Estimated Total Collection Size FY 2003	Additions Since Last Report	Withdrawals Since Last Report	Estimated Total Collection Size FY 2004	Total Number of Bureau Items Catalogued	Number of Cataloged Items with Item-level Condition Data	Number of Cataloged Items in Good, Fair, & Poor Condition 1/		
							Good	Fair	Poor
Bureau of Indian Affairs	5,056,921			5,056,921					
Bureau of Land Management 2/				-					
BLM-three internal units w/2004 data				-					
BLM-1993 data for all other locations				-					
Bureau of Reclamation Fish and Wildlife Service				-					
National Park Service Minerals Management Service				-					
U.S. Geological Survey				-					
Departmental Offices 3				-					
Totals	5,056,921	-	-	5,056,921	-	-	-	-	-

1/ Condition definitions: "Good" means in stable conditions; "Fair" means in need of minor repair or cleaning to bring to usable condition; "Poor" means in need of major conservation treatment to stabilize.

2/ BLM data are split between current data for three internal units and data for all external locations for which data was last collected in 1993.

3/ Departmental offices include: Indian Arts and Crafts Board, National Business Center, and the Office of the Special Trustee for American Indians.

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FY 2004 Museum Collection - Bureau Additions and Withdrawals by Discipline

	Archeology	Art	Ethnography	History	Documents	Botany	Zoology	Paleontology	Geology	Environmental Samples	Totals
2003 Totals	65,527,902	8,719	55,835	3,660,242	69,684,695	1,865,732	432,799	3,704,655	69,964	9,959	145,020,502
2004 Additions:											
B/A											
BLM											
BLM Internal											
BLM External											
BOR											
FWS											
NPS											
Dept. Ofcs											
OST											
IACB											
NBC											
MMS											
USGS											
Total Additions											
2004 Withdrawals											
B/A											
BLM											
BLM Internal											
BLM External											
BOR											
FWS											
NPS											
Dept. Ofcs.											
OST											
IACB											
NBC											
MMS											
USGS											
Total Withdrawals											
FY2004 Ending Balance	65,527,902	8,719	55,835	3,660,242	69,684,695	1,865,732	432,799	3,704,655	69,964	9,959	145,020,502

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FY 2004 Ratings of Locations Housing Bureau Collections and Estimated Deferred Maintenance Costs

	Number of Locations Housing Bureau Museum Collections	Number of Locations Evaluated	Condition of Collections Based on the % of Departmental Standards Met by the Locations Evaluated 1/			Estimated Deferred Maintenance of Museum Collections (\$)		
			Good (Meet > 70%)	Fair (Meet 50 - 70%)	Poor (Meet < 50%)	Facilities Housing Collections	Other Collections	Maintenance
Bureaus and Offices								
Bureau of Indian Affairs								
BIA facilities								
Other facilities								
Bureau of Land Management								
BLM facilities								
Other facilities								
Bureau of Reclamation								
BOR facilities								
Other facilities								
Fish and Wildlife Service								
FWS facilities								
Other facilities								
National Park Service								
NPS facilities								
Other facilities								
Minerals Management Service								
MMS facilities								
Other facilities								
U.S. Geological Survey								
USGS facilities								
Other facilities								
Departmental Offices (DO)2/								
IACB Facilities								
Other facilities								
NBC Facilities								
Other facilities								
OST Facilities								
Other facilities								
2004 Departmental Totals								
Bureau/Office facilities	-	-						
Other facilities	-	-						
Total	-	-						
						\$		\$

1/ "Condition" of museum property is judged by the degree to which facilities housing Department property meet accepted museum standards adopted by the Department. Due to the nature of Department museum property, i.e., pottery shards, arrowheads, etc., condition assessment of individual items is not meaningful.

2/ Departmental Offices include the Indian Arts and Crafts Board, the National Business Center, and the Office of the Special Trustee for American Indians