



United States Department of the Interior

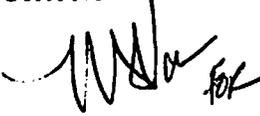
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20240



DEC 02 2010

FINANCIAL MANAGEMENT MEMORANDUM 2010-025 (Vol. IX B)

To: Bureau Assistant Directors, Administration
Director, National Business Center
Bureau Finance Officers

From: Don Geiger 
Acting Director
Office of Financial Management

Subject: Cross Servicing Annual Debt Certification

Creditor agencies that currently refer debts either manually or electronically must have a current Annual Debt Certification form on file with the U.S. Treasury Financial Management Service (FMS). The certification is valid for one year, from January 1 through December 31, and must be completed annually. Signed certifications must be submitted to FMS by December 31 each year.

All bureaus and the National Business Center who refer debts to Treasury for cross servicing must complete the attached Annual Debt Certification form. The Annual Debt Certification form can also be downloaded from Treasury's website at <http://www.fms.treas.gov/debt/crossserv.html>.

The completed original signed certification must be sent to Treasury by December 31, 2010. Treasury's mailing addresses is listed below:

U.S. Department of the Treasury
Financial Management Service
Birmingham Debt Management Operations Center
Attn: Scott Spell, Customer Relations Branch
P.O. Box 1686
Birmingham, AL 35201-1686

In addition, please e-mail a copy of the signed certification to Jonathan_House@ios.doi.gov or fax to the Office of Financial Management, Attn: Jonathan House at 202 208-6940. If you have any questions, feel free to contact Jonathan House directly at 202 208-3840.

Replaces FMM 2009-030 dated April 6, 2009

Attachment