



United States Department of the Interior

OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20240



AUG 26 2008

FINANCIAL ADMINISTRATION MEMORANDUM NO. 2008-12 (II.H.)

To: Bureau Assistant Directors, Administration
Chief Executive Officer, National Business Center
Bureau Finance Officers
Director, Office of Acquisition and Property Management

From: Michael Powers *M Powers*
Associate Director
Office of Financial Management

Subject: Unemployment Compensation (UC) Charges

Attached are the prorated shares of UC charges for each bureau and the Department of Labor (DOL) billing for April, May, and June (FY 2008). The UC charges were allocated to each bureau based on their percentage of UC charges reported by the contractor over a three year period. Additional DOL bills may be forthcoming for those states that have not reported charges.

The Division of Financial Management Services, National Business Center, will use IPAC (Intra-Governmental Payment and Collection) System to bill each bureau for these UC charges. To record the transaction, bureau finance personnel are to use Agency Location Code 14010001, for the Office of the Secretary. The Office of the Secretary will report revenue with each bureau and expense for the entire bill to Agency Location Code 16010004, for the Department of Labor. This will facilitate both the standard treatment of OS transactions with the bureaus and the intra-Governmental eliminations reconciliation required for the CFO Financial Statements.

If you have any questions concerning this subject, please contact Michael Anthony on (202) 208-6824 or Brenda Rodriguez on (202) 208-3425.

Attachments

Prior Financial Administration
Memorandums on this Subject:

- No. 2008-08 (II.H.), June 03, 2008 - Active
- No. 2008-04 (II.H.), March 11, 2008 - Active
- No. 2007-20 (II.H.), December 7, 2007 - Active
- No. 2007-12 (II.H.), September 6, 2007 - Active
- No. 2007-08 (II.H.), June 14, 2007 - Active
- No. 2007-03 (II.H.), March 8, 2007 - Active