United States Department of the Interior

OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20240

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FINANCIAL ADMINISTRATION MEMORANDUM 2006 – 014(II.J)

To: Bureau Assistant Directors, Administration
Chief Executive Officer, National Business Center
Bureau Finance Officers
Director, Office of Acquisition and Property Management

From: Mona S. Williams
Focus Leader, Asset and Debt Management
Office of Financial Management

Subject: Administrative Wage Garnishment

The purpose of this Financial Administration Memorandum (FAM) is to distribute the Department's policy on implementing the Administrative Wage Garnishment (AWG) program. According to the Department of Interior Credit and Debt Management Handbook, AWG is a tool for collecting delinquent debt. In general, AWG is a process whereby an employer withholds amounts from an employee's wages and pays those amounts to the employee's creditor in satisfaction of a wage garnishment order. The Debt Collection Improvement Act authorizes Federal agencies to garnish the wages of a delinquent debtor for a debt owed to the Federal Government. Treasury Financial Management Service (Treasury FMS) provides additional guidance and information for wage garnishment at http://www.fms.treas.gov/debt/awg.html.

Should you require additional information regarding this FAM, please contact Jonathan House on (202) 219-4096.