



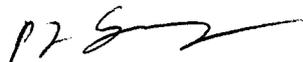
United States Department of the Interior

OFFICE OF THE ASSISTANT SECRETARY
POLICY, MANAGEMENT AND BUDGET
Washington, D.C. 20240

AUG 17 2004

Memorandum

To: Assistant Secretary - Land and Minerals Management
Assistant Secretary - Water and Science
Assistant Secretary - Fish and Wildlife and Parks
Assistant Secretary - Indian Affairs
Director, Bureau of Land Management
Commissioner, Bureau of Reclamation
Director, U.S. Geological Survey
Director, Fish and Wildlife Service
Director, National Park Service
Deputy Commissioner for Indian Affairs
Director, National Business Center

From: P. Lynn Scarlett 
Assistant Secretary - Policy, Management and Budget

Subject: Integration of MAXIMO™ into a Departmental Single Platform Configuration

In Fiscal Year 2001, the Department adopted MAXIMO™ as the software system to manage facility maintenance management. MAXIMO™ is currently implemented or being implemented in BLM, BOR, USGS, FWS, NPS, BIA (Irrigation Projects and Safety of Dams), and NBC (for the facilities maintenance management of the Main and South Interior Buildings).

Initially, bureaus were allowed to implement the system on bureau specific configurations and platforms, while complying with a defined level of Departmental standard data requirements and business practices. This decision was based on concerns of allowing the bureaus to establish "ownership" of this new system within their facility management staffs, immature Departmental or bureau IT standards, and technology limitations in hardware and software.

A key component in maintaining a reasonable degree of standardization in these implementation efforts has been the Facilities Management Systems Partnership (FMSP). The purpose of the Partnership is to provide a forum for the Department and its facilities managing bureaus to coordinate the implementation of MAXIMO™ as the Departmentwide Facilities Management System (FMS).

Because of the rapid acceleration of the MAXIMO™ implementations and its expanded use in related applications (GIS, Structural Fire, Accessibility, etc.) it is becoming increasingly difficult to maintain a sufficient degree of standardization. Furthermore, with the pending implementation of the Financial and Business Management System (FBMS) and the need for a single interface with MAXIMO™, it has been determined that the Department and the bureaus should move to a single platform solution.

With the latest fully web-based version of MAXIMO™ (version 5x) and its software configuration and interfacing tools, it is possible for Interior to operate with a single platform solution. This single platform solution will result in better control of data standards, easier analysis of Departmentwide asset information, and a more efficient and effective interface with FBMS.

Through the Fish and Wildlife Service, the Department has engaged a technical consulting contractor, TRM, to provide necessary MAXIMO™ expertise to the Department and the bureaus to assist in the completion of the following contract deliverables:

- (1) A high level MAXIMO™ and FBMS analysis.
- (2) A configuration management document with recommended interface data exchanges between FBMS and MAXIMO™.
- (3) A detailed strategy for bringing the bureaus' individual instances of MAXIMO™ into a single platform configuration.

The cost of this consulting service will be shared by the bureaus on a prorated basis as shown in the attached table.

It is critical that no further deviations from the Departmental data and business practice standards occur. In order to properly assess our next steps for facility management, we need the following information from each bureau no later than September 3, 2004:

- 1) Current MAXIMO™ implementation status (locations and functionality)
- 2) Planned implementation and/or development activities for FY 2005
- 3) Planned funding for FY 2005 and FY 2006 for implementation, development, project management, acquisition and operations and maintenance.

If you have any questions please contact the following Office of Acquisition and Property Management staff members: Kurt Gerner (202-208-5399) and Teresa Barry (202-208-4328).

Attachment

ATTACHMENT

The Bureau's portion of the cost of the consulting services is prorated based on the number of Maximo™ Version 5 Enterprise licenses owned, plus a pass through overhead fee of 4.5%. Draft Reimbursable Support Agreements have been sent to the individual Bureaus.

Bureau:	# MAXIMO 5 License	% of Total	\$ Cost Share	4.5 % Overhead	Total Reimbursable
NPS	2750	33.60 %	\$236,268	\$10,632.06	\$246,900.06
BOR	2375	29.02 %	\$204,045	\$9,182.03	\$213,227.03
FWS	1950	23.82 %	\$167,483	-N/A-	\$167,483.00
BLM	950	11.61 %	\$81,632	\$3,673.44	\$85,305.44
USGS	100	1.22 %	\$8,578	\$386.01	\$8,964.01
BIA	60	0.73 %	\$5,133	\$230.99	\$5,363.99
Total:	8185	100 %			\$727,243.53