

## **Government Quarters Inventory, Form DI 1875**

This form, and the instructions for its use and completion, are also available from the Quarters Management and Information System (QMIS) Program Office.

The QMIS Office also maintains software programs which enable customers to create computer quarters inventory records and data bases. The software also allows users to computer-produce blank copies of Form DI 1875, and completed copies of Form DI 1875 for each quarters unit record in a user's quarters data base. Other utilities in the QMIS software include the ability to computer-calculate the rent for one or more quarters unit(s); to produce special and ad hoc reports; and to computer-produce the Rent Computation Schedule (Form DI 1880), the Quarters Assignment Agreement (Form DI 1881) and the Notice of Rental Adjustment (Form DI 1882).

To obtain copies of Form DI 1875, the instructions for completing Form DI 1875, or information regarding the QMIS data base software, please contact Mr. Lanny Huber or Mr. Tim Jones at the QMIS Program by phone (303-969-7240) or by FAX (303-969-7166).



**35. FIREPLACES:**

- # OF WORKING OPEN FIREPLACES
- # WITH GOVERNMENT INSERTS
- # WITH GOVERNMENT STOVES
- FIREPLACES/INSERTS/STOVES PRIMARY HEAT SOURCE? (Y, N OR D)

**36. FREE-STANDING STOVES:**

- # OF GOVERNMENT-PROVIDED STOVES
- IS GOVERNMENT STOVE THE PRIMARY HEAT SOURCE? (Y, N OR D)
- IS GOVERNMENT STOVE THE PRIMARY COOKING APPLIANCE? (Y, N OR D)

**37. GOVERNMENT-FURNISHED APPLIANCES:**

(FOR EACH APPLIANCE LISTED, INSERT THE NUMBER PROVIDED BY THE GOVERNMENT, AND THE TYPE OF FUEL CONSUMED. (E - ELECTRICITY; O - FUEL OIL; G - NATURAL GAS; P - PROPANE; N - N/A)

NO.	FUEL TYPE	APPLIANCE
<input type="checkbox"/>	<input type="checkbox"/>	REFRIGERATOR(S)
<input type="checkbox"/>	<input type="checkbox"/>	KITCHEN RANGE(S)
<input type="checkbox"/>	<input type="checkbox"/>	DISHWASHER(S)
<input type="checkbox"/>	<input type="checkbox"/>	CLOTHES WASHER(S)
<input type="checkbox"/>	<input type="checkbox"/>	CLOTHES DRYER(S)
<input type="checkbox"/>	<input type="checkbox"/>	FOOD FREEZER(S)
<input type="checkbox"/>	<input type="checkbox"/>	MICROWAVE OVEN(S)
<input type="checkbox"/>	<input type="checkbox"/>	TRASH COMPACTOR(S)
<input type="checkbox"/>	<input type="checkbox"/>	SPACE HEATER(S)
<input type="checkbox"/>	<input type="checkbox"/>	HOT TUB(S)
<input type="checkbox"/>	<input type="checkbox"/>	LAWN MOWER(S)
<input type="checkbox"/>	<input type="checkbox"/>	ENGINE HEATER(S)
<input type="checkbox"/>	<input type="checkbox"/>	WATER HEATER(S)

**38. GOVERNMENT-PROVIDED JOINT USE APPLIANCES? (Y OR N)**

- WASHER  DRYER  FREEZER

**39. TENANT-OWNED APPLIANCES:**

(FOR EACH APPLIANCE LISTED, INSERT THE NUMBER OWNED AND USED BY TENANT, AND THE TYPE OF FUEL CONSUMED. (E - ELECTRICITY; O - FUEL OIL; G - NAT'L GAS; P - PROPANE; N - N/A)

NO.	FUEL TYPE	APPLIANCE
<input type="checkbox"/>	<input type="checkbox"/>	REFRIGERATOR(S)
<input type="checkbox"/>	<input type="checkbox"/>	KITCHEN RANGE(S)
<input type="checkbox"/>	<input type="checkbox"/>	DISHWASHER(S)
<input type="checkbox"/>	<input type="checkbox"/>	CLOTHES WASHER(S)
<input type="checkbox"/>	<input type="checkbox"/>	CLOTHES DRYER(S)
<input type="checkbox"/>	<input type="checkbox"/>	FOOD FREEZER(S)
<input type="checkbox"/>	<input type="checkbox"/>	MICROWAVE OVEN(S)
<input type="checkbox"/>	<input type="checkbox"/>	TRASH COMPACTOR(S)
<input type="checkbox"/>	<input type="checkbox"/>	SPACE HEATER(S)
<input type="checkbox"/>	<input type="checkbox"/>	WINDOW A/C UNIT(S)
<input type="checkbox"/>	<input type="checkbox"/>	HOT TUB(S)
<input type="checkbox"/>	<input type="checkbox"/>	SATELLITE DISH(ES)
<input type="checkbox"/>	<input type="checkbox"/>	ENGINE HEATER(S)

**40. ELECTRIC CREDITS - metered service only**  
(ENTER THE NUMBER OF EACH)

- WELL PUMP       SUMP PUMP
- BASE RADIO       SEWER LIFT
- REMOTE CONTROL       RADON GAS

**41. UTILITIES PROVIDED AT THE QUARTERS**

A = GOV'T PROVIDES - METERED-IN RENT  
 X = GOV'T PROVIDES - METERED-NOT IN RENT  
 B = GOV'T PROVIDES - UNMETERED  
 C = TENANT PAYS PRIVATE SUPPLIER  
 D = NOT PROVIDED AT QUARTERS SITE

- ELECTRICITY       FUEL OIL
- NATURAL GAS       WATER
- PROPANE       SEWER

**42. MONTHLY METERED USAGE FOR GOV'T PROVIDED METERED UTILITIES** (ENTER "0'S" (ZEROS) IF THE SPECIFIED UTILITY IS UNMETERED, OR IS NOT PROVIDED BY THE GOVERNMENT, OR IS NOT IN THE RENT.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ELECTRICITY
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NATURAL GAS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PROPANE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FUEL OIL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WATER

**43. OTHER GOVERNMENT PROVIDED SERVICES**

- TRASH REMOVAL (Y OR N)
- LAWN CARE (# MOWINGS PER YEAR)

TELEVISION RECEPTION (CHECK ONE)

- A. GOVERNMENT CABLE
- B. GOVERNMENT SATELLITE DISH
- C. GOV'T DOESN'T PROVIDE RECEPTION

NUMBER OF GOV'T PROVIDED PREMIUM TV CHANNELS

GOV'T MAID SERVICE (Y OR N)

SWIMMING POOL (I, C, OR N)

FIREWOOD (NO. CORDS PER YEAR)

SNOW REMOVAL (NUMBER OF REMOVALS PER YEAR)

**44. ADDITIONAL CHARGES**

\$   .

**45. ADDITIONAL DEDUCTIONS**

\$   .

**46. AMENITIES (Y OR N)**

- ADEQUATE WATER SERVICE?
- ADEQUATE ELECTRIC SERVICE?
- ADEQUATE FUEL STORAGE/DELIVERY?
- ADEQUATE POLICE PROTECTION?
- ADEQUATE FIRE PROTECTION?
- ADEQUATE SANITATION SERVICE?

TELEPHONE SERVICE

- PHONE IN AREA BUT NOT IN QUARTERS
- PHONE IN QUARTERS
- TYPE LINE SERVICE (S - PRIVATE; P - PARTY; N - NONE)
- NOISE ODORS OK?

MISCELLANEOUS IMPROVEMENTS

- PAVED STREETS?
- SIDEWALKS?
- STREET LIGHTS?

**47. MISC. ADMINISTRATIVE ADJUSTMENTS**

- LOSS OF PRIVACY (%)

EXCESSIVE HEATING AND COOLING

.   (\$ DEDUCTION)

EXCESSIVE SIZE (%)

INADEQUATE SIZE (%)

**48. NUMBER OF PLANNED UNRELATED OCCUPANTS**

**49. NUMBER OF ACTUAL UNRELATED OCCUPANTS**

**50. QUARTERS OCCUPIED (Y OR N)**

**51. SEASONAL USE? (Y OR N)**

**52. JUSTIFICATION (Y OR N)**

- NECESSARY SERVICE?
- ISOLATION?
- PROTECTION?

**53. DATE JUSTIFICATION APPROVED**

/   /

REMARKS

