

“To-Be” Gap Analysis Implementation Steps

1. Gap Identification: UM Gap Number 11: Comprehensive Land Status Reporting
2. Implementation Steps:
 - a. Step 1: Establish a comprehensive Trust Land Annual Reporting that provides all key summary data on trust activities both nationally and at each location.
 - i. The annual and periodic reporting for the most part will be generated automatically from the Integrated Data System to reduce the time for individual program data compilation.
 - ii. Programs at the local and regional office will review draft reports to determine for any serious omissions or errors prior to publication.
 - iii. New procedures will need to be in place to compile reports.
 - iv. New report format will include trend charts, graphs and GIS maps to better convey the status of trust lands and analysis of recent trends.
 - b. Step 2: Finalize and publish report annual summary reports.
 - i. Report will be reviewed and authorized to dissemination to the tribes, public and key stakeholders a through various BRDM channels of communications.

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3. Dependencies on Business Processes:

Business Process Name	Process Name (As specified in “To- Be” Model)	Dependency Description
BRDM		
Predecessors	1. None	
Successors	1. B.3 Communicate Information 2. B.6.1 Provide Counsel on Asset Options	1. As annual summary reports are published, a BRDM process will be use to communicate the plan to tribes, individuals, stakeholders and public. 2. As annual summary reports are published, a BRDM process will be use to provide counsel on asset options to the plan to tribes, individuals, stakeholders and public.
FO		
Predecessors	1. FO.5 Reporting & Statements	1. Financial information for land use contracts and Management Units (e.g. funds collected, funds recouped, funds distributed, fines/penalties).
Successors	1. None	
LNRP – Wide Area Plan		
Predecessors	1. None	
Successors	1. P.2.2.2 Collect Pertinent Data 2. P.2.4.1 Request Environmental Clearances & DOI Approvals	1. Land use contracts and types of use, site-specific environmental clearances, support activities, and geo-spatial information. 2. Land use contracts and types of use, site-specific environmental clearances, support activities, and geo-spatial information.
LNRP – Appraisals		
Predecessors	1. None	
Successors	1. None	
LNRUM		
Predecessors	1. None	

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Business Process Name	Process Name (As specified in “To- Be” Model)	Dependency Description
Successors	1. None	
Ownership – Title		
Predecessors	1. None	
Successors	1. None	
Ownership – Probate		
Predecessors	1. None	
Successors	1. None	
Ownership - Conveyance		
Predecessors	1. None	
Successors	1. None	
Ownership - Survey		
Predecessors	1. None	
Successors	1. None	

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4. Dependencies on Universal Support Functions:

Universal Support Function	Dependency Description
Automated System Requirements	<ol style="list-style-type: none"> 1. Automated Leasing system 2. Automated workflow engine 3. GIS Trust asset tracking system 4. Financial system
Policies, Procedures and Regulations	<ol style="list-style-type: none"> 1. New policies on compiling summary reports. 2. New procedures to communicate annual reports 3. New policies on providing program trend analysis and statistical charts.
Records Management	<ol style="list-style-type: none"> 1. None
Risk Assessment	<ol style="list-style-type: none"> 1. None
Workforce Planning	<ol style="list-style-type: none"> 1. None
Internal Controls / Fiduciary Security	<ol style="list-style-type: none"> 1. None