

**Department of the Interior**  
**Privacy Impact Assessment Template**

**Name of Project: OCS Connect**

**Bureau: MMS/OMM**

**Project's Unique ID: 010-06-01-03-01-0601-00-107-021**

**A. CONTACT INFORMATION:**

**Who is the Bureau/Office Privacy Act Officer?**

Ginny Morgan  
Minerals Management Service  
Information Management Division  
703-787-1689

**B. SYSTEM APPLICATION/GENERAL INFORMATION:**

**1) Does this system contain any information about individuals?**

YES

**a. Is this information identifiable to the individual<sup>1</sup>?**

YES

**b. Is the information about individual members of the public?**

YES

**c. Is the information about employees?**

NO

**2) What is the purpose of the system/application?**

Public Connect (the public commenting portion of the OCS Connect Project) allows states, industry and individuals the ability to search, view, and electronically submit comments on OMM's proposed regulations, lease sales

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<sup>1</sup> "Identifiable Form" - According to the OMB Memo M-03-22, this means information in an IT system or online collection: (i) that directly identifies an individual (e.g., name, address, social security number or other identifying number or code, telephone number, email address, etc.) or (ii) by which an agency intends to identify specific individuals in conjunction with other data elements, i.e., indirect identification. (These data elements may include a combination of gender, race, birth date, geographic indicator, and other descriptors).

notices, operational plans, environmental reports, and related documents that are currently open for comment in the Federal Register. It also allows the users to search and view comments and/or related documents after the commenting period closes. Users in the OMM trusted zone (i.e., Project Leaders, Project Staff, and Posting Authority) can retrieve information by individual name, address or phone number.

**3) What legal authority authorizes the purchase or development of this system/application?**

The OCS Connect System is the MMS/ OMM/e-Government Transformation project. The project was first authorized by OMB to begin development in FY2003.

**C. DATA in the SYSTEM:**

**1) What categories of individuals are covered in the system?**

Members of the general public

**2) What are the sources of the information in the system?**

**a. Is the source of the information from the individual or is it taken from another source? If not directly from the individual, then what other source?**

From the individual

**b. What Federal agencies are providing data for use in the system?**

None

**c. What Tribal, State and local agencies are providing data for use in the system?**

None

**d. From what other third party sources will data be collected?**

None

**e. What information will be collected from the employee and the public?**

From the public only

Required: Name and phone number

Optional: Location address and email address

**D. ATTRIBUTES OF THE DATA:**

- 1) Is the use of the data both relevant and necessary to the purpose for which the system is being designed?**

YES

- 2) Will the system derive new data or create previously unavailable data about an individual through aggregation from the information collected, and how will this be maintained and filed?**

NO

- 3) Will the new data be placed in the individual's record?**

NO

- 4) Can the system make determinations about employees/public that would not be possible without the new data?**

NO

- 5) What opportunities do individuals have to decline to provide information (i.e., where providing information is voluntary) or to consent to particular uses of the information (other than required or authorized uses), and how individuals can grant consent.)**

When the user enters a comment the following applies:

Individuals are given the ability to keep their Name and Address private or to allow it to be available to the public. Consent is through a checkbox for each. The checkbox defaults to public availability. The individual must uncheck the box. Address is an optional field so it does not have to be entered in which case the address check box would not have to be unchecked

The following information is displayed at the bottom of the comment page

Comments, including the names and home addresses of respondents, will be made available for public review. You may request that your name, home address, or both be withheld from the public record by unchecking the Make Address Public and Make Name Public boxes provided. The MMS will honor such a request to the extent allowable by law. All comments submitted by

organizations and businesses or by individuals identifying themselves as representatives of organizations and businesses will be made available for inspection in their entirety. Anonymous comments will not be considered.

\*\*\* MMS is asking for your email address and phone number in order to provide a quick means of following up with you if there is a question regarding your comment. Submission of your email address is entirely optional, however, if you provide it and MMS does not have a question, you will not receive any communication via your email or phone.

**6) Under which Privacy Act systems of records notice does the system operate? Provide number and name.**

Not Applicable