



# United States Department of the Interior

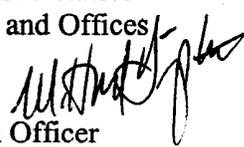
OFFICE OF THE SECRETARY

Washington, D.C. 20240

JUL 9 2003

## MEMORANDUM

To: Deputy Assistant Secretaries  
Heads of Bureaus and Offices

From: W. Hord Tipton   
Chief Information Officer

Subject: Formation of the Department of the Interior Business Architecture Team

The Department of the Interior (DOI) has recently embarked on a two-pronged approach to accelerate the development of a comprehensive Interior Enterprise Architecture (IEA) that integrates business and technology architectures. To date, the IEA has focused primarily on the technology architecture layer through the development and publication of the DOI Technical Reference Model. As we move forward, the DOI must assure our current and planned information technology (IT) investments effectively support our business requirements, are linked to the forthcoming DOI strategic plan and provide maximum business value to our internal and external customers. As a result, the DOI must additionally focus on defining the business layers of the IEA. This memorandum announces the establishment of the Interior Business Architecture Team (IBAT) that will engage DOI's business community in defining these business layers of the IEA. You are requested to provide a business manager to represent your organization as described below.

The Office of Management and Budget (OMB) has defined a framework, the Federal Enterprise Architecture (FEA), which links business outcomes to mission functions and the underlying technology architecture. All Federal agencies are required to align their architecture efforts to the OMB FEA and assure all IT business cases (Budget Exhibits 300) appropriately map to these models. The IBAT will define the business layers of the IEA in accordance with the OMB FEA models, with initial emphasis on five high-interest business areas:

- Wild Fire Management
- Financial Management
- Indian Trust
- Law Enforcement
- Recreation

Because the primary focus of the IBAT is to provide business guidance to the IEA, members should be versed in their respective functions and programs. Familiarity with IT is not required.

## IBAT Membership

While IBAT membership may change over time, the initial team members will consist of the following:

- One representative each from the above five focus areas
- One representative from the Office of Planning and Performance Management
- The DOI E-Gov Program Manager
- One business-oriented representative from each bureau.

The initial meeting for the IBAT is scheduled for July 24, 2003, from 1:00 pm to 3:00 pm eastern standard time in Room 7000B of the main Interior building. Please e-mail the name of your representative to Colleen Coggins, Acting Interior Business Architect, at [Colleen\\_Coggins@ios.doi.gov](mailto:Colleen_Coggins@ios.doi.gov) by Monday, July 21, 2003. Ms. Coggins may be reached at (202) 208-5911 if you have any questions.

cc:

Bureau/Office Chief Information Officers  
Bureau/Office Deputy Chief Information Officers  
Members, Performance Management Council  
Interior Architecture Working Group

*My apologies for all the acronyms! They are difficult  
to avoid in the IT architecture world.*

*J.P.*