

Specialists Needed in Following Areas for Short-term Assignments in Tanzania -- with Salaries Reimbursed:

Infrastructure Design and Construction *
Tourism and Visitor Services
Small Business and Concessions Management
Interpretation and Education
Resource Management
Resource Protection

** Please note that this announcement supersedes an earlier announcement for infrastructure specialists for Tanzania. If you have already applied for that opportunity, we have your application and it will be considered; you need not re-apply.*

** Applicants may be considered for multiple technical areas. When applying, state in a cover letter which specific technical area(s) you are applying for.*

OPPORTUNITY: The U.S. Department of the Interior's International Technical Assistance Program (DOI-ITAP) is seeking individuals with expertise in the following subject areas:

- Infrastructure design and construction
- Tourism and visitor services
- Small business and concessions management
- Interpretation and education
- Resource management
- Resource protection

This recruitment is intended to develop a roster of available candidates who could serve on one or more DOI-ITAP teams on assignment in Tanzania over the next 18 months.

The selected specialists will work on multi-disciplinary teams of approximately 2-6 persons to advise and train Government of Tanzania (GOT) counterparts and members of local communities regarding the above mentioned technical subject areas within the following five Wildlife Management Areas (WMAs) in Tanzania:

- Ikona

- Burunge
- Pawaga-Idodi (MBOMIPA)
- Enduimet
- Ipole

These Wildlife Management Areas are not public lands managed by the Government of Tanzania. Rather, they are a relatively new category of protected area under community authority and responsibility.

At this juncture, it is envisaged that project implementation will begin with several multidisciplinary teams that will be responsible for conducting rapid and comprehensive assessments of needs and opportunities in the five selected WMAs with respect to: recreation and tourism infrastructure, income generating activities, visitor services, educating and informing visitors, and protecting valuable natural and cultural resources. These teams will produce, for each WMA, a report detailing the findings of their assessments and recommendations. In addition, they will produce draft plans of work detailing the actions and timelines to accomplish specific priority goals within the timeframe of the project. Infrastructure technical experts on these teams will additionally produce designs – at least at the schematic/conceptual level -- for various types of infrastructure recommended, including visitor centers, information kiosks, campsites, roads, and wayside exhibits.

From that point forward, teams will be deployed consisting of:

Infrastructure Experts Who Will:

- Train selected individuals and provide mentoring and guidance for skills development in the area of infrastructure design and maintenance.
- Conduct repeat visits to Tanzania to provide oversight during construction of infrastructure in the WMAs.

Tourism and Visitor Services Experts Who Will:

- Engage in repeat visits to the WMAs to engage in training and provide technical guidance on enhancing the visitor experience to the WMAs.

Small Business/Concessions Experts Who Will:

- Engage in repeat visits to the WMAs to engage in training and provide technical support to fledgling tourism-related enterprises within the WMAs.

Interpretation and Education Experts Who Will:

- Assist local communities in producing brochures, signs, informational kiosks, and wayside exhibits with engaging, helpful, and appealing information and educational material.

Resource Management and Protection Experts Who Will:

- Provide training to help ensure the sustainability of the resources upon which new jobs and incomes are based.

Selected specialists will be expected to work with an array of partners, incorporate the needs of local rural communities, and do so within a brief period of time. Selected specialists therefore will be expected to work closely with DOI-ITAP and in-country partners in the weeks preceding travel in order to understand the needs and requirements of their assignments.

BACKGROUND: DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program is currently operating across the globe with support from organizations such as the U.S. Agency for International Development (USAID), the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation.

DOI-ITAP has worked at a number of locations in Tanzania since 1997. Technical assistance activities have touched on a variety of themes, including law enforcement training for rangers, design and construction of roads within protected areas, management of marine protected areas, tourism planning, and environmental interpretation activities.

DOI-ITAP's current effort is part of a larger WMA Conservation Corps program. The main objective of this program is to generate employment opportunities in rural areas and to enable local households to receive incomes that will assist them in coping with the pressures of the on-going global financial and economic crisis. Other objectives include:

- Contributing to improvement of infrastructure in the WMAs
- Enhancing the conservation of biodiversity in the WMAs
- Increasing accessibility to the WMAs and increasing the attractiveness of the WMAs to both investors and visitors

The WMA Conservation Corps will focus heavily on sustainable wildlife-related tourism opportunities and related ongoing conservation efforts.

This assignment also addresses capacity-building within the Wildlife Division of the Tanzanian Ministry of Natural Resources and Tourism.

ASSIGNMENT: Teams will be fielded in Tanzania on an ongoing basis. The duration of each assignment will be approximately 2-3 weeks, focusing on field work with multiple stakeholders and partners. Significant planning and coordination time will be

required at the home duty station for pre-trip preparation, and additional time will be necessary for post-trip follow-up activities (e.g., final trip report, design development, drafting of plans, etc.). While in Tanzania, the DOI specialists selected for this assignment will work closely with appropriate contacts within the Wildlife Division of the Ministry of Natural Resources and Tourism, as well as NGO and local community partners.

SCHEDULE: The assignments are expected to occur throughout 2010 with dates set that are amenable to selected candidates, their supervisors, and our Tanzanian partners.

PRE- AND POST-TRIP DUTIES: All travel and in-country logistics will be handled by DOI-ITAP. Background materials will be provided to the selected individuals prior to the assignment. The selected individuals will be expected to work in collaboration with DOI-ITAP staff on preparation and follow-up via phone and email. Within 3 weeks of the completion of the trip, the team will provide DOI-ITAP with a brief draft report focusing on the trip events, evaluations, and recommendations for future assistance.

COSTS: DOI-ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals and incidentals, immunizations, etc.). DOI-ITAP will also be able to reimburse salaries for these assignments.

REQUIREMENTS FOR ALL APPLICANTS

Persons wishing to be considered for these assignments:

- Preference given to current or retired DOI employees and other USG employees.
- Must have a demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups.
- Must have demonstrated ability to coordinate with multiple partners and stakeholders.
- Must have the ability to provide practical, hands-on training and instruction, often in primitive and challenging conditions, and with limited resources.
- Previous international experience is desirable.

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness-for-duty.

If you are selected for this assignment, you will be responsible for obtaining your supervisor's approval to participate in this program.

REQUIREMENTS FOR INFRASTRUCTURE DESIGN AND CONSTRUCTION APPLICANTS

- Must have an extensive professional background in planning, assessing, and developing infrastructure, such as roads, bridges, gates, ranger posts, trails, camping and picnic sites, and/or canals.

- Must have the ability to produce schematic/conceptual diagrams for the development of infrastructure.
- Should be familiar with the design development and construction phase needs of a project.
- Experience as a landscape architect or engineer is highly desirable.
- Experience in project management is desirable.

REQUIREMENTS FOR TOURISM AND VISITOR SERVICES APPLICANTS

- Experience in enhancing the ability of sites to attract and retain visitors.
- Experience in the delivery of a complete package of services to visitors.
- Expertise in ecotourism development and planning for sustainable eco-tourism in and around protected areas in a manner compatible with local cultures.
- Experience in trail design and construction.
- Experience in the management of visitor centers.
- Experience monitoring visitor satisfaction.

REQUIREMENTS FOR SMALL BUSINESS AND CONCESSIONS MANAGEMENT APPLICANTS

- Experience in budgeting or fiscal management.
- Experience in establishing and managing a small business or managing concessions.
- Experience in general contracts management.
- Preferred that such experience is related to protected areas.

REQUIREMENTS FOR INTERPRETATION AND EDUCATION APPLICANTS

- Experience in developing site interpretive plans or designing public outreach and environmental education programs.
- Experience in designing interpretive materials, including displays, signage, posters, brochures, etc.
- Experience in oral interpretation.
- Experience designing and delivering training that focuses on developing interpretive themes, personal and non-personal interpretive services, and possibly media development.

REQUIREMENTS FOR RESOURCE MANAGEMENT APPLICANTS

- Extensive professional experience in managing protected areas such as national wildlife refuges or national parks.
- Must have experience in office management, leadership, managing human resources, developing operational plans, and other aspects of good management.

REQUIREMENTS FOR RESOURCE PROTECTION APPLICANTS

- Must have extensive working knowledge of wildlife law enforcement.
- Experience in delivering law enforcement training and planning.

HOW TO APPLY

Persons interested in being considered for this international assignment must:

1. Send a formal résumé -- a form SF-171 is acceptable.
2. Send a cover letter, summarizing relevant work experience.
3. Fill out the following webform:

<http://spreadsheets.google.com/viewform?formkey=dF9jUWcwcFJKSXJXNkxIMWZ6cU56eFE6MA>

Please submit applications (electronically is preferred) to:

Levi White, Project Specialist
Office of International Affairs
U.S. Department of the Interior
1849 C Street, NW MS-3530
Washington, DC 20240
Tel: (202) 208-3751
Fax: (202) 501-6381
E-mail: levi.white@ios.doi.gov

Please contact Barbara Pitkin, DOI-ITAP Director (Barbara_Pitkin@ios.doi.gov; 202/208-5221) or Marc Weitzel (marc_weitzel@fws.gov; 805/644-5185) with any questions.

All applications should be submitted as soon as possible but no later than COB November 30, 2009.

Applications will be considered on a rolling basis.

All NPS applicants should also copy their applications to Rudy D'Alessandro (rudy_dalessandro@nps.gov) in the NPS Office of International Affairs.

Application Process

Shortlisted candidates will be interviewed by telephone. The entire selection process may take several months. All candidates will be notified of the results of the selection process by telephone, e-mail, or letter.

This position is open to all applicants who meet the stated requirements.