

Trainers in Various Protected Area Management Themes Republic of Georgia

OPPORTUNITY: The U.S. Department of the Interior's (DOI) International Technical Assistance Program (ITAP) is seeking trainers in the following areas:

- Visitor Services - Interpretation
- Law Enforcement and Resource Protection
- Effective Leadership and Management
- Conservation Partnerships
- Effective Administration
- GIS for Parks

BACKGROUND: DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program is currently operating across the globe with support from organizations such as the U.S. Agency for International Development (USAID), the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation.

Since 1999, DOI-ITAP has worked with the Republic of Georgia to develop its national system of protected areas. With funding from USAID/Georgia, DOI-ITAP has provided broad technical assistance at the headquarters level of the Ministry of Environment Protection and Natural Resources on issues of protected area system management, administration, and personnel management. DOI-ITAP has also provided field-level technical assistance and training. As the Ministry develops a headquarters training center for protected area staff, DOI experts are being sought to develop curricula, provide training in the above subject matter, and train future trainers to conduct these courses.

ASSIGNMENT: The assignments will be conducted as two-week assignments, which will be based out of the capital, Tbilisi, with some field activities possible. The timing of these trips will be scheduled in accordance with the preferred candidates' availabilities. Some time will be required at the home duty station for pre-trip preparation and post-trip follow-up activities (e.g., curriculum development, final trip report and recommendations). While in Georgia, the DOI specialists selected for this assignment will work closely with the project's Tbilisi-based on-site coordinator.

SCHEDULE: These assignments are expected to occur in CY 2007/2008, with dates that will be set that are amenable to selected candidates and their supervisors.

PRE- AND POST-TRIP DUTIES: All travel and in-country logistics will be handled by DOI-ITAP. Background materials will be provided to the selected individuals prior to departure. The selected individuals will be expected to work in collaboration with the

DOI-ITAP manager on the preparation and follow-up for the technical assistance over phone and email.

Within 3 weeks of the completion of the trip, the team will provide the DOI-ITAP manager a brief draft report focusing on the trip events, evaluations, and recommendations for future related training and technical assistance in Georgia.

COSTS: ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals, immunizations, per diem, etc.). The salaries of the team members will be paid by their employing DOI agency for the duration of the international assignment, including pre- and post-trip obligation.

APPLICATION REQUIREMENTS

Persons wishing to be considered for this assignment:

- Must be a current or retired DOI employee;
- Must have an expansive working knowledge of one of the above subject areas;
- Must have training experience;
- Must have a demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups; and
- Previous international experience is desirable.

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness-for-duty.

If you are selected for this assignment, you will be responsible for obtaining your supervisor's approval to participate in this program.

HOW TO APPLY

Persons interested in being considered for this international assignment should send a resume or letter summarizing relevant work experience. A form SF-171 is acceptable. Please submit applications (electronically is preferred) to:

Emily Joseph
Office of International Affairs
U.S. Department of the Interior
1849 C Street, NW MS-3547
Washington, DC 20240
Tel: (202) 208-3624
Fax: (202) 501-6381
E-mail: emily_joseph@nbc.gov

For questions, please call Marc Weitzel (805) 644-5185 or Barbara Pitkin (202) 208-5221.

All applications should be submitted as soon as possible but no later than COB July 13, 2007.

Applications will be reviewed and interviews conducted as they are received.

All NPS applicants should also copy their applications to Rudy D'Alessandro in the NPS Office of International Affairs.

Application Process

A shortlist of candidates will be interviewed by telephone. The entire selection process may take several weeks. All candidates will be notified of the results of the selection process by telephone, e-mail, or letter.

This position is open to all applicants who meet the stated requirements.