

May 2008

Attached is an application to be listed, free of charge, in the Indian Arts and Crafts Board's *Source Directory of American Indian and Alaska Native Owned and Operated Arts and Crafts Businesses*.

The *Source Directory* promotes federally recognized American Indian and Alaska Native artists and craftspeople, cooperatives, and tribal arts and crafts enterprises. Listings include businesses privately owned and operated by Indian artists, designers and craftspeople, as well as businesses privately owned and operated by Indian merchants who retail and/or wholesale authentic Indian arts and crafts. Also included are several nonprofit organizations that work directly with Indian groups to develop and market arts and crafts products.

The *Source Directory* may be viewed on the Indian Arts and Crafts Board web site, www.iacb.doi.gov. Your listing in the directory will serve as a direct link between your business and potential customers.

For your application to be considered, it must include the following:

1. **Business information, including contact and product information.** *See enclosed sample format and suggestions.* Please note that although you are not required to have a shop location readily available to the public, the business must then be prepared to complete sales through a website, mail order or a comparable method.
2. **Business, manager, and owner names.** You must also include the name of the federally recognized Tribe(s) or Alaska Native Village(s) of which the manager and owner are enrolled.
3. **CERTIFICATION.** The business owner is required to sign the application, on the designated line, certifying that he or she is the owner of the business and is an enrolled member of a federally recognized American Indian Tribe or Alaska Native Village.
4. **Photocopy of tribal enrollment documentation** from the business owner's respective federally recognized American Indian Tribe or Alaska Native Village.

This information is required for a business to be listed in the *Source Directory*. Also, if you have a price list, catalog, or other printed information about your business, please send it with your application. The Indian Arts and Crafts Board will include it in its reference files for use in answering product inquiries.

Send completed application and any additional information to: Indian Arts and Crafts Board
U.S. Department of the Interior
1849 C Street, NW, MS 2528-
MIB
Washington, DC 20240

If you have any questions, please telephone the Indian Arts and Crafts Board using the toll free number, **(888) 278-3253**.

Indian Arts and Crafts Board
Source Directory Business Listing Application
New Business – Individual

OMB #: 1085-0001
Expires 1/31/2012

Return To: U.S. Department of the Interior
Indian Arts and Crafts Board
1849 C Street, NW, MS 2528-MIB
Washington, DC 20240

Please print or type your business information (see samples included):

Please print or type

Business name: _____

Manager name: _____ Tribe: _____

Owner name: _____ Tribe: _____

CERTIFICATION: I certify that I am the owner of this enterprise and that I am an enrolled member of a federally recognized American Indian tribe or Alaska Native group. (A willfully false certification is a criminal offense [18 U.S.C. 1001]):

Signature: _____ Date: _____

Tribe or group: _____

Notice: By filling out this form you are consenting to make this information available to the public through the *Source Directory*. Please only include information that you wish to make available to the public.

This information is collected to identify and revise listings for the Source Directory of American Indian and Alaska Native owned and operated arts and crafts businesses. The information is supplied by the respondent to obtain or retain a benefit, that is, inclusion in the *Source Directory*. It is estimated that responding to the request will take an average of 15 minutes to complete. This includes the amount of time it takes to gather the information and fill out the form. If you wish to make comments on the form, please send them to the Director, Indian Arts and Crafts Board, 1849 C Street N.W., MS 2528-MIB, Washington, D.C. 20240. Note: Comments, names and addresses of commentators are available for public review during regular business hours. If you wish us to withhold this information, you must state this prominently at the beginning of your comment. We will honor your request to the extent allowable by law. In compliance with the Paperwork Reduction Act of 1995, as amended, the collection has been reviewed by the Office of Management and Budget and assigned a control number and expiration date. The number and expiration date are at the top right corner of the form. Please note that an agency may not conduct or sponsor, and person is not required to respond to, a collection of information unless there is currently a valid OMB control number.

Notice: Penalty for Misrepresentation

It is unlawful to offer or display for sale or sell any good, with or without a Government trademark, in a manner that falsely suggests it is Indian produced, and Indian product, or the product of a particular Indian or Indian tribe or Indian arts and crafts organization, resident within the United States. An individual who knowingly violates this law is subject to a maximum fine of \$250,000 and/or imprisonment for five years. Corporations are subject to a maximum fine of \$1,000,000.
[18 U.S.C 1159]

For purposes of this law, the term 'Indian' means any individual (1) who is a member of any Indian tribe, band, nation, Alaska Native village, or other organized group or community that is federally recognized, or (2) who is a member of any Indian group that has been formally recognized as an Indian tribe by a state legislature or by a state commission or similar organization legislatively vested with state tribal recognition authority, or (3) who has been formally certified as an Indian artisan by an Indian tribe.

Indian Arts and Crafts Board
Source Directory Business Listing Application
New Business – Group

OMB #: 1085-0001
Expires 1/31/2012

Return To: U.S. Department of the Interior
Indian Arts and Crafts Board
1849 C Street, NW, MS 2528-MIB
Washington, DC 20240

Please print or type your business information (see samples included):

Please print or type

Business name: _____

Manager name: _____ Tribe: _____

Owner name: _____ Tribe: _____

I certify that this is an American Indian or Alaska Native owned and operated cooperative, tribal enterprise, or nonprofit organization. (A willfully false certification is a criminal offense [18 U.S.C. 1001].)

Signature: _____ Date: _____

Tribe or group: _____

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