APPENDIX

1. Improving Environmental Compliance and Performance through Environmental Management Systems, DOI Secretarial Memorandum of August 26, 2003.

2. DOI EMS Council Bureau and Office Contacts.

3. FWS, NPS, USGS List of "Appropriate Facilities."

4. NPS Concessions Contracts List

THE SECRETARY OF THE INTERIOR

WASHINGTON

MEMORANDUM

To: Solicitor
Inspector General
Assistant Secretaries
Heads of Bureaus and Offices

AUG 26 2003

From: Secretary Gale A. Norton

Subject; Improving Environmental Compliance and Performance through Environmental Management Systems

This memorandum commits the Department of the Interior to implement Environmental Management Systems (EMS) and directs Departmental Bureaus and offices to implement such plans by the required implementation date of December 2005. EMS provides a systematic framework to identify and address environmental impacts of our activities, ensures compliance with regulatory requirements, and provides opportunities for continuous environmental improvement and innovation, thus promoting effective and efficient Government-wide operations. It was developed as a result of the President's initiative to make the Federal Government lead by example in its environmental responsibilities.

The President's Management Council has directed Federal agencies to work together to improve their overall environmental compliance and performance. EMS implementation provides opportunities for partnerships to occur and to expand the Department of the Interior's ability to promote healthy lands and thriving communities. The DOI is fully committed to reducing adverse environmental impacts to public lands and natural resources and to enhance compliance. Departmental Bureaus and offices should encourage innovation and creativity in meeting environmental challenges and also harness 21st Century technology to improve our responsibilities and to minimize our environmental impact. Through a process of continuous improvement, the EMS encourages ways to be innovative, adaptive and flexible in sustaining a healthy environment.

In support of the President's initiative, I am directing the EMS implementation by departmental Bureaus and offices in all departmental facilities nationwide, where applicable. While I expect all Bureaus and offices to have the EMS's in place well before the required implementation date of December 2005, as required by Executive Order 13148 (Greening the Government Through Leadership in Environmental Management), I am pleased that many of our Bureaus and offices are already on their way toward the EMS implementation.

An EMS Council has been established within the DOI to aid in Department-wide EMS implementation. The Council is chaired by the Office of Environmental Policy and Compliance (OEPC). That Office can assist Bureaus and offices in this endeavor and other areas as well. Their telephone number is (202) 208-3891.

U.S. Department of the Interior
Environmental Management Systems Council
Bureau and Office Contacts

Bureau/Office	Representative(s)	Telephone	Fax	E-mail
Office of Environmental Policy and Compliance	Jim Ortiz Ken Naser Heather Davies	202-208-7553 202-208-3901 202-208-7884	202-208-6970 (primary) 202-208-6032 (secondary)	james_ortiz@ios.doi.gov kenneth_naser@ios.doi.gov heather_davies@ios.doi.gov
Bureau of Indian Affairs	Debbie McBride George Padilla	202-208-3606 202-208-6364	202-208-1605 Same as above	Use fax number
Bureau of Land Management	Elliott Ng Nancy Dean	202-557-3564 202-557-3585	202-452-5046 Same as above	Elliot_Ng@blm.gov Nancy_Dean@blm.gov
Bureau of Reclamation	Cynthia Dyballa Hank Kaplan	202-513-0593 303-445-2802	202-513-0301 303-445-6465	cdyballa@usbr.gov hkaplan@do.usbr.gov
Fish and Wildlife Service	Billy Umsted V.A. Sridhar	303-984-6865 303-984-6871	303-969-5444 Same as above	Billy_Umsted@fws.gov VA_Sridhar@fws.gov
Geological Survey	Dave Johnson Bill Miller	703-648-7550 703-648-7552	703-648-7475 Same as above	dwjohnson@usgs.gov wrmiller@usgs.gov
Minerals Management Service	James Bennett Staci Atkins	703-787-1660 703-787-1620	703-787-1026 703-787-1575	James.F.Bennett@mms.gov Staci.Atkins@mms.gov
National Business Center	Ian Rosenblum	202-208-5795	202-208-3777	Ian_M_Rosenblum@nbc.gov
National Park Service	Carl Wang Wendy Berhman	202-513-7033 303-987-6913	202-371-6675 303-987-6901	Carl_Wang@nps.gov Wendy_Berhman@nps.gov
Office of Surface Mining	William Bass Darlene Carter	412-937-2840 202-208-2593	412 937-2888 202-219-3100	bbass@osmre.gov dcarter@osmre.gov

March 2004

FWS

Appropriate Facilities
Service Facilities for EMS Implementation

Region	Refuge	Hatchery
1	Klamath Basin NWR Complex	Coleman NFH Complex
1	Malheur NWR	Dworshak Fisheries Complex
1	San Francisco Bay NWR Complex	Leavenworth NFH
1	San Luis NWR Complex	Quinault NFH
1	Willamette Valley NWR Complex	Spring Creek NFH
2	Aransas/Matagorda Island NWR Complex	Willow Beach NFH
2	Bosque Del Apache	
2	Chenier Plain (Anahac Complex)	
2	Imperial NWR	
2	Santa Ana NWR /LRGV	
2	South Texas Refuges Complex	
2	Texas Chenier Plain Refuges Complex	
2	Texas Midcoast Refuges Complex	
2	Wichita Mountains	
3	Crab Orchard NWR	Jordan River NFH
3	DeSoto NWR	Neosho NFH
3	Fergus Falls WMD	Onalaska - LaCrosse Fish Health Center
3	Horican NWR	Pendills Creek / Hiawatha Forest NFH Complex
3	Neal Smith NWR	
3	Sea Lamprey Control Office	
4	Alligator River NWR	Dale Hollow NFH
4	Ding Darling	Warm Springs NFH
4	Merritt Island NWR	
4	Okefenokee NWR	
4	Reelfoot NWR	
4	Savannah NWR	
4	Southeast Louisiana Refuges	
4	Wheeler NWR	
4	Yazoo NWR	
5	Blackwater NWR	
5	E B Forsythe	
5	Eastern Massachusetts Refuge Complex	
5	Eastern Neck NWR	
5	John Heinz at Tinicum NWR	
5	Long Island Refuge Complex	
5	Ohio River Islands NWR	
5	Parker River NWR	
5	Rhode Island Refuge Complex	
6	Arrowwood NWR Complex	Bozeman Fish Technology Center
6	Audubon NWR Complex	Creston Fish and Wildlife Center
6	Charles M. Russell NWR Complex	
6	Crescent Lake-North Platte NWR Complex	
6	Des Lacs NWR Complex	
6	Devils Lake WM Complex	
6	Flint Hills NWR/Marais des Cygnes NWR	
6	Ft. Niobrara - Valentine NWR Complex	
6	National Bison Range/Lost Trails NWR	
6	Rocky Mountain Arsenal	
6	Sand Lake NWR/WMD	
7	Alaska Maritime NWR	
7	Alaska Peninsula/Becharof NWR	
7	Arctic NWR	
7	Kanuti NWR	
7	Kenai NWR	
7	Tetlin NWR	
7	Yukon Delta NWR	

Attachment A

NPS

ALASKA REGION PARKS
Alaska Support Office (Alaska Public Lands Info Ctr - Anchorage/Alaska Public Lands Info Ctr - Fairbanks)
Denali NP
Gates of the Arctic NP
Glacier Bay NP
Katmai NPres (Aniakchak NP/Alagnak Wild River)
Kenai Fjords NP
Klondike Gold Rush NHP
Lake Clark NP
Sitka NHP
Western Artic National Parklands (Bering Land Bridge NP/Cape Krusenstern NM/Kobuk Valley NP/Noatak Npres)
Wrangell-St Elias NP
Yukon-Charley Rivers NP

INTERMOUNTAIN REGION PARKS
Amistad NRA
Arches NP
Aztec Ruins NM
Bandelier NM
Bent's Old Fort NHS
Big Bend NP
Bighorn Canyon NRA
Big Thicket NP
Black Canyon of the Gunnison NM
Bryce Canyon NP
Canyon de Chelly NM
Casa Grande Ruins NM
Canyonlands NP
Capitol Reef NP
Carlsbad Caverns NP
Capulin Volcano NM
Cedar Breaks NM
Chamizal NM
Chaco Culture NHP
Chickasaw NRA
Chiricahua NM
Colorado NM
Coronado NM
Curecanti NRA
Devils Tower NM
Dinosaur NM
El Malpais NM
El Morro NM
Florissant Fossil Beds NM
Fort Bowie NHS
Fossil Butte NM
Fort Davis NHS
Fort Laramie NHS
Fort Union NM
Gila Cliff Dwellings NM
Glacier NP
Glen Canyon NRA
Golden Spike NHS
Grand Canyon NP
Grant-Kohrs Ranch NHS

Great Sand Dunes NM
Grand Teton NP
Guadalupe Mountains NP
Hovenweep NM
Hubbell Trading Post NHS
Lake Meredith NRA
Little Bighorn Battlefield NM
Lyndon B. Johnson NHP
Mesa Verde NP
Natural Bridges NM
Navajo NM
Organ Pipe Cactus NM
Palo Alto Battlefield NHS
Padre Island NS
Pecos NHP
Petrified Forest NP
Petroglyph NM
Pipe Spring NM
Rocky Mountain NP
San Antonio Missions NHP
Santa Fe NHT
Saguaro NP
Salinas Pueblo Missions NM
Sunset Crater Volcano NM
Timpanogos Cave NM
Tonto NM
Tumacacori NHP
Tuzigoot NM
Washita Battlefield NHS
Walnut Canyon NM
White Sands NM
Wupatki NM
Yellowstone NP
Zion NP

MIDWEST REGION PARKS
Agate Fossil Beds NM
Apostle Islands NL
Arkansas Post NM
Badlands NP (Mississippi NRRA)
Brown v. Board of Education NHS
Buffalo NR
Central High School NHS
Cuyahoga Valley NRA (James A. Garfield NHS)
Dayton Aviation Heritage NHP
Effigy Mounds NM
Fort Larned NHS (Nicodemus NHS)
Fort Scott NHS
Fort Smith NHS
Fort Union Trading Post NHS
George Rogers Clark NHP
Grand Portage NM
George Washington Carver NM
Herbert Hoover NHS
Hopewell Culture NHP
Homestead NM of America
Hot Springs NP

Harry S Truman NHS
Ice Age NST
Indiana Dunes NL
Isle Royale NP
Jewel Cave NM
Jefferson NEM
Keweenaw NHP
Knife River Indian Village NHS
Lincoln Boyhood NM
Lincoln Home NHS
Little Rock Central High School NHS
Mount Rushmore NM
Mississippi River Corridor Study Comm.
Midwest Archeological Center
Midwest Region (Lewis & Clark NHT)
Niobrara National Scenic River (Missouri National Recreational Rivers)
Ozark NSR
Pea Ridge NMP
Perry's Victory & International Peace Memorial
Pipestone NM
Pictured Rocks NL
Saint Croix/Lower St. Croix NSR
Scotts Bluff NM
Sleeping Bear Dunes NL
Tallgrass Prairie NP
Theodore Roosevelt NP
Ulysses S. Grant NHS
Voyageurs NP
Wind Cave NP
Wilson's Creek NB
William Howard Taft NHS

NATIONAL CAPITAL REGION

PARKS
Antietam NB
Catoctin Mountain Park
Chesapeake & Ohio Canal NHP
George Washington MP (Arlington House, The Robert E. Lee Memorial)
Harpers Ferry NHP
Manassas NBP
National Capital Parks-Central (Vietnam Veterans Memorial/Washington Monument/Thomas Jefferson Memorial/Lincoln Memorial/National Mall/Old Post Office Observation Tower)
National Capital Parks-East (Baltimore-Washington Parkway)
President's Park
Prince William Forest Park
Rock Creek Park
White House Liaison, Office of
Wolf Trap Farm Park

NORTHEAST REGION

PARKS
Acadia NP
Adams NHS
Allegheny Portage Railroad NHS (Johnstown Flood NM)
Appomattox Court House NHP
Assateague Island NS
Boston NHP (Boston African-American NHS)
Booker T. Washington NM

Cape Cod NS
Colonial NHP
Delaware Water Gap NRA
Edison NHS
Fire Island NS
Fort McHenry NM & Historical Shrine (Hampton NHS)
Fort Necessity NB (Friendship Hill NHS)
Fort Stanwix NM
Frederick Law Olmsted NHS
Fredericksburg & Spotsylvania NMP
Gateway NRA Floyd Bennett Field
Gateway NRA Sandy Hook
Gateway NRA Staten Island
Gettysburg NMP (Eisenhower NHS)
George Washington Birthplace NM (Thomas Stone NHS)
Hopewell Furnace NHS
Independence NHP
Lowell NHP
Marsh-Billings-Rockefeller NHP
Manhattan Sites
Martin Van Buren NHS
Minute Man NHP
Morristown NHP
New Bedford Whaling NHP
New River Gorge NR
Petersburg NB
Richmond NBP (Maggie L Walker NHS)
Home of Franklin D. Roosevelt NHS
Roger Williams NM (Blackstone River Valley National Heritage Corridor)
Saint-Gaudens NHS
Sagamore Hill NHS
Salem Maritime NHS (Saugus Iron Works NHS)
Saratoga NHP
Shenandoah NP
Springfield Armory NHS
Steamtown NHS
Statue of Liberty NM (Ellis Island)
Upper Delaware Scenic and Recreational River
Valley Forge NHP
Weir Farm NHS
Women's Rights NHP

PACIFIC WEST REGION PARKS
American Memorial Park
Big Hole NB
Cabrillo NM
Columbia Cascades Support Office
Channel Islands NP
Crater Lake NP
Craters of the Moon NM
Devils Postpile NM
Death Valley NP
Ebey's Landing NHR
Eugene O'Neill NHS (John Muir NHS)

Fort Clatsop NM
Fort Vancouver NHS (McLoughlin House NHS)
Golden Gate NRA (Fort Point NHS)
Great Basin NP
Hagerman Fossil Beds NM (City of Rocks N RES)
Haleakala NP
Hawaii Volcanoes NP
John Day Fossil Beds NM
Joshua Tree NP
Kaloko-Honokohau NHP
Kalaupapa NHP
Klondike Gold Rush--Seattle Unit
Lava Beds NM
Lake Mead NRA
Lake Roosevelt NRA
Lassen Volcanic NP
Manzanar NHS
Mojave NP
Mount Rainier NP
Muir Woods NM
Nez Perce NHP
Fire Management Program Center
North Cascades NP (Lake Chelan NRA/Ross Lake NRA)
National Park of American Samoa
Olympic NP
Oregon Caves NM
Pacific Great Basin Support Office
Pinnacles NM
Pacific Islands Support Office
Point Reyes NS
Presidio of San Francisco
Puukohola Heiau NHS
Pu'uhonua o Honaunau NHP
Pacific West Region
Redwood NP
San Francisco Maritime NHP
San Juan Island NHP
Santa Monica Mountains NRA
Sequoia and Kings Canyon National Parks (Kings Canyon NP)
U.S.S. Arizona Memorial
War in the Pacific NHP
Whiskeytown-Shasta-Trinity NRA
Whitman Mission NHS
Yosemite NP

SOUTHEAST REGION PARKS

Abraham Lincoln Birthplace NHS
Andersonville NHS (Jimmy Carter NHS)
Andrew Johnson NHS
Big Cypress NP
Biscayne NP
Big South Fork NRRA
Blue Ridge Parkway
Cape Hatteras NS (Wright Brothers NM/Fort Raleigh NHS)
Cape Lookout NS

Canaveral NS
Cane River Creole NHP
Carl Sandburg Home NHS
Castillo de San Marcos NM (Fort Matanzas NM)
Chattahoochee River NRA
Chickamauga & Chattanooga NMP
Christiansted NHS (Buck Island Reef NM)
Congaree Swamp NM
Cowpens NB
Cumberland Gap NHP
Cumberland Island NS
De Soto NM
Everglades NP (Dry Tortugas NP)
Fort Caroline NM (Timucuan Ecological & HP)
Fort Donelson NB
Fort Frederica NM
Fort Pulaski NM
Fort Sumter NM (Charles Pinckney NHS)
Great Smoky Mountains NP
Guilford Courthouse NMP
Gulf Islands NS
Horseshoe Bend NMP
New Orleans Jazz NHP
Jean Lafitte NHP&P
Kennesaw Mountain NBP
Kings Mountain NMP
Little River Canyon Npres (Russell Cave NM)
Mammoth Cave NP
Martin Luther King Jr NHS
Moores Creek NB
Natchez NHP
Natchez Trace NST (Brices Cross Roads NBS)
Ninety Six NHS
Obed Wild and Scenic River
Ocmulgee NM
San Juan NHS
Salt River Bay NHP & Ecological Pres
Shiloh NMP
Stones River NB
Tuskegee Institute NHS (Tuskegee Airmen NHS)
Tupelo NB
Vicksburg NMP
Virgin Islands NP

USGS

U.S. Geological Survey Identified "Appropriate Facilities"
FY 2003 Calendar Year E.O. Report

a. USGS Western Region

1) Columbia River Research Lab, Cook, Washington
2) Pacific Island Ecosystems Research Center, (Kilauea Field Station), Volcano, HI
3) Alaska Science Center, Anchorage, Alaska
4) Western Fisheries Research Center, Seattle, Washington
5) Menlo Park, California
6) Hawaii Volcano Observatory
7) Sacramento, California

b. USGS Central Region

1) Earth Resources Observation Systems Data Center, Sioux Falls, South Dakota
2) Northern Prairie Wildlife Center, Jamestown, North Dakota
3) Columbia Environmental Research Center, Columbia, Missouri
4) Ecological Toxicology Research Station, Yankton, South Dakota
5) National Water Quality Lab, Denver, Colorado
6) Denver Federal Center, Denver, Colorado
7) Mid-Continent Mapping Center, Rolla, Missouri
8) Albuquerque Seismological Laboratory, New Mexico

c. USGS Eastern Region:

1) Patuxent Wildlife Research Center, Laurel, Maryland
Leetown Science Center (LSC), Research and Development Laboratory, Wellsboro, PA
2) Leetown Science Center, SO Conte Anadromous Fish Laboratory, Turner Falls, MA
3) Great Lakes Science Center (GLSC), Ann Arbor, Michigan
4) GLSC, Hammond Bay Biological Station, Millersburg, MI
5) GLSC, Tunison Laboratory of Aquatic Science, Cortland, NY
6) Upper Midwest Environmental Sciences Center, LaCrosse, Wisconsin
7) National Wildlife Health Center, Madison, Wisconsin
8) Leetown Science Center, Kearneysville, West Virginia
9) Florida Caribbean Science Center, Gainesville, Florida
10) Fredericksburg Geo Magnetic Reseach Center, Corbin, Virginia
11) Coastal and Marine Geology Team, St. Petersburg, Florida
12) Coastal and Marine Geology Team, Woods Hole, Massachusetts
13) Ocala Water Quality Lab, Ocala, Florida
14) District Office, Atlanta, Georgia
15) National Center, Reston, Virginia

Attachment B - Concessions Contracts

Item	Contract Number	Park Unit	Effective Date	Contract Category
1	CC-ACAD012-00	Acadia NP	9/6/2000	III
2	CC-ACAD013-01	Acadia NP	5/9/2001	III
3	CC-ACAD014-02	Acadia NP	1/1/2002	III
4	CC-CACO003-02	Cape Cod NS	1/1/2002	
5	CC-CACO004-02	Cape Cod NS	1/1/2002	II
6	CC-CANY031-02	Canyonlands NP	1/1/2002	
	CC-CANY032-02	Canyonlands NP	1/1/2002	
	CC-CANY033-02	Canyonlands NP	1/1/2002	III
	CC-CANY034-02	Canyonlands NP	1/1/2002	III
	CC-CANY035-02	Canyonlands NP	1/1/2002	III
	CC-COLO001-02	Colonial NHP	1/1/2002	
	CC-COLO003-02	Colonial NHP	1/1/2002	II
	CC-CRLA001-02	Crater Lake NP	11/1/2003	II
	CC-CRLA002-02	Crater Lake NP	4/8/2002	II
15	CC-DENA001-03	Denali NP & Pres	1/1/2003	
16	CC-DENA901-02	Denali NP & Pres	1/1/2002	III
17	CC-DENA904-02	Denali NP & Pres	1/1/2002	
18	CC-FIIS002-02	Fire Island NS	6/13/2002	II
19	CC-FIIS002-03	Fire Island NS	5/2/2003	II
20	CC-FIIS004-02	Fire Island NS	1/1/2002	II
21	CC-GATE015-03	Gateway NRA	4/15/2003	

Item	Contract Number	Park Unit	Effective Date	Contract Category
22	CC-GATE017-03	Gateway NRA	5/1/2003	
23	CC-GATE019-01	Gateway NRA	6/22/2001	II
24	CC-GLCA-007-03	Glen Canyon NRA	1/1/2003	
25	CC-GRCA001-02	Grand Canyon NP	1/1/2002	
26	CC-GRSA004-02	Great Sand Dunes NM	1/1/2002	III
27	CC-GRTE005-03	Grand Teton NP	1/1/2003	II
28	CC-GRTE006-02	Grand Teton NP	1/1/2002	III
29	CC-GRTE008-02	Grand Teton NP	1/1/2002	III
30	CC-GRTE010-02	Grand Teton NP	1/1/2002	III
31	CC-GRTE011-02	Grand Teton NP	1/1/2002	III
32	CC-GRTE014-02	Grand Teton NP	1/1/2002	III
33	CC-GRTE015-02	Grand Teton NP	1/1/2002	III
34	CC-GRTE017-02	Grand Teton NP	1/1/2002	III
35	CC-GRTE020-02	Grand Teton NP	1/1/2002	III
36	CC-GRTE022-02	Grand Teton NP	1/1/2002	
37	CC-GRTE040-02	Grand Teton NP	1/1/2002	III
38	CC-GRTE041-02	Grand Teton NP	1/1/2002	III
39	CC-GRTE043-02	Grand Teton NP	1/1/2002	III
40	CC-GRTE045-02	Grand Teton NP	1/1/2002	III
41	CC-KATM001-01	Katmai NP & Pres	1/1/2001	
42	CC-ORCA001-01	Oregon Caves NM	5/8/2001	II
43	TC-ORCA002-03	Oregon Caves NM	4/25/2003	
44	CC-ROMO002-02	Rocky Mountain NP	1/1/2002	

Item	Contract Number	Park Unit	Effective Date	Contract Category
45	CP-ROMO004-03	Rocky Mountain NP	1/1/2003	II
46	CC-ROMO009-02	Rocky Mountain NP	1/1/2002	III
47	CC-ROMO010-02	Rocky Mountain NP	1/1/2002	III
48	CC-ROMO011-02	Rocky Mountain NP	1/1/2002	III
49	CC-ROMO012-02	Rocky Mountain NP	1/1/2002	III
50	CC-ROMO013-02	Rocky Mountain NP	1/1/2002	III
51	CC-ROMO016-02	Rocky Mountain NP	1/1/2002	III
52	CC-ROMO017-02	Rocky Mountain NP	1/1/2002	III
53	CC-ROMO018-02	Rocky Mountain NP	1/1/2002	III
54	CC-ROMO019-02	Rocky Mountain NP	1/1/2002	III
55	CC-ROMO021-02	Rocky Mountain NP	1/1/2002	III
56	CC-ROMO022-02	Rocky Mountain NP	1/1/2002	III
57	CC-ROMO028-02	Rocky Mountain NP	1/1/2002	III
58	CC-ROMO029-02	Rocky Mountain NP	1/1/2002	III
59	CC-ROMO030-02	Rocky Mountain NP	1/1/2002	III
60	CP-SLBE004-01	Sleeping Bear Dunes NL	12/1/2001	III
61	CC-YELL001-03	Yellowstone NP	3/1/2003	
62	CC-YELL004-03	Yellowstone NP	1/1/2003	
63	CC-YOSE006-01	Yosemite NP	5/21/2001	