

United States Department of the Interior

MINERALS MANAGEMENT SERVICE

Office of the Deputy Director

12/26

Private (i.e., non-work related) appointments are highlighted in yellow.

Red flags indicate incorrect entries — due to a software glitch, when details were added in the scheduling function (e.g., list of attendees), it attached those details to all meetings for the rest of the week when printing the calendar.

WDC



# WALTER CRUICKSHANK

**January 01, 2001**  
Monday

All Day

Exemption 6

All Day

LaVerne - AWS

8:00 AM - 8:00 AM

Certify Time Sheets

**January 02, 2001**  
Tuesday

12:00 AM - 12:00 AM

Exemption 6

Please See Above

8:00 AM - 8:00 AM

CERTIFY TIME SHEETS

**January 03, 2001**  
Wednesday

8:45 AM - 9:45 AM

Policy Group Meeting (Update) -- 5160

11:00 AM - 12:00 PM

Sr. Staff

**January 04, 2001**  
Thursday

3:30 PM - 5:00 PM

Pre-brief re: Unocal -- Director's office

**January 05, 2001**  
Friday

9:00 AM - 5:00 PM

Quality Council -- 4219

**January 10, 2001**  
Wednesday

11:00 AM - 12:00 PM

Sr. Staff

3:00 PM - 3:30 PM

Appeals Division staff meeting -- 4219

3:30 PM - 5:00 PM

Farewell for Lisa Guide -- 6132

**January 11, 2001**  
Thursday

11:00 AM - 12:00 PM

Secretary Babbitt's Farewell Address -- Sidney Yates Auditorium

# WALTER CRUICKSHANK

## January 11, 2001 Continued

Thursday

12:00 PM - 12:45 PM Technology Tips brown bag -- 4219

2:00 PM - 3:00 PM GAO Review - Federal Land Management Agencies - Efforts to Achieve Common Goals -- 8068

## January 12, 2001

Friday

All Day Tony - CWS

## January 15, 2001

Monday

All Day LaVerne - AWS

## January 16, 2001

Tuesday

8:00 AM - 8:00 AM Certify Time Sheets

9:00 AM - 9:30 AM Franchising w/ WR, TK, BB -- Dir. office

9:30 AM - 10:00 AM CFC Keyworker "Thank you" -- Dir. Office

10:00 AM - 11:00 AM Brunch for Walt -- 4219

11:30 AM - 12:00 PM Cheri Hunter

3:00 PM - 3:30 PM (Time approx) Telecon re: WY eval. w/ TM & MG

## January 17, 2001

Wednesday

11:00 AM - 12:00 PM Sr. Staff

2:00 PM - 4:00 PM Baca farewell -- AS/LM corridor

5:00 PM - 5:00 PM Exemption 6

## January 18, 2001

Thursday

10:00 AM - 12:30 PM Exemption 6

# WALTER CRUICKSHANK

**January 19, 2001**

Friday

12:00 AM - 12:00 AM

Exemption 6

11:00 AM - 11:30 AM

FERC Tariff w/ WR, LQD, Heath (Tent) -- 4219

12:00 PM - 2:00 PM

CSO/NOAA at Hall of States

**January 20, 2001**

Saturday

All Day

Exemption 6

Please See Above

**January 21, 2001**

Sunday

12:00 AM - 12:00 AM

Exemption 6

Please See Above

**January 23, 2001**

Tuesday

10:00 AM - 11:00 AM

Rules -- 7000

**January 24, 2001**

Wednesday

9:30 AM - 10:00 AM

Exemption 6

11:00 AM - 1:00 PM

CZM -- 4219

11:00 AM - 12:00 PM

Sr. Staff

5:00 PM - 5:00 PM

Exemption 6

**January 25, 2001**

Thursday

10:00 AM - 12:30 PM

Exemption 6

1:00 PM - 4:00 PM

IRMRC Meeting (HOLD) -- 4219

7:30 PM - 8:00 PM

Exemption 6

**January 26, 2001**

Friday

All Day

Tony - CWS

# WALTER CRUICKSHANK

## January 26, 2001 Continued

Friday

11:45 AM - 12:45 PM Exemption 6

## January 29, 2001

Monday

All Day LaVerne - AWS

8:00 AM - 8:00 AM Certify Time Sheets

9:00 AM - 9:30 AM Barbara Desiderio re: RPC Agenda

## January 30, 2001

Tuesday

9:30 AM - 10:30 AM Briefing for Joel Kaplan, Appropriations Committee

11:30 AM - 12:30 PM BACKGROUND FOR RPC AGENDA SETTING

2:00 PM - 3:00 PM RIK Briefing for Wendy

3:15 PM - 3:30 PM PROPOSED LEGS ON ENERGY BILLS - DIANE, AB

5:30 PM - 6:30 PM Bob Lamb

## January 31, 2001

Wednesday

11:00 AM - 12:00 PM Sr. Staff

2:00 PM - 3:00 PM ARCO, Mobil Sec. 6 Transportation w/TK, LQD, Jprice, HChalker, GHeath, Schaumberg -- 4219

3:00 PM - 4:00 PM Debbie Weinstein

# WALTER CRUICKSHANK

**February 01, 2001**

Thursday

1:00 PM - 2:00 PM

BRIEFING W/ GAO

3:00 PM - 4:00 PM

Energy legislation -- AS/LM corridor

**February 02, 2001**

Friday

10:30 AM - 11:00 AM

Energy Legislation -- TK's office

**February 06, 2001**

Tuesday

11:00 AM - 11:30 AM

Secretary Norton

1:00 PM - 2:00 PM

Briefing for Lelf Fannesbeck re: Reengineering RIK

**February 07, 2001**

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

11:30 AM - 3:00 PM

Videocon - Compliance Managers' Meeting - LQD, Cruickshank, Sant, Hamilton, Gonzales, Tschudy, Russo, Vogel, Bayani, Desiderio, JPrice -- Columbine Room, Denver; Lucy's DC Office; Moe in Houston  
Mary Lou Miller - 303-231-3386/Larry Shoaff - 303-231-3506

Please note new time, the meeting will begin at 9:30 am, MST; 11:30 am, EST.

**February 09, 2001**

Friday

All Day

Tony - CWS

**February 12, 2001**

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

**February 13, 2001**

Tuesday

11:00 AM - 12:00 PM

2000 OCS Resource Assessment -- 4219

**February 14, 2001**

Wednesday

8:00 AM - 8:00 AM

Exemption 6

11:00 AM - 12:00 PM

Sr. Staff

# WALTER CRUICKSHANK

## February 14, 2001 Continued

Wednesday

- 11:30 AM - 12:30 PM MMS Valentine Day Pizza Party
- 1:00 PM - 3:00 PM Telecon: Gas subcommittee
- 3:00 PM - 4:00 PM RIK and Senator Boxer w/ LQD, MDial

## February 15, 2001

Thursday

- 1:00 PM - 2:00 PM "One on One" Staff Meeting with Secretary Gale Norton -- Sidney Yates Auditorium
- 2:00 PM - 2:30 PM Beth Rossman's farewell
- 3:00 PM - 4:00 PM ENERGY TASK FORCE -- FULTON'S OFC.
- 7:30 PM - 8:00 PM Exemption 6

## February 16, 2001

Friday

- 4:00 PM - 5:30 PM Energy Task Force -- 6100

## February 20, 2001

Tuesday

- 3:30 PM - 4:30 PM N. Slope Issues -- Energy Task Force -- 5653

## February 21, 2001

Wednesday

- 11:00 AM - 12:00 PM Sr. Staff
- 11:45 AM - 12:45 PM RIK Telecon w/ LQD, Milt Dial, GSmith, LCobb -- Lucy's ofc.
- 3:00 PM - 4:00 PM N. Slope -- 4419

## February 22, 2001

Thursday

- 9:00 AM - 10:00 AM Annual Report w/ George, Lois

## February 23, 2001

Friday

- All Day Tony - CWS

# WALTER CRUICKSHANK

## February 23, 2001 Continued

Friday

8:00 AM - 9:00 AM

RIK for SCIP

## February 26, 2001

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

2:30 PM - 3:00 PM

Inderbitzin -- SOL

3:00 PM - 4:30 PM

RIK Telecon w/LQD  
Attendees:

David Blackmon (Burlington)  
Tammy Naron (Apache)  
Ben Dillon (IPAA)  
Ken Leonard (API)  
Sara T. (Exxon)  
Rene Gibson (Shell)  
David Bond (Texaco)  
George Butler (Chevron)  
Carla Wilson (IPAMS)  
Gary Wade (Devon)  
Fred H. (Marathon -- for one more week)

## February 27, 2001

Tuesday

10:00 AM - 10:30 AM

Gallagher -- Budget  
Attendees:

David Blackmon (Burlington)  
Tammy Naron (Apache)  
Ben Dillon (IPAA)  
Ken Leonard (API)  
Sara T. (Exxon)  
Rene Gibson (Shell)  
David Bond (Texaco)  
George Butler (Chevron)  
Carla Wilson (IPAMS)  
Gary Wade (Devon)  
Fred H. (Marathon -- for one more week)

*Incorrect.  
This list applies  
only to 2/26, 3:00 pm  
meeting.*

2:00 PM - 2:30 PM

Energy TF -- OCS Team -- CK's office  
Attendees:

David Blackmon (Burlington)  
Tammy Naron (Apache)  
Ben Dillon (IPAA)  
Ken Leonard (API)  
Sara T. (Exxon)  
Rene Gibson (Shell)  
David Bond (Texaco)

*see note above*

# WALTER CRUICKSHANK

**February 27, 2001 Continued**

Tuesday

George Butler (Chevron)  
Carla Wilson (IPAMS)  
Gary Wade (Devon)  
Fred H. (Marathon -- for one more week)

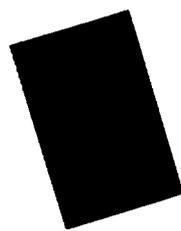
} see note  
above

3:00 PM - 4:30 PM

**North Slope paper -- 3239**  
Attendees:

David Blackmon (Burlington)  
Tammy Naron (Apache)  
Ben Dillon (IPAA)  
Ken Leonard (API)  
Sara T. (Exxon)  
Rene Gibson (Shell)  
David Bond (Texaco)  
George Butler (Chevron)  
Carla Wilson (IPAMS)  
Gary Wade (Devon)  
Fred H. (Marathon -- for one more week)

} see note  
above



**February 28, 2001**

Wednesday

11:00 AM - 1:00 PM

**OCSPC Agenda Development Committee -- 4219**  
Attendees:

David Blackmon (Burlington)  
Tammy Naron (Apache)  
Ben Dillon (IPAA)  
Ken Leonard (API)  
Sara T. (Exxon)  
Rene Gibson (Shell)  
David Bond (Texaco)  
George Butler (Chevron)  
Carla Wilson (IPAMS)  
Gary Wade (Devon)  
Fred H. (Marathon -- for one more week)

} see note  
above

11:00 AM - 12:00 PM

**Sr. Staff**

2:00 PM - 3:00 PM

**Cong. Gene Green -- 2429 RHOB**  
Attendees:

David Blackmon (Burlington)  
Tammy Naron (Apache)  
Ben Dillon (IPAA)  
Ken Leonard (API)  
Sara T. (Exxon)  
Rene Gibson (Shell)  
David Bond (Texaco)  
George Butler (Chevron)

} see  
note  
above

WALTER CRUICKSHANK

**February 28, 2001 Continued**

Wednesday

Carla Wilson (IPAMS)  
Gary Wade (Devon)  
Fred H. (Marathon -- for one more week)

} see note above



# WALTER CRUICKSHANK

**March 01, 2001**

Thursday

11:00 AM - 12:00 PM

FYI - IG Audit Briefing for Plet deWitt -- 6618

**March 02, 2001**

Friday

9:00 AM - 11:00 AM

Exemption 6  
Kim Coffman 787-1212  
Exemption 6

1:30 PM - 4:00 PM

ETF -- North Slope Paper

**March 05, 2001**

Monday

1:00 PM - 5:30 PM

Workshop on Surveying the Milestones for Meeting the Challenges of the Nation's Growing Natural Gas Demand -- Madison Hotel

**March 06, 2001**

Tuesday

9:00 AM - 12:00 PM

Workshop on Surveying the Milestones for Meeting the Challenges of the Nation's Growing Natural Gas Demand -- Madison Hotel

**March 07, 2001**

Wednesday

All Day

Acting Director

9:00 AM - 10:00 AM

George/Angela re: Gain Sharing

11:00 AM - 12:00 PM

Sr. Staff

1:30 PM - 3:30 PM

N. Slope Team

**March 08, 2001**

Thursday

8:30 AM - 9:30 AM

MMS Public Affairs Conference -- Rachel Carson Room

1:00 PM - 5:00 PM

Energy Task Force Meeting -- 4419

**March 09, 2001**

Friday

All Day

Tony - CWS

# WALTER CRUICKSHANK

## March 09, 2001 Continued

Friday

9:00 AM - 10:00 AM      Progress Rev. - GT

10:30 AM - 1:45 PM      Energy Task Force Team Meeting

2:00 PM - 3:30 PM      Interview w/Jim Morris (US News & World) Report) re: RIK Results

## March 12, 2001

Monday

8:00 AM - 8:00 AM      Certify Time Sheets

11:30 AM - 1:00 PM      ETF -- N. Slope -- 5622

3:30 PM - 4:30 PM      Energy Task Force

## March 13, 2001

Tuesday

10:00 AM - 11:00 AM      Progress Review w/JP

2:00 PM - 3:00 PM      Progress Rev. w/Tony

## March 14, 2001

Wednesday

11:00 AM - 12:00 PM      Sr. Staff

11:30 AM - 12:30 PM      David Izon's farewell luncheon. -- Charlie Chiang's Restaurant

2:00 PM - 3:00 PM      Task Force w/TK

## March 15, 2001

Thursday

1:00 PM - 12:00 AM      Exemption 6

## March 16, 2001

Friday

All Day                      Exemption 6                      Please See Above

## March 17, 2001

Saturday

All Day                      Exemption 6                      Please See Above

# WALTER CRUICKSHANK

**March 18, 2001**  
Sunday

All Day                      Exemption 6                      Please See Above

**March 19, 2001**  
Monday

All Day                      Exemption 6                      Please See Above

**March 20, 2001**  
Tuesday

12:00 AM - 5:00 PM                      Exemption 6                      Please See Above

**March 21, 2001**  
Wednesday

11:00 AM - 12:00 PM                      OMB Excess Royalty

11:00 AM - 12:00 PM                      Sr. Staff

3:30 PM - 4:00 PM                      EEX Briefing -- 4219

5:00 PM - 5:00 PM                      Exemption 6

**March 22, 2001**  
Thursday

11:00 AM - 12:00 PM                      Intra-MMS Briefing re: WY Pilot Analysis w/ TK, LQD -- 4219

4:00 PM - 5:00 PM                      Energy Task Force

**March 23, 2001**  
Friday

All Day                      Tony - CWS

1:30 PM - 3:30 PM                      Hill Briefing on WY Pilot Revenue Analysis w/ TK, LQD, Herdt, Jill, Anita  
Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin,  
Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

# WALTER CRUICKSHANK

**March 26, 2001**

Monday

12:00 PM - 12:00 AM

**New Orleans**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

*Incorrect.  
List applies only  
to 3/23, 1:30 pm.  
Meeting*



8:00 AM - 8:00 AM

**Certify Time Sheets**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

*see note  
above*

9:00 AM - 10:00 AM

**R. George, Purvin and Gertz, re: Arctic Gas -- 5627**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

*see note  
above*

**March 27, 2001**

Tuesday

All Day

**New Orleans**

**Please See Above**

All Day

**Royalty Policy Committee -- New Orleans**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

*see  
note  
above*

**March 28, 2001**

Wednesday

12:00 AM - 5:00 PM

**New Orleans**

**Please See Above**

WALTER CRUICKSHANK

**March 28, 2001 Continued**  
Wednesday

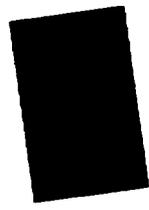
All Day

*see  
note  
above*

**Lease Sale 178 & travel**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens



11:00 AM - 12:00 PM

Sr. Staff

**March 30, 2001**  
Friday

9:30 AM - 10:00 AM

*see  
note  
above*

**Prog Rev. w/LG**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

12:30 PM - 2:00 PM

*see  
note  
above*

**Exemption 6**

Senators staff: Thomas, Enzi, Breaux, Hutchison, Landreau, Durbin, Boxer, Levin, Domenici  
Sen. Approps staff - Lief and Brook

Cong. staff: Thornberry, Skeen, Brady, Green, Horn, Maloney  
Deborah Lanzone  
House Approps staff - Joel, Leslie Turner and Mike Stevens

# WALTER CRUICKSHANK

**April 02, 2001**  
Monday

1:30 PM - 5:00 PM      WSLC Oil & Gas session -- Radisson Barcello -- 2121 P St., Freer Suite (Lobby Level), Wash. DC  
Includes RIK session

**April 03, 2001**  
Tuesday

10:00 AM - 11:00 AM      Energy TF FOIA -- 4419  
  
1:00 PM - 12:00 AM      Travel - Houston

**April 04, 2001**  
Wednesday

All Day      Industry Awards Program -- Westin Galleria, Houston  
  
12:00 AM - 5:30 AM      Travel - Houston      Please See Above  
  
11:00 AM - 12:00 PM      Sr. Staff

**April 05, 2001**  
Thursday

12:00 AM - 12:00 AM      Exemption 6  
  
9:30 AM - 9:30 AM      Exemption 6  
  
2:00 PM - 3:00 PM      Briefing with Deborah Lanzone on WY RIK Pilot -- 186 House Annex II

**April 06, 2001**  
Friday

All Day      Exemption 6      Please See Above  
  
All Day      Exemption 6  
  
All Day      Tony - CWS

**April 07, 2001**  
Saturday

12:00 AM - 12:00 AM      Exemption 6      Please See Above

**April 09, 2001**  
Monday

8:00 AM - 8:00 AM      Certify Time Sheets

# WALTER CRUICKSHANK

## April 09, 2001 Continued

Monday

9:00 AM - 12:30 PM FOIA w/G Morgan

11:00 AM - 11:30 AM Briefing for Griles, et al

## April 10, 2001

Tuesday

9:00 AM - 9:30 AM Price

3:00 PM - 4:00 PM Justice Lawyer re: DWRRA w/ Milo

## April 11, 2001

Wednesday

11:00 AM - 12:00 PM Sr. Staff

12:00 PM - 1:00 PM Exemption 6

## April 12, 2001

Thursday

9:00 AM - 10:00 AM Prebrief for Griles -- 4219

11:00 AM - 1:00 PM Briefing for designated nominees -- Rm. 5160

## April 13, 2001

Friday

11:30 AM - 12:00 PM CIA -- Larsen & Holman

## April 16, 2001

Monday

11:30 AM - 12:00 PM Kearney, Dial

2:30 PM - 3:30 PM Status Briefing on the San Carlos Irrigation Proj -- Tom's Ofc.

## April 17, 2001

Tuesday

8:30 AM - 9:00 AM Jim McNamee

11:00 AM - 12:00 PM IPAA v Armstrong; DOJ, SOL, MMS -- TK's office

## WALTER CRUICKSHANK

**April 18, 2001**

Wednesday

10:00 AM - 12:00 PM      **CZMA Briefing -- 4219**

11:00 AM - 12:00 PM      **Briefing with Sara Barth (Sen. Boxer) Re: WY RIK Analysis -- 121 Hart**

11:00 AM - 12:00 PM      **Sr. Staff**

2:00 PM - 3:00 PM      **Texas GLO telecon**  
Telecon with JD Hall set for Weds, 12 noon Mountain time.

Greg, you're welcome to attend also - scoping session.

**April 19, 2001**

Thursday

5:00 PM - 5:00 PM      **Exemption 6**

**April 20, 2001**

Friday

All Day      **Exemption 6**

All Day      **Tony - CWS**

10:00 AM - 12:00 PM      **SES Graduation -- Sidney R. Yates Auditorium**

**April 23, 2001**

Monday

8:00 AM - 8:00 AM      **Certify Time Sheets**

**April 25, 2001**

Wednesday

11:00 AM - 12:00 PM      **Sr. Staff**

**April 26, 2001**

Thursday

4:30 PM - 5:30 PM      **Updated: Videocon - DOI IG Bob Romanyshyn; IG Denver Anne Richards; Cruickshank, Gibbs Tschudy, Russo, Hamilton -- Lucy's Denver Office**  
Mary Lou Miller - 303-231-3386 in Denver - 10 - 11 a.m. MDT  
Evelyn Marlowe - 202-208-3415 in DC - 12 noon - 1 pm EDT

Bob Romanyshyn, DOI IG, and Walter Cruickshank, MMS, will participate from Lucy's Washington Office at Main Interior.

Anne Richards, IG Regional Audit Manager, will join Lucy, John, Debbie, and Cathy in Lucy's Denver Office for the video conference.

Any questions, please call me. Thank you. Mary Lou

WALTER CRUICKSHANK

**April 26, 2001 Continued**

Thursday

Because of schedule conflicts, the meeting time is changed from morning to afternoon on 4/27. Thank you. Mary Lou

**April 27, 2001**

Friday

11:00 AM - 12:00 PM

**Telecon w/Todd**

Mary Lou Miller - 303-231-3386 in Denver - 10 - 11 a.m. MDT

Evelyn Marlowe - 202-208-3415 in DC - 12 noon - 1 pm EDT

Bob Romanyshyn, DOI IG, and Walter Cruickshank, MMS, will participate from Lucy's Washington Office at Main Interior.

Anne Richards, IG Regional Audit Manager, will join Lucy, John, Debbie, and Cathy in Lucy's Denver Office for the video conference.

Any questions, please call me. Thank you. Mary Lou

Because of schedule conflicts, the meeting time is changed from morning to afternoon on 4/27. Thank you. Mary Lou

*Incorrect.  
List applies  
only to  
4/26 4:30 pm  
meeting*



# WALTER CRUICKSHANK

**May 01, 2001**

Tuesday

8:45 AM - 9:15 AM Deep water royalty relief -- TK's office

9:00 AM - 10:00 AM Gas Contract Settlements w/ TK, LQD, JPrice, GHeath -- 4219

**May 02, 2001**

Wednesday

11:00 AM - 12:00 PM Sr. Staff

**May 03, 2001**

Thursday

11:00 AM - 12:00 PM Gary Goeke's Farewell Brunch -- 4219

2:00 PM - 3:00 PM Telcon w/MRose, Lyn

**May 04, 2001**

Friday

All Day Tony - CWS

10:00 AM - 12:00 PM Quality Council re: Streamlining -- 4219

12:30 PM - 2:30 PM StripperRoyalty Rates -- 4219

2:30 PM - 5:00 PM Exemption 6

**May 07, 2001**

Monday

8:00 AM - 8:00 AM Certify Time Sheets

2:00 PM - 3:00 PM Meeting with Dan Kish and Brian Malnak

**May 09, 2001**

Wednesday

11:00 AM - 12:00 PM Sr. Staff

2:00 PM - 3:30 PM Kazel & LQD re: RIK

**May 10, 2001**

Thursday

2:30 PM - 3:30 PM 181 Economic terms -- TK's office

# WALTER CRUICKSHANK

**May 11, 2001**

Friday

9:00 AM - 10:30 AM

NOIA meeting

11:00 AM - 1:00 PM

Capitol Hill Briefing on MMS w/TK, AD's, Don M -- Rayburn House Office Building B308

**May 14, 2001**

Monday

10:45 AM - 11:30 AM

Briefing for Griles Confirmation Hearing

**May 15, 2001**

Tuesday

9:00 AM - 9:45 AM

Policy Committee Procedures -- 4219

**May 16, 2001**

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

**May 17, 2001**

Thursday

10:00 AM - 2:00 PM

Executive Forum -- Ed Ayres -- North Penthouse  
Confirmation # WC94346

2:30 PM - 3:00 PM

Streamlining

**May 18, 2001**

Friday

All Day

Tony - CWS

11:00 AM - 12:00 PM

Energy Task Force

1:30 PM - 2:30 PM

AS/LM meeting -- AS/LM's office

**May 21, 2001**

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

**May 22, 2001**

Tuesday

11:00 AM - 12:00 PM

Telephone appointment w/ E. Neal

12:30 PM - 1:30 PM

Exemption 6

# WALTER CRUICKSHANK

## May 22, 2001 Continued

Tuesday

3:00 PM - 4:00 PM

**RIK Legal Issues -- GH - C-100**

Contact: Chris Turner (303) 231-3898 or DiAnna Allen (303) 231-3896

## May 23, 2001

Wednesday

12:00 AM - 12:00 AM

**OCSPC Meeting**

Radisson Hotel Old Town  
901 North Fairfax Street  
Alexandria, Virginia 22314-1501  
(703) 683-6000

11:00 AM - 12:00 PM

**Sr. Staff**

## May 24, 2001

Thursday

12:00 AM - 12:00 AM

**OCSPC Meeting**

**Please See Above**

## May 25, 2001

Friday

9:30 AM - 10:00 AM

**Meeting w/TK**

12:00 PM - 1:30 PM

**Energy Mtg.**

## May 30, 2001

Wednesday

9:00 AM - 11:00 AM

**RIK Meeting w/LQD, Milt, BB -- 4219**

11:00 AM - 12:00 PM

**Sr. Staff**

2:30 PM - 3:00 PM

**Farewell for P Denett**

3:00 PM - 4:00 PM

**Oxy en banc argument**

## May 31, 2001

Thursday

9:00 AM - 9:30 AM

**Tom K, Bob B**

**WALTER CRUICKSHANK**

**June 01, 2001**

Friday

All Day

Tony - CWS

**June 04, 2001**

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

12:00 PM - 1:00 PM

Exemption 6

3:00 PM - 5:00 PM

IMC Meeting (workforce planning) -- 5160

**June 06, 2001**

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

**June 07, 2001**

Thursday

1:30 PM - 12:00 AM

Exemption 6

**June 08, 2001**

Friday

12:00 AM - 5:00 PM

Exemption 6

Please See Above

**June 11, 2001**

Monday

10:00 AM - 11:00 AM

IG Entrance Conference--Gov.Works -- 4219

**June 12, 2001**

Tuesday

10:00 AM - 12:00 PM

RIK Hearing -- 1324 Longworth

12:00 PM - 2:00 PM

RfF seminar -- Private Environmental Management; Policy Agenda for New Administration

*Root Conference Room -- Second Floor*

Carnegie Endowment for International Peace

1779 Massachusetts Avenue NW

Washington, DC 20036

Buffet Lunch

# WALTER CRUICKSHANK

## June 12, 2001 Continued

Tuesday

2:00 PM - 3:00 PM

ExecSec Briefing

## June 13, 2001

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

## June 15, 2001

Friday

All Day

Tony - CWS

3:00 PM - 3:30 PM

Meeting-House Energy Bill -- 4211/Tom Kitso's office

## June 18, 2001

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

3:00 PM - 4:30 PM

IT Security Training

Mr. Steve Schmidt, IT Security Manager, Office of the Chief Information Officer

## June 19, 2001

Tuesday

10:30 AM - 11:30 AM

OIG ENTRANCE CONFERENCE -- AUDIT OF ROYALTY COMPLIANCE ACTIVITIES, MRM

11:30 AM - 12:30 PM

Pre-brief on Pipe-In-pipe -- 4219

1:00 PM - 2:00 PM

Mtg with Ann Klee and Jack Caldwell (Secy. Dept. of Natural Resources), Tom Kitsos, Bob Middleton, and Jim Tate, re: Environmental Studies Coastal Research and Coastal Impact Assistance -- 6130

3:30 PM - 4:00 PM

Meeting w/George -- 4223

## June 20, 2001

Wednesday

10:00 AM - 2:00 PM

EXECUTIVE FORUM: Environmental Justice - Chris Foreman Exemption 6

11:00 AM - 12:00 PM

Sr. Staff

2:30 PM - 3:30 PM

Trade issues w/ Debbie Weinstein

# WALTER CRUICKSHANK

**June 22, 2001**

Friday

9:30 AM - 11:30 AM

2003 Budget Meeting w/AD's -- 4219

**June 25, 2001**

Monday

10:00 AM - 11:00 AM

KPMG ENTRANCE CONFERENCE -- 4219

3:30 PM - 4:00 PM

Ceremony -- 4219

**June 26, 2001**

Tuesday

10:00 AM - 11:00 AM

House Energy Bill w/ David Bernhardt and Peter Schaumberg

1:00 PM - 2:00 PM

HOLD

4:00 PM - 5:00 PM

Energy Implementation Plan Briefing w/TK, CK

**June 27, 2001**

Wednesday

11:00 AM - 12:00 PM

Louis Dreyfus Natural Gas Corp w/LQD, Eric

11:00 AM - 12:00 PM

Sr. Staff

**June 28, 2001**

Thursday

8:00 AM - 8:00 AM

Certify Time Sheets

**June 29, 2001**

Friday

All Day

Exemption 6

All Day

Tony - CWS

# WALTER CRUICKSHANK

**July 02, 2001**

Monday

3:30 PM - 4:30 PM

Trade agreement language w/ D. Downs, D. Weinstein, G. Triebsch -- AS/PMI

**July 03, 2001**

Tuesday

2:00 PM - 3:00 PM

Price, John L

**July 04, 2001**

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

**July 05, 2001**

Thursday

2:00 PM - 2:30 PM

Senior Staff Meeting Pt. 2 (2:15 p.m.-2:45 p.m.) -- Director's Office

**July 10, 2001**

Tuesday

9:30 AM - 10:30 AM

Dry-Run for Oil & Gas Forum -- Tom's Office

12:30 PM - 2:00 PM

MMS presentation to the congressional staff of the Oil and Gas Forum

**July 11, 2001**

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

1:00 PM - 1:30 PM

Suzanne Schaeffer re: Indian appeals -- rm. 6454

3:00 PM - 4:00 PM

RPC Agenda Subcommittee Meeting -- 4219

4:00 PM - 5:00 PM

Economic Policy Research -- Walter's Office

**July 12, 2001**

Thursday

4:00 PM - 6:00 PM

Updated: Videocon - Solid Minerals Reporting Rule -- B200 conference room  
The videoconference begins at 2:00 pm Denver time or 4:00 pm Wash DC time.

**July 13, 2001**

Friday

All Day

Angela Cummings (Acting)

All Day

Exemption 6

# WALTER CRUICKSHANK

## July 13, 2001 Continued

Friday

All Day

Tony - CWS

## July 16, 2001

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

## July 17, 2001

Tuesday

11:00 AM - 12:00 PM

NEP Meeting w/TK, CK, LQD

1:15 PM - 1:45 PM

Ceremony Appointment -- Roof (7th floor)

## July 18, 2001

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

## July 19, 2001

Thursday

2:30 PM - 3:30 PM

Energy Implementation Plan w/ Deputy Secretary, TF, et al

4:30 PM - 5:30 PM

GPRA, Customer Service w/TFulton, LSmith -- 6624

## July 23, 2001

Monday

10:00 AM - 12:30 PM

Focus group

2:30 PM - 3:30 PM

Meeting w/ Lynne Goerold

## July 24, 2001

Tuesday

11:00 AM - 12:00 PM

Prog Rev. w/ GT

12:30 PM - 1:30 PM

Exemption 6

2:00 PM - 3:00 PM

Energy Plan Implementation w/ SG, TK, CK -- Deputy Secretary's Office, 6117

## July 25, 2001

Wednesday

11:00 AM - 12:00 PM

Prog.Rev. w/TM

## WALTER CRUICKSHANK

### July 25, 2001 Continued

Wednesday

11:00 AM - 12:00 PM Sr. Staff

3:00 PM - 4:00 PM Prog Rev w/TG

### July 26, 2001

Thursday

11:30 AM - 12:00 PM Meeting w/ Griles re: proces team

2:00 PM - 3:00 PM Energy regulatory process streamlining -- 6117

### July 27, 2001

Friday

All Day Tony - CWS

8:45 AM - 9:45 AM Prog Rev w/ JP

10:00 AM - 11:00 AM Meeting w/ Griles, BIA -- 6117

1:00 PM - 2:00 PM Meeting w/ Griles, OSM

2:00 PM - 3:00 PM ASLM Meeting -- 6613

3:00 PM - 4:00 PM Energy Project Review

### July 30, 2001

Monday

12:00 AM - 12:00 AM Exemption 6

12:00 AM - 12:00 AM George Triebisch (Acting AD)

8:00 AM - 8:00 AM Certify Time Sheets

### July 31, 2001

Tuesday

All Day Exemption 6 Please See Above

All Day George Triebisch (Acting AD) Please See Above

# WALTER CRUICKSHANK

**August 01, 2001**  
Wednesday

All Day Exemption 6

All Day George Triebisch (Acting AD)

11:00 AM - 12:00 PM Sr. Staff

**August 02, 2001**  
Thursday

All Day Exemption 6 Please See Above

All Day George Triebisch (Acting AD) Please See Above

**August 03, 2001**  
Friday

All Day Exemption 6 Please See Above

12:00 AM - 12:00 AM George Triebisch (Acting AD) Please See Above

**August 04, 2001**  
Saturday

All Day Exemption 6 Please See Above

**August 05, 2001**  
Sunday

All Day Exemption 6 Please See Above

**August 06, 2001**  
Monday

All Day Exemption 6 Please See Above

12:00 AM - 12:00 AM John Price (Acting AD)

**August 07, 2001**  
Tuesday

All Day Exemption 6 Please See Above

All Day John Price (Acting AD) Please See Above

# WALTER CRUICKSHANK

**August 08, 2001**

Wednesday

All Day	Exemption 6	Please See Above
All Day	John Price (Acting AD)	Please See Above
11:00 AM - 12:00 PM	Sr. Staff	

**August 09, 2001**

Thursday

All Day	Exemption 6	Please See Above
All Day	John Price (Acting AD)	Please See Above

**August 10, 2001**

Friday

12:00 AM - 12:00 AM	Exemption 6	Please See Above
12:00 AM - 12:30 AM	John Price (Acting AD)	Please See Above
All Day	Tony - CWS	

**August 13, 2001**

Monday

8:00 AM - 8:00 AM	Certify Time Sheets	
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**August 14, 2001**

Tuesday

10:00 AM - 11:00 AM	Perf Rev w/ TK	
11:00 AM - 12:00 PM	Platte's 30-year of service -- 4219	

**August 15, 2001**

Wednesday

3:00 PM - 4:00 PM	Sr. Staff	
4:00 PM - 5:00 PM	RIK Meeting	

**August 16, 2001**

Thursday

10:00 AM - 11:00 AM	Performance based budgeting w/ Betty Buxton -- 5622	
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# WALTER CRUICKSHANK

## August 23, 2001 Continued

Thursday

3:00 PM - 4:00 PM Shell Mtg w/LQD

## August 24, 2001

Friday

All Day Tony - CWS

11:30 AM - 12:30 PM RIK w/Cason

2:00 PM - 3:00 PM National Energy Policy Briefing for Jim Cason

## August 27, 2001

Monday

8:00 AM - 9:00 AM Exemption 6

8:00 AM - 8:00 AM Certify Time Sheets

## August 28, 2001

Tuesday

8:00 AM - 9:30 AM Exemption 6

10:00 AM - 10:30 AM Telecon re: streamlined permitting w/ LS, CH, JM, MB

11:00 AM - 12:00 PM CA leases telecon -- 4219

12:00 PM - 1:00 PM FAIR Act -- 4219

3:00 PM - 3:30 PM Telecon w/ JoAnn Fitts re: MCRs

## August 29, 2001

Wednesday

1:00 PM - 3:00 PM Anne Ewell's retirement

2:45 PM - 3:00 PM Pre-meet with Griles

3:00 PM - 4:00 PM Cross-Bureau energy streamlining team -- N. Penthouse

3:00 PM - 3:30 PM Sr. Staff

## August 30, 2001

Thursday

4:15 PM - 4:45 PM Energy Bill

WALTER CRUICKSHANK

**August 31, 2001**

Friday

**All Day**

**Exemption 6**

**All Day**

**Tony Gallagher, Acting AD**

## WALTER CRUICKSHANK

**September 04, 2001**

Tuesday

9:00 AM - 10:30 AM Jo Ann re:WashDiv.  
11:30 AM - 12:30 PM CZM w/Cason, Fulton, TK, Shaw -- 4219  
3:00 PM - 4:00 PM DEEP WATER ROYALTY RELIEF MEETING -- 4219

**September 05, 2001**

Wednesday

10:30 AM - 11:00 AM Telcon w/Milt Dial,TKitsos, BBrown, Don, Cathy -- Tom's Office  
1:15 PM - 2:45 PM Meeting on DWRR w/Alexandra Teitz -- 2153 Rayburn

**September 06, 2001**

Thursday

11:00 AM - 12:00 PM Sr. Staff  
4:00 PM - 5:00 PM USTR Request -- 4419  
5:00 PM - 5:00 PM Exemption 6

**September 07, 2001**

Friday

All Day Tony - CWS  
9:30 AM - 10:00 AM Quality Council -- Tom's Office  
12:00 PM - 1:00 PM Exemption 6  
3:00 PM - 3:30 PM Lucy, Jo Ann  
4:00 PM - 5:00 PM GPRA w/TK

**September 10, 2001**

Monday

8:00 AM - 8:00 AM Certify Time Sheets  
1:30 PM - 2:30 PM Ombudsman Meeting -- 2278  
2:30 PM - 3:30 PM DISCRETIONARY ROYALTY RELIEF RULE (AC-71) BRIEFING -- 4219

## WALTER CRUICKSHANK

**September 12, 2001**

Wednesday

11:00 AM - 12:00 PM

Sr. Staff

1:30 PM - 2:30 PM

Prebrief w/Griles for MMS Budget Hearing on 9/20/01 w/TK, LQD, BB

**September 13, 2001**

Thursday

11:00 AM - 12:00 PM

Meeting with KPMG Auditors w/TK, LQD, BB, TR, DM -- 4219

3:00 PM - 4:00 PM

MMS Indian Appeals -- 6454

**September 18, 2001**

Tuesday

3:00 PM - 4:00 PM

Prebriefing for OMB Hearing on MMS 2003 Budget w/ TK, BB, LQD, Don -- 4219

**September 19, 2001**

Wednesday

10:00 AM - 11:00 AM

National Energy Policy Mtg. -- 4417

1:00 PM - 2:00 PM

4219

3:30 PM - 4:30 PM

Sr. Staff

**September 20, 2001**

Thursday

10:00 AM - 12:00 PM

OMB Hearing on MMS FY2003 Budget Request

**September 21, 2001**

Friday

All Day

Tony - CWS

1:30 PM - 2:30 PM

AS/LM meeting

**September 24, 2001**

Monday

8:00 AM - 8:00 AM

Certify Time Sheets

5:00 PM - 5:00 PM

Exemption 6

# WALTER CRUICKSHANK

**September 25, 2001**

Tuesday

10:00 AM - 12:00 PM      IRMRC Meeting -- 4219

1:00 PM - 2:00 PM      Mtg to Discuss "Lessons Learned" w/TK, ADs, BobM, Del-Colle, Quintana -- 4219

**September 26, 2001**

Wednesday

2:00 PM - 2:30 PM      Farewell to Kristen -- 4219

**September 28, 2001**

Friday

10:00 AM - 11:30 AM      National Energy Policy Mtg. -- 4219

2:00 PM - 3:00 PM      Hill Mtg.

3:00 PM - 4:00 PM      SPR Paper

# WALTER CRUICKSHANK

**October 01, 2001**

Monday

8:35 AM - 9:00 AM RIK w/ LQD, TK

11:30 AM - 12:00 PM Tom Kitsos

**October 02, 2001**

Tuesday

9:00 AM - 9:30 AM Lucy

9:30 AM - 4:30 PM SES CDP -- 5250

**October 03, 2001**

Wednesday

2:00 PM - 3:00 PM Washington Div. Staff

3:00 PM - 3:30 PM Appeals Div. staff -- 4219

**October 04, 2001**

Thursday

12:00 AM - 12:00 AM DENVER (John Price, Acting AD)

5:00 PM - 6:00 PM NEP Briefing -- 5160

**October 05, 2001**

Friday

12:00 AM - 12:00 AM DENVER (John Price, Acting AD)  
Please See Above

All Day Tony - CWS

**October 08, 2001**

Monday

8:00 AM - 8:00 AM Certify Time Sheets

**October 11, 2001**

Thursday

9:00 AM - 10:00 AM BRIEFING FOR RPC Powerpoint w/ TK, LQD, KGood -- 4219

**October 12, 2001**

Friday

2:00 PM - 3:00 PM NEP Briefing w/ JCason

# WALTER CRUICKSHANK

**October 15, 2001**

Monday

10:00 AM - 10:30 AM Performance Rev w/LG

3:00 PM - 4:00 PM NEP -- 4219

**October 16, 2001**

Tuesday

11:00 AM - 11:30 AM Performance Rev w/TG

4:00 PM - 7:00 PM Updated: Compliance Managers -- Columbine Room - Bldg. 85  
Mary Lou Miller - 303-231-3386

**October 17, 2001**

Wednesday

12:00 AM - 12:00 AM Exemption 6

9:30 AM - 10:30 AM Exemption 6

2:00 PM - 3:00 PM Performance Rev. w/JP

**October 18, 2001**

Thursday

All Day Exemption 6 Please See Above

10:00 AM - 10:00 AM Exemption 6

4:30 PM - 4:30 PM Exemption 6

**October 19, 2001**

Friday

All Day Exemption 6 Please See Above

All Day Exemption 6

All Day John Price (Acting AD)

All Day Tony - CWS

**October 20, 2001**

Saturday

12:00 AM - 12:00 AM Exemption 6 Please See Above

## WALTER CRUICKSHANK

**October 22, 2001**

Monday

8:00 AM - 8:00 AM      **Certify Time Sheets**

9:00 AM - 9:30 AM      **Kitsos**

3:00 PM - 3:30 PM      **Reception for LQD -- 4219**

3:30 PM - 4:30 PM      **Meeting on Investment Policy Issues w/ Weinstein, Deborah; Linscheid, Steve**

**October 23, 2001**

Tuesday

7:30 AM - 9:00 AM      **Exemption 6**

10:00 AM - 11:00 AM    **J Cason**

2:00 PM - 5:00 PM      **QUALITY COUNCIL -- 4219**

**October 24, 2001**

Wednesday

9:00 AM - 10:00 AM      **Oxy Meeting w/ TK, LQD, Heath, Price -- Tom's Ofc.**  
The implications of, and options concerning the Tenth Circuit's decision on rehearing in Oxy

10:00 AM - 11:00 AM    **Robbie Wilbur re: Renewable Energy Summit -- My office**

11:15 AM - 12:15 PM    **Sr. Staff**

1:15 PM - 1:45 PM      **Prebriefing w/TK, CK**

2:00 PM - 4:00 PM      **Angela's Retirement**

5:00 PM - 6:00 PM      **NEP Briefing -- 5160**

**October 25, 2001**

Thursday

1:30 PM - 2:30 PM      **OMB Quality of Information Guidelines**

**October 26, 2001**

Friday

9:00 AM - 12:00 PM    **NOIA Breifing on downhole technology -- Hemdon**

1:30 PM - 2:30 PM      **ASLM Meeting -- 6615**

# WALTER CRUICKSHANK

## October 26, 2001 Continued

Friday

3:00 PM - 3:30 PM

Meeting w/ Walter C. -- 4221

## October 30, 2001

Tuesday

12:00 AM - 12:00 AM

John Price (Acting AD)

All Day

OCS PC (San Diego)

## October 31, 2001

Wednesday

All Day

John Price (Acting AD)

Please See Above

All Day

OCS PC (San Diego)

11:15 AM - 12:15 PM

Sr. Staff

# WALTER CRUICKSHANK

**November 01, 2001**

Thursday

All Day John Price (Acting AD)

All Day OCS PC (San Diego)

**November 02, 2001**

Friday

12:00 AM - 12:00 AM John Price (Acting AD) Please See Above

All Day OCS PC (San Diego)

All Day Tony - CWS

**November 05, 2001**

Monday

8:00 AM - 8:00 AM Certify Time Sheets

11:00 AM - 11:30 AM Tom Kitsos

3:00 PM - 4:00 PM FYI -- Departmental Security and Safety Meeting -- Constitution Hall

3:00 PM - 4:00 PM National Energy Policy Briefing - PowerPoint Presentation -- 5622  
Attendees: Vice President's Cheney's Staff Members  
Mr. Griles  
Dr. Kitsos  
Mr. Cruickshank  
Other Bureau Heads

4:00 PM - 5:00 PM Quality Council re: Sonderman's 11/1 memo -- 4219

**November 06, 2001**

Tuesday

10:00 AM - 11:00 AM Bob Middleton

11:00 AM - 12:00 PM Meeting w/ TK, LQD

**November 07, 2001**

Wednesday

10:30 AM - 11:00 AM Meeting w/ Ed Shaw, Wilbur, Robbie

11:15 AM - 12:15 PM Sr. Staff

# WALTER CRUICKSHANK

## November 07, 2001 Continued

Wednesday

1:30 PM - 2:00 PM Jim Cason

## November 08, 2001

Thursday

8:30 AM - 9:30 AM Exemption 6

10:30 AM - 11:00 AM Exemption 6

2:00 PM - 3:30 PM Exemption 6

3:30 PM - 3:30 PM Exemption 6

## November 09, 2001

Friday

9:00 AM - 10:00 AM E-Gove w/ GT, TH

11:00 AM - 12:00 PM Status Meeting on Regulatory Process Streamlining Teams -- 4219

Attendees:

Gary Frazer  
Jacob Hoogland  
Erik Kaarlela  
Terry Martin  
Lois Smith

2:00 PM - 2:30 PM PerRev w/GT

## November 13, 2001

Tuesday

12:00 AM - 12:00 AM Exemption 6

1:30 PM - 2:30 PM MMS Staff Meeting -- 4219

2:30 PM - 3:00 PM Weekly meeting w/ Sec'y Norton and Steve Griles -- 6150

3:30 PM - 5:00 PM Meeting on Energy Streamlining -- 5653

## November 14, 2001

Wednesday

All Day Exemption 6 Please See Above

# WALTER CRUICKSHANK

## November 14, 2001 Continued

Wednesday

9:30 AM - 9:30 AM Exemption 6

11:15 AM - 12:15 PM Sr. Staff

1:00 PM - 2:00 PM "Dry-run" for ASLM Integrated overview w/ Rebecca Watson (L. Querques Denett, B. Brown, E. Shaw, L. Benner, K. Good) -- 4219

2:30 PM - 3:00 PM Meeting w/ Steve Griles (you may be called earlier for this appt.) -- 6117

3:00 PM - 5:00 PM Integrated overview w/ Rebecca Watson, ASLM Designate (L. Querques Denett, T. Readinger, B. Brown, L. Benner, L. Maloney, E. Shaw, P. deWitt, S. Griles (?), K. Good) -- 4219

## November 15, 2001

Thursday

All Day Exemption 6 Please See Above

9:30 AM - 9:30 AM Exemption 6

10:00 AM - 10:30 AM DOE "Cost Effectiveness" meeting -- 4228

1:00 PM - 2:00 PM Exemption 6

## November 16, 2001

Friday

All Day Exemption 6 Please See Above

All Day Exemption 6

All Day Tony - CWS

## November 17, 2001

Saturday

12:00 AM - 12:00 AM Exemption 6 Please See Above

## November 19, 2001

Monday

8:00 AM - 8:00 AM Certify Time Sheets

2:30 PM - 4:00 PM NEP Presentation -- 5160

# WALTER CRUICKSHANK

**November 20, 2001**

Tuesday

3:00 PM - 4:00 PM

Meeting re: CXY and Marathon cases

**November 21, 2001**

Wednesday

All Day

Laverne (ASLM)

10:00 AM - 10:00 AM

Exemption 6

11:15 AM - 12:15 PM

Sr. Staff

3:30 PM - 4:00 PM

Management Issues w/LQD

**November 23, 2001**

Friday

10:30 AM - 11:00 AM

Norma Campbell re: Strategic Plan

10:30 AM - 11:00 AM

Strategic Plan w/ N Campbell

**November 26, 2001**

Monday

11:00 AM - 12:00 PM

Prebrief - Management Issues w/LQD, BB, CK -- Director's Office

**November 27, 2001**

Tuesday

1:30 PM - 2:30 PM

Meeting with Scott Cameron -- 5124

2:30 PM - 3:30 PM

Meeting with Brian Waidmann

**November 28, 2001**

Wednesday

8:30 AM - 3:00 PM

Renewable Energy Conference -- SIB

**November 29, 2001**

Thursday

10:00 AM - 11:00 AM

Sr. Staff

11:15 AM - 12:15 PM

SPR Project w/LQD, MDial, CHamilton, DOE

1:00 PM - 1:30 PM

Dave Tyskowski

# WALTER CRUICKSHANK

**November 30, 2001**

**Friday**

**All Day**

**Tony - CWS**

**10:00 AM - 12:00 PM**

**SES Candidate Dev. Program #11 -- Sidney Yates Auditorium**

**4:00 PM - 5:00 PM**

**Alternative Fuel Conference Followup Meeting -- 6624**

# WALTER CRUICKSHANK

**December 03, 2001**

Monday

12:00 AM - 12:00 AM      Denver (George Triebsch, Acting)  
Celebration of the Implementation of the Financial System  
Building 85, at 9:30.

8:00 AM - 8:00 AM      Certify Time Sheets

**December 04, 2001**

Tuesday

All Day      Denver (George Triebsch, Acting)  
Please See Above

**December 05, 2001**

Wednesday

12:00 AM - 12:00 AM      Denver (George Triebsch, Acting)  
Please See Above

11:15 AM - 12:15 PM      Sr. Staff

**December 06, 2001**

Thursday

12:00 AM - 12:00 AM      Acting Director

**December 07, 2001**

Friday

12:00 AM - 12:00 AM      Acting Director  
Please See Above

10:00 AM - 11:00 AM      RIK Evaluation and the National Energy Plant Briefing for Joel and Leif

11:30 AM - 12:30 PM      Exemption 6

2:00 PM - 3:00 PM      2000 Equal Opportunity and Diversity Awards -- Rachel Carson Room

**December 10, 2001**

Monday

12:30 PM - 1:30 PM      Entrance Conference -- Evaluation of Royalty-in-Kind and Royalty-in-Value Processes -- 4226

1:30 PM - 2:30 PM      MMS Staff -- 4219

2:30 PM - 3:30 PM      Meeting re: Questions from Employees -- 4219

5:00 PM - 7:00 PM      Holiday Celebration -- Secretary' Suite

# WALTER CRUICKSHANK

**December 11, 2001**

Tuesday

- 10:00 AM - 10:30 AM      **MMS Annual Plan**
- 10:30 AM - 11:30 AM      **Chevron re: LNG -- Rachel Carson Room**

**December 12, 2001**

Wednesday

- 10:30 AM - 11:00 AM      **OPM Review (Input re personnel issues)**  
Donna Huston 703-787-1417
- 11:15 AM - 12:15 PM      **Sr. Staff**
- 2:00 PM - 3:00 PM      **MMS Appeals -- 4211**

**December 13, 2001**

Thursday

- 11:30 AM - 12:00 PM      **ADR Meeting w/Scott Cameron, Elena Gonzalez -- 4210**
- 12:00 PM - 12:30 PM      **Readeringer et al**
- 1:30 PM - 3:30 PM      **Holiday Party -- 4219**

**December 14, 2001**

Friday

- All Day      **Tony - CWS**
- 10:00 AM - 11:00 AM      **Computer Security Training**
- 3:30 PM - 4:30 PM      **Meeting to review actions to resolve IG Audit Findings w/Scott Cameron, Mary Alder, Scott Leshner, and Lucy Querques Denett -- 5124**

**December 17, 2001**

Monday

- 7:00 AM - 8:00 AM      **Meeting w/JCason, BMiddleton**
- 1:30 PM - 2:30 PM      **MMS Staff -- 4219**

**December 18, 2001**

Tuesday

- 11:15 AM - 1:15 PM      **Christmas Luncheon (J.W. Marriott Hotel)**
- 2:30 PM - 3:30 PM      **Interior's new strategic plan -- MIB**  
We will discuss the direction being taken in the Department's current effort to develop a Departmental plan and its effect on the Offshore program.

# WALTER CRUICKSHANK

## December 18, 2001 Continued

Tuesday

3:30 PM - 4:30 PM IPAA deepwater relief meeting -- 4210

## December 19, 2001

Wednesday

11:00 AM - 1:00 PM NEP Briefing w/ Andrew Lundquist -- 5160

3:00 PM - 4:00 PM Hold

## December 20, 2001

Thursday

9:00 AM - 10:00 AM AS/LM

10:00 AM - 11:00 AM US Oil & Gas w/ Lucy, Carolita & Milt -- 4219

2:00 PM - 4:00 PM NEP Interagency Working Group -- OEOB  
Leave from Dep.Sec. office @ 1:40

2:30 PM - 3:00 PM Senior Staff Meeting -- Director's Office

## December 21, 2001

Friday

All Day Exemption 6

11:00 AM - 12:00 PM Deborah Perry

## December 24, 2001

Monday

12:00 AM - 12:00 AM Exemption 6

1:30 PM - 2:30 PM MMS Staff -- 4219

## December 25, 2001

Tuesday

All Day Exemption 6 Please See Above

## December 26, 2001

Wednesday

All Day Exemption 6 Please See Above

12:00 AM - 12:00 AM John Price - Acting

# WALTER CRUICKSHANK

## December 26, 2001 Continued

Wednesday

11:15 AM - 12:15 PM

Sr. Staff

## December 27, 2001

Thursday

All Day

Exemption 6

Please See Above

All Day

John Price - Acting

Please See Above

## December 28, 2001

Friday

All Day

Exemption 6

Please See Above

All Day

John Price - Acting

Please See Above

## December 29, 2001

Saturday

All Day

Exemption 6

Please See Above

All Day

John Price - Acting

Please See Above

## December 30, 2001

Sunday

All Day

Exemption 6

Please See Above

All Day

John Price - Acting

Please See Above

## December 31, 2001

Monday

12:00 AM - 12:00 AM

Exemption 6

Please See Above

12:00 AM - 12:00 AM

John Price - Acting

Please See Above

8:00 AM - 8:00 AM

Certify Time Sheets

1:30 PM - 2:30 PM

MMS Staff -- 4219

# WALTER CRUICKSHANK

**January 02, 2002**

Wednesday

1:00 PM - 1:45 PM

Sr. Staff

**January 03, 2002**

Thursday

1:00 PM - 2:00 PM

Renewable Energy w/Tom Fulton & Bob Dixon -- 6624

**January 07, 2002**

Monday

1:30 PM - 2:30 PM

MMS Staff -- 4219

**January 08, 2002**

Tuesday

11:20 AM - 12:00 PM

OCS Lands Act Legislation -- Dave Bernhardt

2:00 PM - 3:00 PM

John Bennett

3:00 PM - 4:00 PM

Michael Hunt

**January 09, 2002**

Wednesday

10:00 AM - 11:00 AM

ENTRANCE CONFERENCE -- GAO REVIEW OF MRM's RIK PROGRAM -- 4219

11:15 AM - 12:15 PM

Sr. Staff

5:00 PM - 5:00 PM

Exemption 6

**January 10, 2002**

Thursday

10:00 AM - 11:30 AM

Renewables Conference Report w/ Peter Goldman -- 5H072 Forrestal Building

1:00 PM - 1:30 PM

Management Initiatives/2002 Fair Act Inventory w/ BD, GT

2:00 PM - 3:00 PM

Director's briefing on DOI Strat. Plan - Use Team -- Director's Office

3:30 PM - 4:30 PM

Managers Meeting

4:30 PM - 5:00 PM

Carolita Kallaur

## WALTER CRUICKSHANK

**January 11, 2002**

Friday

10:00 AM - 11:00 AM      Barry Dickerson

11:00 AM - 12:30 PM      DOI Strategic Plan Advisory Group  
contact: Sylvia 208-1818

2:00 PM - 2:30 PM      LQD

**January 14, 2002**

Monday

8:30 AM - 5:00 PM      Strategic Plan stakeholder meeting -- "Use" -- AIA Conference Center (NY Ave.)

1:30 PM - 2:30 PM      MMS Staff -- 4219

2:30 PM - 3:30 PM      Energy brainstormingw/ Brian Waldmann, et al

**January 15, 2002**

Tuesday

1:30 PM - 2:30 PM      DOI E-Gov Team (Scott Cameron, Chair) -- 7000B

**January 16, 2002**

Wednesday

10:00 AM - 10:00 AM      Exemption 6

11:15 AM - 12:15 PM      Sr. Staff

**January 18, 2002**

Friday

1:00 PM - 2:30 PM      Performance Management (Scott Cameron, Chair) -- 7000B

**January 21, 2002**

Monday

1:30 PM - 2:30 PM      MMS Staff -- 4219

**January 22, 2002**

Tuesday

11:00 AM - 12:00 PM      Renewable Conference follow-up w/ Fulton, Weimer, Kearney -- 6611

**January 23, 2002**

Wednesday

10:00 AM - 12:00 PM      20th Anniversary kick-off ceremony & Reception -- MIB Auditorium

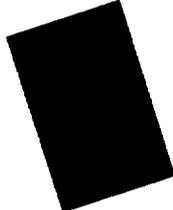
WALTER CRUICKSHANK

January 23, 2002 Continued  
Wednesday

2:00 PM - 3:00 PM

Renewable Energy Conference Followup Meeting -- 4219

- Pete Culp (BLM)
- Erick Kaarlela (BLM)
- Mary Josie Blanchard
- Suzanne Weedman (Hal Gluskoter)
- Margaret Sibley (Reclamation)
- Cathy Short (FWS)
- Jake Hoogland (NPS)
- Paul Smyth (SOL)
- Terry Virden (BIA)
- Bill Bettenberg (PPA)
- Bob Jarcho (PAM)
- Willie Taylor (OEPC)
- Lois



3:15 PM - 3:45 PM

- Meeting w/P Beneke
- Pete Culp (BLM)
  - Erick Kaarlela (BLM)
  - Mary Josie Blanchard
  - Suzanne Weedman (Hal Gluskoter)
  - Margaret Sibley (Reclamation)
  - Cathy Short (FWS)
  - Jake Hoogland (NPS)
  - Paul Smyth (SOL)
  - Terry Virden (BIA)
  - Bill Bettenberg (PPA)
  - Bob Jarcho (PAM)
  - Willie Taylor (OEPC)
  - Lois

*Incorrect.  
List applies  
only to 1/23, 2:00 pm.  
meeting.*

5:00 PM - 5:00 PM

Exemption 6

January 24, 2002  
Thursday

9:00 AM - 9:30 AM

Renewable Energy w/ Fulton, Kearney -- 6614

- Pete Culp (BLM)
- Erick Kaarlela (BLM)
- Mary Josie Blanchard
- Suzanne Weedman (Hal Gluskoter)
- Margaret Sibley (Reclamation)
- Cathy Short (FWS)
- Jake Hoogland (NPS)
- Paul Smyth (SOL)
- Terry Virden (BIA)
- Bill Bettenberg (PPA)
- Bob Jarcho (PAM)
- Willie Taylor (OEPC)
- Lois

*see above note*

10:00 AM - 11:00 AM

- Sr. Staff
- Pete Culp (BLM)
  - Erick Kaarlela (BLM)
  - Mary Josie Blanchard
  - Suzanne Weedman (Hal Gluskoter)
  - Margaret Sibley (Reclamation)
  - Cathy Short (FWS)

*see above note*

WALTER CRUICKSHANK

January 24, 2002 Continued

Thursday

Jake Hoogland (NPS)  
Paul Smyth (SOL)  
Terry Virden (BIA)  
Bill Bettenberg (PPA)  
Bob Jarcho (PAM)  
Willie Taylor (OEPC)  
Lois

} see above note

11:00 AM - 12:00 PM

Appeals Division Meeting -- Atrium Bldg. 2116

Pete Culp (BLM)  
Erick Kaarlela (BLM)  
Mary Josie Blanchard  
Suzanne Weedman (Hal Gluskoter)  
Margaret Sibley (Reclamation)  
Cathy Short (FWS)  
Jake Hoogland (NPS)  
Paul Smyth (SOL)  
Terry Virden (BIA)  
Bill Bettenberg (PPA)  
Bob Jarcho (PAM)  
Willie Taylor (OEPC)  
Lois

} see above note



1:30 PM - 3:30 PM

Farewell Reception for Carolita Kallaur -- Atrium Courtyard

Pete Culp (BLM)  
Erick Kaarlela (BLM)  
Mary Josie Blanchard  
Suzanne Weedman (Hal Gluskoter)  
Margaret Sibley (Reclamation)  
Cathy Short (FWS)  
Jake Hoogland (NPS)  
Paul Smyth (SOL)  
Terry Virden (BIA)  
Bill Bettenberg (PPA)  
Bob Jarcho (PAM)  
Willie Taylor (OEPC)  
Lois

} see above note

January 25, 2002

Friday

10:30 AM - 12:30 PM

RPC Agenda Planning Video/telecon - Dial, Cruickshank, Hamilton, PShirley, Tammy Naron, Hugh Schaeffer, Sant, Fields, Knueven, Izon, MLMiller, DJohnson, DAllen -- Conference Room No. 1, Bldg. 85, DFC

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting?  
Thanks. mlm

Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

DiAnna, Please set up a conference telephone call for outside participants and connect 5

# WALTER CRUICKSHANK

**January 25, 2002 Continued**

Friday

minutes prior to scheduled meeting. Thanks. mlm

**1:00 PM - 2:00 PM**

**Managers Meeting**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting? Thanks. mlm

Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

*Incorrect list applies only to 1/25, 10:30 a.m. meeting*

**3:00 PM - 3:30 PM**

**Meeting: Process of How IG Referrals are handled w/ MADler & JBauer -- Director's office**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting? Thanks. mlm

Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

*See note above*

**January 28, 2002**

Monday

**1:00 PM - 12:00 AM**

**20th Anniv. Traveling Show (New Orleans/Denver)**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting? Thanks. mlm

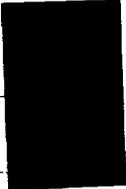
Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

*See note above*

WALTER CRUICKSHANK

January 28, 2002 Continued

Monday



see note above

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

1:00 PM - 12:00 AM

**George Triebsch (Acting)**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

see note above

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

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Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

11:00 AM - 11:30 AM

**A76 w/Tony, Barbara**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

see note above

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting? Thanks. mlm

Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

1:30 PM - 2:30 PM

**MMS Staff -- 4219**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

see note above

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting? Thanks. mlm

Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

# WALTER CRUICKSHANK

## January 28, 2002 Continued

Monday

*see  
note  
above*

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

## January 29, 2002

Tuesday

All Day                      20th Anniv. Traveling Show (New Orleans/Denver)  
Please See Above

All Day                      George Triebsch (Acting)  
Please See Above

## January 30, 2002

Wednesday

All Day                      20th Anniv. Traveling Show (New Orleans/Denver)  
Please See Above

All Day                      George Triebsch (Acting)  
Please See Above

11:15 AM - 12:15 PM

**Sr. Staff**

This meeting scheduled tomorrow, Jan. 23, has been cancelled and deleted from the Outlook calendars. I am rescheduling on Friday, January 25 2002, 8:30 - 9:30 a.m. MST, 10:30 - 12:30 a.m. EST.

Invitations have been extended to Perry Shirley, Hugh Schaeffer, and Tammy Naron to participate via telecon.

Milt, Will you please extend an invitation to Lucy, she may want to participate in this meeting? Thanks. mlm

Denise, Please reserve a conference room with video capabilities at MIB. Please advise the dial-in number. Thanks. mlm

DiAnna, Please set up a conference telephone call for outside participants and connect 5 minutes prior to scheduled meeting. Thanks. mlm

*see note  
above*

## January 31, 2002

Thursday

12:00 AM - 5:00 PM                      20th Anniv. Traveling Show (New Orleans/Denver)  
Please See Above

12:00 AM - 5:00 PM                      George Triebsch (Acting)  
Please See Above

# WALTER CRUICKSHANK

**February 01, 2002**

Friday

1:30 PM - 2:00 PM ASLM Meeting -- 6615

**February 04, 2002**

Monday

1:30 PM - 2:30 PM MMS Staff -- 4219

3:00 PM - 4:00 PM Renewable Energy -- 4219

**February 05, 2002**

Tuesday

8:30 AM - 10:30 AM IPAA w/ Griles

2:00 PM - 3:30 PM Proposal for MOA for Pipelines -- DOE

**February 06, 2002**

Wednesday

11:15 AM - 12:15 PM Sr. Staff

2:00 PM - 2:30 PM Ron Huntsinger -- My office

**February 07, 2002**

Thursday

1:00 PM - 2:30 PM E-Gov Team Meeting -- 7000B

**February 08, 2002**

Friday

10:00 AM - 11:00 AM NEPA Revisions w/ Ron Huntsinger -- 4223

Ron Huntsinger's phone number is 208-6934.

2:00 PM - 2:35 PM **INDUSTRY MEETING TO REVIEW INDUSTRY GOM PROGRAM OPERATIONS/NEW CMTES -- 4219**

INDUSTRY  
Alby Modiano (U.S. Oil & Gas Assoc)  
Bob Moran (API)  
Ken Leonard (API)  
Ben Dillon (IPAA)

MMS  
Tom Readinger

3:00 PM - 3:30 PM **Premeeting w/ Erik, Gordon**

## WALTER CRUICKSHANK

### February 08, 2002 Continued

Friday

3:35 PM - 4:35 PM Renewable Energy w/Fulton -- 6624

### February 11, 2002

Monday

8:00 AM - 8:30 AM Meeting w/J Cason

8:30 AM - 8:30 AM Certify T&A

9:00 AM - 10:30 AM DOI Strategic Plan Revision w/ Advisory Committee -- Rachael Carson Room

1:30 PM - 2:30 PM MMS Staff -- 4219

### February 13, 2002

Wednesday

All Day President's Management Workshop  
Academy for Educational Development  
1825 Connecticut Ave., NW

11:15 AM - 12:15 PM Sr. Staff

### February 14, 2002

Thursday

9:00 AM - 12:00 PM Exemption 6

1:00 PM - 1:30 PM Sheri Hunter

2:00 PM - 4:00 PM Strategic Plan Revision (continuation of 2/11/02 mtg) -- 1352

### February 15, 2002

Friday

9:00 AM - 11:00 AM DOI Strategic Plan Revision w/ Advisory Committee -- Rachael Carson Room

Sylvia McCarney (202)208-1818

3:30 PM - 4:00 PM Meeting w/ Cason

### February 18, 2002

Monday

1:30 PM - 2:30 PM MMS Staff -- 4219

# WALTER CRUICKSHANK

**February 19, 2002**

Tuesday

8:30 AM - 9:00 AM Deborah Perry

9:30 AM - 10:30 AM Renewables -- 4219

10:30 AM - 11:30 AM Meeting on Expanded Authority for Energy Projects -- Rachael Carson Room  
EPA  
NOAA-NOS  
NOAA-NMFS  
USCG  
Office of Pipeline Safety  
CEQ  
FERC  
Corps of Engineers (COE)  
DOE

12:00 PM - 2:00 PM Strategic Plan -- 4145

**February 20, 2002**

Wednesday

8:30 AM - 9:00 AM Correcting the CFR

9:00 AM - 10:00 AM Final Criminal Referral Guidance -- 4219  
  
Meeting on  
February 20 2002 on.

10:00 AM - 10:30 AM Meeting w. TReadinger

11:15 AM - 12:15 PM Sr. Staff

12:00 PM - 2:00 PM Strategic Plan -- 3239

1:00 PM - 3:00 PM OCS Policy Committee Agenda Developmental Meeting -- 4219

3:30 PM - 4:00 PM <sup>Calvert</sup>  
Chad Eyarett, OCA

4:00 PM - 4:30 PM RIK review w/ Brian O'Donnell (IG)

4:30 PM - 5:00 PM Debbie Weinstein re: MMS' Policy Documents

# WALTER CRUICKSHANK

**February 21, 2002**

Thursday

12:00 PM - 12:00 AM      Houston trip

8:30 AM - 10:30 AM      Strategic Plan

11:00 AM - 11:30 AM      Conference call w/ Senate Staff

**February 22, 2002**

Friday

All Day      Houston trip  
Please See Above

All Day

1:30 PM - 2:30 PM      FYI--Performance Management -- 7000B

**February 23, 2002**

Saturday

12:00 AM - 6:00 PM      Houston trip  
Please See Above

**February 25, 2002**

Monday

8:30 AM - 8:30 AM      Certify Time Sheets

1:00 PM - 3:00 PM      Advisory Committee for Strategic Plan -- SIB 220

1:30 PM - 2:30 PM      MMS Staff -- 4219

2:30 PM - 4:30 PM      Prebrief with Don Matheson on Funding Committee Testimony -- 4219  
Attendees:    Lucy Querques Denett  
                 MMS Associate Directors  
                 MMS Congressional Staff  
                 Larry Maloney  
                 Lee Benner

**February 26, 2002**

Tuesday

12:00 AM - 12:00 AM      George Triebisch (Acting)

12:00 AM - 12:00 AM      Renewables Conference -- Palm Springs

1:00 PM - 3:00 PM      FYI--Advisory Committee for Strategic Plan -- 4219

# WALTER CRUICKSHANK

**February 27, 2002**

Wednesday

All Day	George Triebsch (Acting)	Please See Above
All Day	Renewables Conference -- Palm Springs	Please See Above
All Day	FYI--House Subcommittee on Energy and Minerals Oversight Hearing on MMS Budget	
11:15 AM - 12:15 PM	Sr. Staff	
1:00 PM - 3:00 PM	FYI--Advisory Committee for Strategic Plan -- 1352	

**February 28, 2002**

Thursday

12:00 AM - 12:00 AM	George Triebsch (Acting)	Please See Above
12:00 AM - 12:00 AM	Renewables Conference -- Palm Springs	Please See Above
1:00 PM - 3:00 PM	FYI--Advisory Committee for Strategic Plan -- 1352	

## WALTER CRUICKSHANK

**March 01, 2002**

Friday

All Day Exemption 6

8:30 AM - 10:30 AM Exemption 6

1:00 PM - 3:00 PM Advisory Committee for Strategic Plan -- 1352

1:30 PM - 2:30 PM Conference Call w/Sarah Barth (HOLD)

**March 04, 2002**

Monday

1:30 PM - 2:30 PM MMS Staff -- 4219

3:30 PM - 4:00 PM RIK w/ LQD, MDial

**March 05, 2002**

Tuesday

10:00 AM - 11:00 AM Prebrief - Ten Point Planning Meeting on March 18 w/ LQD, ADs -- 4210

1:00 PM - 4:00 PM Renewable Energy (discussing the report to the Secretary) -- 4219

- Terry Martin, OEPC
- Benjamin Tuggle, FWS
- Deborah Weinstein, PPA
- Paul Smyth, SOL
- Bob Jarcho, PAM
- Margaret Sibley, BOR
- Erick Kaarlela, BLM
- Suzanne Weedman, USGS
- Jake Hoogland, NPS
- Don Aubertin, BIA

2:00 PM - 4:00 PM IPAA Board of Directors -- NEP presentation

2:00 PM - 3:00 PM WH Energy Task Force telecon re: pipeline MOA

5:00 PM - 5:00 PM Exemption 6

**March 06, 2002**

Wednesday

11:15 AM - 12:15 PM Sr. Staff

12:30 PM - 1:30 PM Exemption 6

# WALTER CRUICKSHANK

## March 06, 2002 Continued Wednesday

3:00 PM - 4:00 PM

Meet with IPAA Board Members re: Discussions on NEP and issues of importance to industry -- 4219  
Attendees: L. Querques Denett  
T. Readinger  
E. Shaw  
L. Benner

## March 07, 2002 Thursday

9:00 AM - 10:00 AM

Strategic Plan -- 4219

## March 08, 2002 Friday

All Day

Exemption 6

All Day

George Triebsch (Acting)

## March 11, 2002 Monday

12:00 AM - 12:00 AM

John Price (Acting)

12:00 AM - 12:00 AM

RPC Meeting in Las Vegas

8:30 AM - 8:30 AM

Certify Time Sheets

1:30 PM - 2:30 PM

MMS Staff -- 4219

## March 12, 2002 Tuesday

All Day

John Price (Acting)

Please See Above

All Day

RPC Meeting in Las Vegas

Please See Above

12:00 AM - 12:00 AM

Tony attending FERC Meeting -- 202-208-0702

## March 13, 2002 Wednesday

12:00 AM - 12:00 AM

John Price (Acting)

Please See Above

12:00 AM - 12:00 AM

RPC Meeting in Las Vegas

Please See Above

# WALTER CRUICKSHANK

**March 13, 2002 Continued**  
Wednesday

All Day                      Tony attending FERC Meeting -- 202-208-0702  
Please See Above

11:15 AM - 12:15 PM              Sr. Staff

**March 14, 2002**  
Thursday

12:00 AM - 12:00 AM              Tony attending FERC Meeting -- 202-208-0702  
Please See Above

9:00 AM - 10:00 AM              Renewable Energy Report to the Sec'y w/ Tom Fulton -- 6614

9:15 AM - 10:15 AM              Appeals Process -- 6613

1:15 PM - 1:45 PM              Lucy, Milt D

**March 15, 2002**  
Friday

9:00 AM - 9:30 AM              Director's swearing in -- Secretary's office

9:30 AM - 10:30 AM              Meet and Greet with New Director -- 4219

1:00 PM - 2:30 PM              AD's Overview of the MMS -- 4219  
Attendees:    R. M. Johnnie Burton  
                  L. Querques Denett  
                  M. Dial  
                  B. Brown  
                  T. Readinger

2:30 PM - 3:00 PM              MMS Briefing for the Director on the Ten-Point Plan -- 4219  
Attendees:    R. M. Johnnie Burton  
                  L. Querques Denett  
                  M. Dial  
                  W. Cruickshank  
                  B. Brown  
                  T. Readinger

4:00 PM - 5:00 PM              Pre Pre briefing on Marine Protected Areas [L. Querques Denett, B. Brown, T. Readinger] -- 4219

**March 18, 2002**  
Monday

1:30 PM - 2:30 PM              MMS Staff -- 4219

3:15 PM - 3:45 PM              Renewable Energy

# WALTER CRUICKSHANK

## March 18, 2002 Continued

Monday

4:00 PM - 5:00 PM Statute of Limitation on FERC 636 w/ LQD, Fred -- 4228

## March 19, 2002

Tuesday

9:00 AM - 9:30 AM Meeting w/Johnnie Burton -- 4210

10:45 AM - 11:45 AM Telecom (Economic Division) w/ MRose

11:15 AM - 11:45 AM Reps. from Port Fourchon -- 4219

11:45 AM - 12:45 PM Exemption 6

2:00 PM - 3:30 PM Advisory Committee for Strategic Plan -- Rm 1352  
Slyvia 208-1818

## March 20, 2002

Wednesday

9:00 AM - 10:00 AM Renewables w/Peter Goldman (DOE), Bonnie Ram (Energetics)

10:45 AM - 11:15 AM Telecon: E-Gov w/Lyn H, Tom R, Gary Lore

11:15 AM - 12:15 PM Sr. Staff

2:00 PM - 2:30 PM Prog Rev w/JP

3:10 PM - 4:10 PM Cong. Billy Tauzin (R-LA) re: E-Gov -- Hill

## March 21, 2002

Thursday

9:00 AM - 10:00 AM Prog. Rev w/ GT

2:00 PM - 3:00 PM Pipeline MOA w/TFulton

## March 22, 2002

Friday

10:00 AM - 12:00 PM Interagency Renewables Mtg -- DOE

1:30 PM - 2:30 PM Competitive Sourcing Briefings -- 5160

4:00 PM - 5:00 PM Meeting w/Sec.

# WALTER CRUICKSHANK

**March 25, 2002**

Monday

8:30 AM - 8:30 AM            **Certify Time Sheets**

11:00 AM - 12:00 PM        **Renewables -- 4219**

2:00 PM - 3:00 PM           **MMS Staff -- 4219**

**March 26, 2002**

Tuesday

10:00 AM - 1:00 PM        **HOLD**

3:30 PM - 4:00 PM        **Jake Hoogland**

4:00 PM - 5:00 PM        **Quarterly Docket Updates on Indian Appeals w/ SOL -- 4219**

**March 27, 2002**

Wednesday

10:00 AM - 10:30 AM       **PerfRev w/LG**

11:15 AM - 12:15 PM      **Sr. Staff**

**March 28, 2002**

Thursday

10:00 AM - 11:00 AM      **All Employees Meeting -- Yates Auditorium**

1:15 PM - 1:45 PM        **Terry Martin re: NEP & NEPA -- 4221**

2:00 PM - 3:00 PM        **Briefing w/ AS/LM on valuation issues**

**March 29, 2002**

Friday

8:45 AM - 9:00 AM        **NEP Briefing w/ Lois**

9:00 AM - 10:30 AM       **10-Point Visionary Goals w/ Director, AD's -- 4212**

11:00 AM - 11:30 AM      **Prog. Rev w/TG**

1:30 PM - 3:00 PM        **Briefing for the Director--National Energy Plan -- 4219**  
Attendees: Johnnie Burton  
              Lee Benner  
              Lois Smith  
              Tom Readinger  
              Cheri Hunter

# WALTER CRUICKSHANK

**April 01, 2002**

Monday

9:00 AM - 10:00 AM Updated: Performance Institute -- 4255

11:00 AM - 2:00 PM HOLD

1:30 PM - 2:30 PM MMS Staff -- 4219

2:30 PM - 3:30 PM Prebriefing on Valuation Issues w/JBurton, LQD, Schaumberg, FFerguson -- 4219

**April 02, 2002**

Tuesday

All Day Exemption 6

11:00 AM - 12:00 PM What is Being or Has Been Done to Accomplish the 5 NEC Cross-Dept. Teams w/J Cason -- 6117

**April 03, 2002**

Wednesday

1:00 PM - 12:00 AM Exemption 6 (John Price, Acting)

**April 04, 2002**

Thursday

All Day Exemption 6 (John Price, Acting) Please See Above

**April 05, 2002**

Friday

12:00 AM - 5:00 PM Exemption 6 (John Price, Acting) Please See Above

**April 08, 2002**

Monday

12:00 AM - 12:00 AM International Workshop on Human Factors in Offshore Operations (Houston)

8:15 AM - 8:15 AM Certify Time Sheets

8:30 AM - 10:00 AM OCS Legs/Alternative Energy -- OMB

10:44 AM - 10:59 AM **Welcome to Calendar!**  
Use appointments to schedule time for activities such as a visit to the doctor or lunch with a friend.  
Use events to schedule activities that last 24 hours or longer, such as a conference or a vacation.  
Use Attendee Availability to invite people to meetings and to reserve a location and equipment.

To schedule an appointment or event, point to New on the File menu, and then click Appointment.  
To schedule a meeting, point to New on the File menu, and then click Meeting Request.  
Type the appointment, event, or meeting name in the Subject box, and then select the options

WALTER CRUICKSHANK

April 08, 2002 Continued

Monday

you want.  
To save the item, click Save and Close.

For more information about working with appointments, events, and meetings in Outlook, press the F1 key, type your question in the Office Assistant, and then click Search.

11:00 AM - 12:00 PM

**Lyn Herdt**

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*Incorrect.  
Aliases to  
prior item  
only.*

1:30 PM - 2:30 PM

**MMS Staff -- 4219**

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*Incorrect.  
See note above*

April 09, 2002

Tuesday

All Day

**International Workshop on Human Factors in Offshore Operations (Houston)**  
Please See Above

9:00 AM - 10:00 AM

**Johnnie Burton re: Dep Dir's duties**

Use appointments to schedule time for activities such as a visit to the doctor or lunch with a friend.  
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*See  
note  
above*

# WALTER CRUICKSHANK

April 09, 2002 Continued

Tuesday

see  
note  
above

To save the item, click Save and Close.

For more information about working with appointments, events, and meetings in Outlook, press the F1 key, type your question in the Office Assistant, and then click Search.

10:30 AM - 11:30 AM

### SES Performance Plan w/ERothwell, BDesiderio, LBenner -- Deputy Director's Office

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see  
note  
above

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11:30 AM - 12:00 PM

### Meeting with Lyn Herdt

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see  
note  
above

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2:00 PM - 3:00 PM

### Dian Lawhon

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see  
note  
above

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# WALTER CRUICKSHANK

**April 09, 2002 Continued**

Tuesday

3:00 PM - 4:00 PM

**"Installation" of new PC [Brian Sherrell]**

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*see note above*

**April 10, 2002**

Wednesday

12:00 AM - 12:00 AM

**International Workshop on Human Factors in Offshore Operations (Houston)**

Please See Above

12:00 AM - 12:00 AM

**MEMS Conference -- Montreal**

Use appointments to schedule time for activities such as a visit to the doctor or lunch with a friend.

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*see note above*

8:00 AM - 8:30 AM

**Depart residence for Baltimore Washington Airport to catch US Airways Flight # 3593**

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*see note above*

# WALTER CRUICKSHANK

**April 10, 2002 Continued**  
Wednesday

11:15 AM - 12:15 PM

**Sr. Staff**

Use appointments to schedule time for activities such as a visit to the doctor or lunch with a friend.  
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*see  
note  
above*

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To save the item, click Save and Close.

For more information about working with appointments, events, and meetings in Outlook, press the F1 key, type your question in the Office Assistant, and then click Search.

11:30 AM - 12:15 PM

**Depart on US Airways Flight 3593 (Seat 05C) to arrive Philadelphia, PA at 12:15 p.m.**

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*see  
note  
above*

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For more information about working with appointments, events, and meetings in Outlook, press the F1 key, type your question in the Office Assistant, and then click Search.

1:20 PM - 2:52 PM

**Depart Philadelphia, PA on US Airways Flight # 1229 (Seat 11D) at 1:20 p.m. to arrive Montreal, CA at 2:52 p.m.**

Use appointments to schedule time for activities such as a visit to the doctor or lunch with a friend.  
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*see  
note  
above*

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3:00 PM - 3:30 PM

**Taxi to hotel -- Holiday Inn Select**

Holiday Inn Select  
99 Biger  
(Corner of St. Urbain)  
Montreal, Canada  
phone: 1-888-878-9888

*see  
note  
above*

## WALTER CRUICKSHANK

**April 10, 2002 Continued**

Wednesday

Fax: (514) 878-6341

**April 11, 2002**

Thursday

All Day MEMS Conference -- Montreal  
Please See Above

All Day 2002 Industry Awards Program (Houston)

10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

**April 12, 2002**

Friday

12:00 AM - 12:00 AM MEMS Conference -- Montreal  
Please See Above

8:00 AM - 8:30 AM Depart Hotel for Montreal Airport to catch US Airways Flight # 1054 (Seat 9D) which departs at 11:44 a.m.

11:44 AM - 1:30 PM Depart Airport on US Airways Flight # 1054 (Seat 9D) to arrive Pittsburgh Airport at 1:30 p.m.

2:05 PM - 3:07 PM Depart Pittsburgh Airport on US Airways Flight #0130 (Seat 23C) to arrive Baltimore Washington Airport at 3:07 p.m.

**April 15, 2002**

Monday

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

10:00 AM - 10:30 AM Mtg re: Strategic Planning [George Triebsch & Barbara Desiderio] -- Deputy Director's Office

11:00 AM - 11:30 AM Depart MIB for Reagan National Airport to catch Continental Airlines Flight # 1059 which departs @ 2:15 p.m.

1:30 PM - 2:30 PM MMS Staff -- 4219

2:15 PM - 4:25 PM Depart Reagan National Airport on Continental Airlines Flt #1059 (Seat 07D) @ 2:15 p.m. to arrive Houston IAH Airport at 4:25 p.m.

4:15 PM - 6:30 PM Reception

4:30 PM - 5:30 PM Shuttle or Taxi to Houstonian Hotel  
The Houstonian Hotel  
111 North Post Oak Lane  
Houston, TX  
Phone: (713) 680-2626; Fax: (713) 680-2992  
Exemption 6

## WALTER CRUICKSHANK

**April 16, 2002**

Tuesday

- 10:30 AM - 11:00 AM Depart Hotel for Houston IAH Airport to catch Continental Airlines Flight #458 which departs @ 1:10 p.m.
- 1:10 PM - 5:20 PM Depart on Continental Airlines Flt # 458 (Seat 06B) @ 1:10 p.m. to arrive Reagan National Airport at 5:20 p.m.
- 2:45 PM - 5:00 PM ELRC/WSLCA Spring Conference -- Radisson Barcelo Hotel; 21231 P Street; Freer Suite

**April 17, 2002**

Wednesday

- 8:30 AM - 9:00 AM Mtg re: Alternate Energy legislation [Lyn Herdt, Jill Martin, Barry Crowell] -- Deputy Director's Office
- 9:00 AM - 9:15 AM Depart MIB w/Steve Griles to attend DOI/NEP Implementation Domestic Policy Council Meeting -- 385 Russell Senate Houst Building
- 9:30 AM - 10:30 AM DOI/NEP Implementation Domestic Policy Council Meeting [Steve Griles, Walter Cruickshank] -- 385 Russell Senate House Building
- 11:15 AM - 12:15 PM Sr. Staff
- 1:00 PM - 2:30 PM Meeting to discuss Ten Point Plan [J. Burton, W. Cruickshank, B. Brown, T. Readinger, L. Querques Denett, L. Benner] -- Director's Office
- 4:30 PM - 5:00 PM Meeting with Johnnie Burton

**April 18, 2002**

Thursday

- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613
- 11:00 AM - 12:00 PM Telecon re: Florida "Buyback" proposal [W. Cruickshan, C. Calvert, J. Martin] -- Deputy Director's Office
- 1:00 PM - 1:30 PM Meeting with Lee Benner re: Personnel Issues

**April 19, 2002**

Friday

- 9:00 AM - 10:00 AM DOD Meeting: [W. Cruickshank, J. Martin, Commander Holliday (Navy), J. Mirabella, E. Shaw, W. Fink (Secretary's Congressional Office)T. Readinger] -- 4219
- 10:00 AM - 11:00 AM Meeting to "Brief" Director on procurement, franchising, and MMS role in royalty-in-kind [J. Burton, W. Cruickshank, B. Brown, D. Sutfin] -- Director's Conference Room - 4219
- 11:30 AM - 12:00 PM Meeting with Walter Bonora re: Introduction to readership -- Deputy Director's Office

## WALTER CRUICKSHANK

### April 19, 2002 Continued

Friday

- 2:00 PM - 3:00 PM Meeting to discuss IT organizational issues [W. Cruickshank, B. Brown] -- Deputy Director's Office
- 4:00 PM - 4:30 PM Mtg re: "Wind Energy In Massachusetts" [W. Cruickshank, Paul Hoffman] -- 6614
- 5:00 PM - 6:00 PM Strategic Planning w/ Johnnie Burton, George Triebsch, Barbara Desiderio & Carl DeMaio (Representative of Performance Institute) -- 4219

### April 22, 2002

Monday

- All Day \*\* Hold for Earth Day Activities\*\*\*\*
- 8:30 AM - 8:30 AM Certify Time Sheets
- 9:00 AM - 1:00 PM Earth Day Activities -- Herndon, VA
- 1:30 PM - 2:00 PM MMS Staff Meeting -- 4219
- 3:00 PM - 4:00 PM Mtg with Paul Mount, Chairman, for California State Lands Commission - Minerals Leasing, and Elinor Schwartz, (Washington Representative for California State Lands Commission)(202)920-5389 -- Deputy Director's Office

### April 23, 2002

Tuesday

- All Day \*\*OCS Scientific Committee Meeting\*\*\*
- 8:30 AM - 12:00 PM OCS Scientific Committee Meeting  
Holiday Inn and Suites Hotel  
625 First Street  
Alexandria, VA
- 12:00 PM - 1:00 PM NEP Telecon w/ Karen Knutson  
Call 800-659-1025
- 3:30 PM - 4:30 PM [Cancelled] Briefing (Murder Board) for the OCS 5-Year Hearing (Johnnie Burton, AD's, Lyn Herdt, Jill Martin, Tom Readinger, Larry Maloney) -- 4219

### April 24, 2002

Wednesday

- 9:00 AM - 9:30 AM Mtg re: "Draft" Legislation [W. Cruickshank, L. Herdt, B. Crowell, J. Martin] -- Deputy Director's Office
- 10:00 AM - 10:30 AM Meeting to "Brief" Johnnie on the OCS activities services out of Port Fouchon [J. Burton, W. Cruickshank, T. Readinger] -- 4210
- 11:15 AM - 12:15 PM Sr. Staff

# WALTER CRUICKSHANK

## April 24, 2002 Continued

Wednesday

- 1:00 PM - 1:30 PM Meeting with Tom Fulton re: "Mercury" -- Room 6614
- 4:00 PM - 5:30 PM **\*\*C. Oynes & T. Readinger to "Brief" Johnnie on Floating Production Storage and Offloading Systems (FPSOS)\*\***

## April 25, 2002

Thursday

- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

## April 26, 2002

Friday

- 9:00 AM - 9:30 AM Mtg to discuss OCS activities serviced out of Port Fouchon [J. Burton, T. Readinger] (Ted Falgout & Roy Francis) -- 4210
- 12:00 PM - 2:30 PM **\*\*\*Hold for potential meetings\*\*\*\***

## April 29, 2002

Monday

- 9:00 AM - 10:00 AM Mtg re: Appeals Process "Briefing" [J. Burton, W. Cruickshank, J. Price] -- Director's Office
- 12:00 PM - 1:00 PM **\*\*\*Johnnie to attend "Brown Bag Luncheon" with R. Watson, P. Morrison re: MMS Appeals Briefing\*\*\*\* -- Room 6113**
- 1:30 PM - 2:30 PM MMS Staff -- 4219
- 3:00 PM - 4:00 PM **\*\*\*IG's Office to "Brief" the Deputy Secretary on its review of the RIK [S. Griles, R. Watson] -- 6119**
- 3:30 PM - 4:30 PM Updated: Meet w/ Walter -- PMA

## April 30, 2002

Tuesday

- 10:00 AM - 12:00 PM President's Management Agenda Meeting [W. Cruickshank, L. Querques Denett, T. Readinger] -- 4219
- 11:30 AM - 1:30 PM **\*\*\*Johnnie to have lunch with API Issues Group\*\*\*\*\***
- 11:30 AM - 1:00 PM Celebratory "Luncheon" for Staff Assistant/Secretary Day -- 4219
- 2:00 PM - 3:00 PM Meeting with Lucy Querques Denett -- Deputy Director's Office
- 5:00 PM - 5:00 PM Exemption 6

# WALTER CRUICKSHANK

**May 01, 2002**  
Wednesday

7:30 AM - 9:00 AM Official portrait sitting with Tammie Heilemann -- Room 1063

9:00 AM - 10:00 AM [Cancelled] Prebriefing session with D. Matheson re: 2003 Appropriations request meeting [J. Burton, B. Brown, W. Cruickshank] -- Director's Office

9:15 AM - 9:30 AM Meeting with Barbara Desiderio

10:00 AM - 11:00 AM \*\*\* Johnnie to meet with representatives of British Petroleum \*\*\*[J. Burton, W. Cruickshank, T. Readinger, B. Miller, Peter Davies, Mark Finnelly, R. Watson] -- Room 6113

11:15 AM - 12:15 PM Sr. Staff

4:00 PM - 5:00 PM Beaufort Sea update [J. Burton, T. Readinger] -- Director's office

4:00 PM - 5:00 PM FY 2002 Audit Entrance Conference -- 4219

**May 02, 2002**  
Thursday

9:00 AM - 9:30 AM Meeting with Bob Brown -- Deputy Director's Office

10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

11:00 AM - 11:30 AM Depart MIB for Carol Hartgen's retirement luncheon -- Herndon, VA

11:30 AM - 1:00 PM Retirement luncheon for Carol Hartgen -- Cantina d'Italia, 150 Elden Street, Herndon, VA

3:00 PM - 4:00 PM Videocon re: IG's RIK briefng, D. Gibbs Tschudy, J. Russo, M. Dial, W. Cruickshank, L. Querques Denett -- 4219

4:15 PM - 5:15 PM Mtg Jim Cason re: National Energy Policy -- 6117

**May 03, 2002**  
Friday

10:00 AM - 10:30 AM Performance review with Dian Lawhon

3:00 PM - 5:00 PM Exemption 6

**May 06, 2002**  
Monday

8:30 AM - 8:30 AM Certify Time Sheets

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Deputy Director's Office

## WALTER CRUICKSHANK

### May 06, 2002 Continued

Monday

- 1:30 PM - 2:30 PM            **MMS Staff -- 4219**
- 3:00 PM - 3:30 PM            **Meeting with DOI Congressional Affairs re: MMS "Draft" OCS Legislation [W. Cruickshank, J. Martin, L. Herdt, T. Readinger]**

### May 07, 2002

Tuesday

- 10:00 AM - 2:00 PM            **Third Annual Executive Forum/Speaker Series -- North Penthouse, MIB**
- 2:15 PM - 2:30 PM            **Mtg with Lyn Herdt**
- 3:15 PM - 4:00 PM            **Mtg with B. Desiderio and G. Triebisch re: Scott Cameron's 4:00 p.m. meeting (Strategic Planning) -- Deputy Director's Office**
- 4:00 PM - 5:00 PM            **Mtg With Scott Cameron [W. Cruickshank, T. Readinger, B. Desiderio, G. Triebisch] re: MMS Strategic Planning -- Room 5124**

### May 08, 2002

Wednesday

- 9:15 AM - 10:00 AM            **Mtg re: IBLA "Brief" and whether to decide an Oklahoma statue of limitation issues on the merit [W. Cruickshank, J. Price, D. Sant, G. Heath, H. Chalker] -- Deputy Director's Office**
- 10:00 AM - 10:30 AM            **WEB "Briefings" [W. Cruickshank, N. Humphries, D. Francols] -- Deputy Director's Office**
- 11:00 AM - 11:30 AM            **Meeting with Steve Griles**
- 11:30 AM - 12:00 PM            **Sr. Staff -- 4219**
- 2:00 PM - 3:30 PM            **Pauline Marshall re: SES Interview**

### May 09, 2002

Thursday

- 12:00 AM - 12:00 AM            **SES Offsite**
- 8:00 AM - 8:30 PM            **DOI Senior Executive Service (SES) Offsite**  
**William F. Bolger Center for Leadership Development**  
**9600 Newbridge Drive**  
**Potomac, MD**  
**Phone: (301) 983-7000; Fax: (301) 983-7728**
- 10:15 AM - 11:00 AM            **Rebecca Watson -AS/LM Meeting -- Room 6613**

# WALTER CRUICKSHANK

**May 10, 2002**

Friday

12:00 AM - 12:00 AM      **SES Offsite**  
Please See Above

8:30 AM - 2:30 PM      **DOI Senior Executive Service (Offsite) -- Potomac, MD**

**May 13, 2002**

Monday

9:15 AM - 9:45 AM      **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

10:00 AM - 2:00 PM      **Exemption 6**

1:30 PM - 2:30 PM      **MMS Staff -- 4219**

2:30 PM - 3:30 PM      **Prebriefing session with D. Matheson re: 2003 Appropriations request meeting [J. Burton, W. Cruickshank, T. Readinger, L. Dennett, B. Brown] -- Room 4219**

**May 14, 2002**

Tuesday

9:30 AM - 10:00 AM      **Depart MIB for Meeting on Capital Hill**

10:00 AM - 12:00 PM      **Session with House and Senate Appropriations Staff on MMS FY 2003 Budget**

1:30 PM - 2:30 PM      **"Prebrief" for IRMRC Meeting [W. Cruickshank, B. Brown, C. Ekholm] -- Deputy Director's Office**

2:30 PM - 3:30 PM      **Meeting with ENERSEA Transport re: Compressed Natural Gas & Offshore Ports -- 4219**

3:30 PM - 4:00 PM      **\*\*\*Johnnie to meet with "IG"\*\*\* -- 5359**

3:30 PM - 4:00 PM      **Meeting with Lee Benner**

**May 15, 2002**

Wednesday

9:00 AM - 10:00 AM      **Mtg re: Ocean Commission [W. Cruickshank, J. Kendall, T. Readinger, D. Francois, D. Hill] -- 4219**

10:00 AM - 11:00 AM      **"Briefing" with Jim Kendall to discuss National Oceanographic Partnership Meeting to be held on May 23. -- 4219**

11:15 AM - 12:15 PM      **Sr. Staff**

1:00 PM - 3:00 PM      **\*\*\*Johnnie & Lyn to depart for "Hill" visit with Sen. Joe Skeen \*\*\* -- Room 2302 Rayburn Building**

1:00 PM - 1:30 PM      **Mtg re: "Renewables" [W. Cruickshank, L. Smith, T. Fulton, T. Weimer, C. Kearney] -- Room 6614**

# WALTER CRUICKSHANK

## May 15, 2002 Continued Wednesday

- 2:30 PM - 3:00 PM Performance Review with Lyn Herdt -- Deputy Director's Office
- 3:00 PM - 4:00 PM Competitive Sourcing Meeting [W. Cruickshank, B. Brown, T. Readinger, L. Querques Denett] -- 4219

## May 16, 2002 Thursday

- All Day \*\*\*Johnnie in Houston all day\*\*\*\*
- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613
- 11:00 AM - 12:00 PM [Cancelled - Sylvia McCarney will call to reschedule] Advisory Group Meeting for DOI Strategic Plan Revision -- Rachel Carlson Room
- 1:00 PM - 2:00 PM Mtg with CapeWind Associates [W. Cruickshank, Dennis Duffy, Gerald Harrington, Thomas Hogan] -- 4219

## May 17, 2002 Friday

- 9:30 AM - 10:00 AM \*\*\*Johnnie to meet with Steve Shaffer\*\*\* -- 4210
- 10:00 AM - 11:30 AM \*\*\*Briefing on RIK\*\*\* [J. Burton, L. Querques Denett, M. Dial] -- 4219
- 11:00 AM - 11:30 AM Depart MIB for NOIA Brown Bag Luncheon -- MMS Atrium Building, Herndon, VA, 2nd Floor Training Rooms
- 11:30 AM - 1:30 PM NOIA Brown Bag Luncheon -- Herndon, VA
- 1:30 PM - 2:00 PM Depart Herndon, VA for MIB
- 2:00 PM - 4:00 PM Mtg re: IRMRC Meeting [W. Cruickshank, B. Brown, L. Querques Denett, T. Readinger, J. Price, C. Ekholm] -- 4219
- 3:30 PM - 4:30 PM Mtg re: Mercury report update [J. Burton, W. Cruickshank, T. Readinger, and Bob Moran of API] -- Director's Office

## May 20, 2002 Monday

- 8:30 AM - 8:30 AM Certify Time Sheets
- 9:00 AM - 10:30 AM MIT Meeting -- Room 5160
- 11:00 AM - 12:30 PM Hill Visit: Draft OCS legislation [J. Martin, Chad]

# WALTER CRUICKSHANK

## May 20, 2002 Continued

Monday

1:30 PM - 2:30 PM

MMS Staff -- 4219

4:00 PM - 5:00 PM

President's Management Agenda & SES Performance Plan [B. Desiderio] -- Deputy Director's office

## May 21, 2002

Tuesday

All Day

OCS Policy Advisory Committee, Days Hotel and Conference Center -- Herndon, VA

2:15 PM - 3:00 PM

Meeting with Secretary Norton [All Bureau Heads] [W. Cruickshank to "Act" for Johnnie] -- Room 6150

## May 22, 2002

Wednesday

All Day

OCS Policy Advisory Committee, Days Hotel and Conference Center -- Herndon, VA

11:15 AM - 12:15 PM

Sr. Staff

## May 23, 2002

Thursday

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

11:00 AM - 11:30 AM

Depart MIB for Tony Gallagher's Retirement Luncheon  
Bertuccis  
2000 Pennsylvania Avenue  
Washington, DC  
(202) 296-2600

11:30 AM - 12:30 PM

Tony Gallagher's retirement luncheon

12:30 PM - 1:00 PM

Depart luncheon for White House Conference Center

1:00 PM - 3:30 PM

National Oceanographic Partnership Program -- White House Conference Center (Jackson Place)

## May 24, 2002

Friday

8:30 AM - 12:00 PM

Offshore Panel Meeting [W. Cruickshank, B. Brown, W. Taylor] -- Room 5518

2:00 PM - 2:30 PM

Meeting with Susan Leonard

3:00 PM - 3:30 PM

John Stewart

4:00 PM - 5:00 PM

[cancelled] Mtg re: NEPA Process [W. Cruickshank, B. Middleton, and Willie Taylor] -- Deputy Director's Office

# WALTER CRUICKSHANK

**May 24, 2002 Continued**

Friday

5:00 PM - 5:30 PM

**May 27, 2002**

Monday

All Day

Memorial Day Holiday

**May 28, 2002**

Tuesday

10:00 AM - 11:00 AM

Meeting with Congressional Staff [W. Cruickshank, Dennis Ellis, & Jack Belcher] -- 4219

12:00 PM - 1:00 PM

Exemption 6

1:30 PM - 2:30 PM

MMS Staff Meeting -- 4219

**May 29, 2002**

Wednesday

11:15 AM - 12:15 PM

Sr. Staff

12:00 PM - 12:45 PM

\*\*\*FYI\*\*\* Presentation by MMS Marine Archeologist, Jack Irion re: Discovery of U-Boat in GOM -- Interior Museum

**May 30, 2002**

Thursday

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

11:30 AM - 1:00 PM

Exemption 6

3:15 PM - 4:15 PM

Initial meeting w/ Jeff Dart: UK nominee for Director General of Energy [W. Cruickshank, Johnathan Temple: Embassy]--Director's Office

**May 31, 2002**

Friday

10:00 AM - 11:00 AM

Meeting w/ Joel Kaplan [D. Matheson] -- House Rayburn Building

12:30 PM - 1:00 PM

Personnel changes [N. Humphries] -- Deputy Director

2:30 PM - 3:00 PM

Strategic Plan & Matrix [B. Desidero] -- Deputy Director's office

# WALTER CRUICKSHANK

**June 03, 2002**  
Monday

6:00 AM - 6:30 AM

8:30 AM - 8:30 AM

Certify Time Sheets

9:15 AM - 9:45 AM

Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

1:00 PM - 2:00 PM

MMS Staff -- 4219

**June 04, 2002**  
Tuesday

10:00 AM - 11:30 AM

Executive Staff Meeting -- 4210

11:30 AM - 12:00 PM

Award Presentation to Wendy Fink [L. Herdt]--Lynn Herdt's office

2:30 PM - 3:00 PM

Public Affairs Personnel Meeting [D. Lawhon]

3:30 PM - 4:30 PM

Meeting on Valuation Issues [J. Burton, W. Cruickshank, L. Querques Denett, J. Price] -- 4219

**June 05, 2002**  
Wednesday

10:00 AM - 10:30 AM

"WEB" Briefing [W. Cruickshank, N. Humphries, D. Francois] -- Deputy Director's Office

11:15 AM - 12:15 PM

Sr. Staff

1:00 PM - 1:30 PM

El Paso LNG -- 4219

2:00 PM - 2:30 PM

"A.B." -- Personnel Issue

2:30 PM - 3:30 PM

OCS Legislation Briefing [T. Readinger, L. Herdt, J. Martin] -- Deputy Director's office

**June 06, 2002**  
Thursday

10:00 AM - 2:00 PM

Executive Forum/Speaker Series -- MIB, North Penthouse

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

3:00 PM - 3:30 PM

Follow-up on valuation issues [W. Cruickshank, P. Schaumberg, L. Querques-Denett] -- Director's office

3:00 PM - 3:30 PM

Meeting with Leonard Kenon re: Laptop return -- Room 4013

5:00 PM - 5:15 PM

Exemption 6

# WALTER CRUICKSHANK

**June 07, 2002**

Friday

8:30 AM - 9:00 AM Depart residence for NOIA Legislative Strategy Group Meeting

9:00 AM - 10:00 AM NOIA Legislative Strategy Group (LSG)

10:00 AM - 10:30 AM Depart NOIA Mtg for MIB

10:30 AM - 12:00 PM MIT Meeting: Room 5160

12:00 PM - 1:00 PM **\*\*Hold for Meeting Preparation\*\***

1:00 PM - 3:00 PM Discussion re: MMS FY2004 budget submission [W. Cruickshank, B. Brown, T. Readinger, L.Q. Denett, G. Triebsch] -- Room 4219

3:00 PM - 4:00 PM [Postponed] Follow-up on valuation issues [W. Cruickshank, P. Schaumberg, L. Querques-Denett] -- Director's office

4:00 PM - 5:00 PM Meeting with Dian Lawhon -- Deputy Director's Office

**June 10, 2002**

Monday

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

1:30 PM - 2:30 PM MMS Staff -- 4219

**June 11, 2002**

Tuesday

All Day A & B Managers Conference -- Hershey, PA

9:00 AM - 10:00 AM Telecon with Bob Brown -- Deputy Director's Office

10:30 AM - 11:00 AM Telecon with Steve Shaffer -- Deputy Director's Office

11:30 AM - 12:30 PM Exemption 6

2:00 PM - 2:30 PM Mtg with Spofford Camfield, Mark Witt, and Mark Abelson re: Renewable Energy Report -- Deputy Director's Office

3:15 PM - 4:30 PM Franchise Fund Meeting with L. Scarlett and B. Lamb -- Room 5110

4:30 PM - 8:30 PM Depart Washington, DC via pov for A&B Offsite Managers Conference -- Hershey, Pennsylvania  
Hershey Lodge and Convention Center  
West Chocolate Avenue & University Drive  
Hershey, PA 17033  
Exemption 6  
Telephone: (717) 533-3311 Fax: (717) 533-9642

# WALTER CRUICKSHANK

## June 11, 2002 Continued

Tuesday

8:30 PM - 9:00 PM            Upon to Hershey Lodge and Convention Center  
Exemption 6

## June 12, 2002

Wednesday

All Day                      A & B Managers Conference -- Hershey, PA

5:00 PM - 5:30 PM            Depart A & B Managers Conference (Hershey, PA) via pov for residence

## June 13, 2002

Thursday

9:00 AM - 9:30 AM            Meeting with Lyn Herdt re: "catchup" on several issues -- Deputy Director's Office

10:00 AM - 10:15 AM           Meeting with Steve Shaffer

10:15 AM - 11:00 AM           Rebecca Watson -AS/LM Meeting -- Room 6613

1:00 PM - 2:00 PM            Follow-up on valuation issues [W. Cruickshank, P. Schaumberg, L. Querques-Denett] -- Director's office

3:00 PM - 5:00 PM            \*\*\*Johnnie will be out of building between 3:00 - 5:00 p.m.\*\*\*

## June 14, 2002

Friday

9:00 AM - 9:30 AM            \*\*\*Johnnie to hold "Pre-briefing" on Shell Auger Settlement\*\*\* -- Director's Office

10:00 AM - 10:30 AM           \*\*\*Johnnie to attend meeting re: FY 2004 Budget Initiatives [J. Burton, P. Morrison]\*\*\* -- 6617

10:00 AM - 10:30 AM           Telecon w/ Peter Goldman re: Renewables report

11:00 AM - 11:30 AM           \*\*\*Johnnie to attend Teleconference re: Shell Auger Settlement \*\*\* -- 4219

1:00 PM - 1:30 PM            \*\*\*Johnnie to meet with B. Danenberger & G. Gianenelli re: Helicopter use\*\*\*

2:00 PM - 2:15 PM            Meeting with Ann Wiggins re: "Duffy Letter" on windpower -- Deputy Director's Office

2:15 PM - 2:30 PM            Meeting with Barbara Desiderio -- Deputy Director's Office

3:30 PM - 7:00 PM            \*\*\*Johnnie to leave for Baltimore, MD for - FTA/mtc Meeting\*\*\*

## WALTER CRUICKSHANK

**June 17, 2002**

Monday

All Day                    **\*\*Johnnie on travel to Denver Office\*\***

8:30 AM - 8:30 AM        **Certify Time Sheets**

9:15 AM - 9:45 AM        **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

9:30 AM - 11:00 AM       **Lynn Cheney -- MIOB auditorium**

1:30 PM - 2:30 PM        **MMS Staff -- 4219**

**June 18, 2002**

Tuesday

All Day                    **\*\*Johnnie on travel - Denver Office\*\***

11:00 AM - 11:30 AM      **Depart MIB for Brown Bag Luncheon -- Atrium Building, Herndon, VA**

11:30 AM - 1:00 PM      **"Brown Bag Luncheon" to discuss Gas Hydrates -- Atrium Building, Room 3127A, Herndon, VA**

1:00 PM - 1:30 PM        **Depart Herndon, VA for MIB**

2:15 PM - 3:00 PM        **CANCELED - \*\*Meeting with Secretary Norton [All Bureau Heads]\*\* -- Room 6150**

**June 19, 2002**

Wednesday

All Day                    **\*\*Johnnie on travel - Denver Office\*\***

11:15 AM - 12:00 PM      **Senior Staff Meeting -- Deputy Director's Office**

1:00 PM - 2:00 PM        **Mtg with B. Middleton & W. Taylor re: "NEPA" issues -- Deputy Director's Office**

3:00 PM - 4:00 PM        **Meeting w/ Kirk Emerson, Institute Director for NEPA [Assistant Secretaries & Bureau Heads]**

**June 20, 2002**

Thursday

All Day                    **\*\*Johnnie attends the Wyoming Mining Association Meeting\*\***

10:15 AM - 11:00 AM      **Rebecca Watson -AS/LM Meeting -- Room 6613**

1:30 PM - 2:00 PM        **Depart MIB for "Hill" visit**

2:00 PM - 3:00 PM        **"Hill" visit with Deborah Lanzone on draft OCS legislation [W. Cruickshank, J. Martin]**

## WALTER CRUICKSHANK

**June 20, 2002 Continued**

Thursday

5:00 PM - 5:30 PM

Exemption 6

**June 21, 2002**

Friday

All Day

**\*\*Johnnie attends Wyoming Mining Association Meeting\*\***

10:00 AM - 11:30 AM

MIT Meeting - Room 5160

1:30 PM - 3:00 PM

Peter Davies (BP's Chief Economist) -- 4219

**June 24, 2002**

Monday

9:15 AM - 9:45 AM

Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

9:45 AM - 10:00 AM

Depart MIB for "Hill" visit

10:00 AM - 11:00 AM

Hold for "Hill" visits with Senate Energy Committee Staff [W. Cruickshank, J. Martin]

1:30 PM - 2:30 PM

MMS Staff -- 4219

2:30 PM - 3:00 PM

"Pre-brief" with Johnnie re: MEC [W. Cruickshank, B. Desiderio] -- 4210

3:00 PM - 4:00 PM

**\*\*\*Johnnie to attend "Briefing" with R. Watson & Bureau Directors re: MEC\*\*\* -- Room 6133**

**June 25, 2002**

Tuesday

9:30 AM - 10:15 AM

SES Appraisals Briefing [J. Burton, B. Desiderio, S. Streets] -- Director's Office

10:30 AM - 11:30 AM

**\*\*Johnnie to attend Manager's Excellence Council (MEC) Mtg w/Gale Norton, et al\*\* -- Room 5160**

1:00 PM - 2:00 PM

Meeting with representatives of Booz, Allen, & Hamilton [W. Cruickshank, B. Desiderio, P. Kniska, D. Sutfin] -- Deputy Director's Office

**June 26, 2002**

Wednesday

8:45 AM - 9:15 AM

Eric Ruff

11:15 AM - 12:15 PM

Sr. Staff

1:00 PM - 3:00 PM

**\*\*Johnnie & Lyn to attend "Hill" visits w/Sen. Ben Campbell, Sen. Landrieu, and Sen. Ted Stevens\*\***

# WALTER CRUICKSHANK

## June 26, 2002 Continued

Wednesday

1:30 PM - 2:30 PM

Meeting with Dennis Duffy & Jerry Harrington

3:00 PM - 3:30 PM

Meeting with Nicolette Humphries re: Public Affairs Office

## June 27, 2002

Thursday

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

12:00 PM - 1:00 PM

Exemption 6

1:30 PM - 2:30 PM

Joan Killgore Award Ceremony [Gale Norton, et al] -- MIB Museum

3:00 PM - 3:30 PM

Meeting with Public Affairs Staff re: General Issues [W. Cruickshank, N. Humphries, W. Bonora, D. Rucker, M. Contee, B. Robinson, B. Phipps, D. Lawhon] -- Deputy Director's Office

## June 28, 2002

Friday

9:00 AM - 10:00 AM

Follow-up on National Energy Policy [B. Middleton, R. Montegna] -- Room 6117

10:00 AM - 10:30 AM

\*\*Johnnie to meet with George Triebisch re: MMS 2002 Report\*\* -- Director's Office

1:30 PM - 2:30 PM

\*\*Meeting in Johnnie's office - Raoul Restucci, President and CEO of Shell E&P Company\*\* -- Director's Office

# WALTER CRUICKSHANK

**July 01, 2002**

**Monday**

**8:30 AM - 8:30 AM**                      **Certify Time Sheets**

**9:15 AM - 9:45 AM**                      **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

**2:30 PM - 3:30 PM**                      **MMS Staff -- 4219**

**4:00 PM - 5:00 PM**                      **GovWorks Briefing with Rebecca Watson [J. Burton, W. Cruickshank, B. Brown] -- Room 6613**

**July 02, 2002**

**Tuesday**

**9:00 AM - 10:00 AM**                      **[Cancelled] Mtg re: Indian Oil Rule [J. Burton, W. Cruickshan, P. Morrison, F. Ferguson, P. Schaumberg, G. Heath, L. Querques Denett] -- 4219**

**10:00 AM - 11:30 AM**                      **Executive Staff Meeting -- 4210**

**1:15 PM - 2:00 PM**                      **Meeting with Secretary Norton [All Bureau Heads] -- 6150**

**3:30 PM - 4:30 PM**                      **\*\*[Postponed] Johnnie to hold OMM e-Gov Briefing, [T. Readinger, G. Lore, B. Cook]\*\* -- 4210**

**July 03, 2002**

**Wednesday**

**9:00 AM - 10:00 AM**                      **\*\*Johnnie to attend DOI Briefing on NEPA (L. Scarlett, Assistant Secretaries, Bureau Directors)\*\* -- 5112**

**10:00 AM - 10:30 AM**                      **[Cancelled] "WEB" Briefing [W. Cruickshank, N. Humphries, D. Francois] -- Deputy Director's Office**

**10:30 AM - 11:00 AM**                      **\*\*Johnnie to meet with John Price to discuss upcoming settlements\*\* -- 4210**

**11:15 AM - 12:15 PM**                      **Sr. Staff**

**1:00 PM - 2:00 PM**                      **AUGER Meeting [J. Burton, W. Cruickshank, L. Querques Denett, T. Readinger] -- Director's Office**

**2:30 PM - 3:00 PM**                      **Mtg with Chad Calvert re: Jack Belcher -- Deputy Director's Office**

**July 04, 2002**

**Thursday**

**All Day**                                      **National Holiday**

**10:15 AM - 11:00 AM**                      **Rebecca Watson -AS/LM Meeting -- Room 6613**

# WALTER CRUICKSHANK

**July 05, 2002**

Friday

12:00 PM - 1:00 PM

Exemption 6

**July 08, 2002**

Monday

9:15 AM - 9:45 AM

Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

1:30 PM - 2:30 PM

MMS Staff -- 4219

**July 09, 2002**

Tuesday

All Day

**\*\*Johnnie on travel -- New Orleans\*\***

9:00 AM - 10:00 AM

Meeting with Jim Feagans re: Discussion of Johnnie's PC -- Deputy Director's Office

2:15 PM - 3:00 PM

Meeting with Secretary Norton [All Bureau Heads] - Room 6150

**July 10, 2002**

Wednesday

All Day

**\*\*Johnnie on travel -- New Orleans\*\***

9:00 AM - 9:30 AM

Mtg with Walter Bonora re: General Issues -- Deputy Director's Office

10:00 AM - 11:30 AM

DOI University Government Wide Forum: Career, Balance & Diversity Partnership Awards Celebration -- South Penthouse

11:15 AM - 12:15 PM

Sr. Staff

2:00 PM - 3:00 PM

MIT Session re: Human Capital Plan -- Room 5160

4:30 PM - 5:00 PM

Rebecca Watson re: July 18 Hearing

**July 11, 2002**

Thursday

8:00 AM - 8:30 AM

AS/LM Staff (w/ J. Burton) -- 6613

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

2:00 PM - 2:30 PM

Meeting with John Price to discuss a valuation policy in an outstanding appeal. -- Deputy Director's Office

2:30 PM - 3:00 PM

Settlements w/ H Chalker -- Dir. Office

# WALTER CRUICKSHANK

## July 11, 2002 Continued

Thursday

4:00 PM - 6:00 PM

**\*\*Johnnie to attend 4C's: Facilitating communication with local communities [G. Norton, S. Griles, J. Cason B. Waidmann, S. Wooldridge, Assistant Secretaries, Politticals, Directors, K. Kimbal]\*\* -- Room 5160**

## July 12, 2002

Friday

10:00 AM - 11:00 AM

**\*\*Johnnie to meet with T. Readinger, P. Martin, B. Danenberger, and D. Francois, re: Technology Assessment & Research (TAR)\*\* -- Director's Office**

11:15 AM - 12:45 PM

**Shell Briefing (telecon) [W. Cruickshank, G. Gould, K. Vogel, P. Schaumberg, F. Conforti, C. Nixdorff, B. Danenberger]**

1:30 PM - 2:30 PM

**\*\*Johnnie to meet with David Montoya\*\***

3:00 PM - 3:30 PM

**Bruce Tackett, new ExxonMobil rep. w/ Nora Scheller & Pat Kent -- Room 4210**

4:30 PM - 5:00 PM

**\*\*Johnnie Burton & Don Matheson to meet w/Lyn Scarlett re: "pre-brief" on FY 2004, upcoming budget meeting\*\***

5:00 PM - 6:00 PM

**\*\*Johnnie to meet w/Secretary Norton re: Oil & Gas Development [S. Griles, R. Watson, P. Morrison, T. Fulton, A. Klee, B. Myers]\*\***

## July 15, 2002

Monday

All Day

**Johnnie in Dallas MRM Office**

8:30 AM - 8:30 AM

**Certify Time Sheets**

8:45 AM - 10:30 AM

**Exemption 6**

9:15 AM - 9:45 AM

**[Cancelled] Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

10:30 AM - 12:30 PM

**Human Capital Plan - Steering Group -- Conference Room 5112**

1:30 PM - 2:30 PM

**Meeting with Tom Sansonetti & Rebecca Watson -- 6613**

3:00 PM - 4:00 PM

**MMS Staff -- 4219**

## July 16, 2002

Tuesday

10:00 AM - 10:30 AM

**\*\*Johnnie to meet with Darryl Francois re: "Tech update" -- 4210**

11:00 AM - 12:00 PM

**Meeting with Carolyn Cohen -- Deputy Director's Office**

# WALTER CRUICKSHANK

## July 16, 2002 Continued

Tuesday

- 11:00 AM - 11:30 AM      **\*\*Johnnie to meet with D. Matheson & B. Brown re: Update on 2004 Budget Issues that will be discussed @ the 1:00 "Pre-Brief" today\*\* -- 4210**
- 1:00 PM - 5:30 PM      **Hold for afternoon meetings**
- 1:00 PM - 2:00 PM      **Johnnie to attend "Pre-briefing on Overview of 2004 Budget [W. Cruickshank, D. Matheson, L. Scarlett, R. Watson, K. Clark, J. Jarrett, J.Keyes] -- Secretary's Conference Room**
- 2:00 PM - 2:30 PM      **Mtg w/ Johnnie & R. Watson re: OCS Alternate Energy Related Legislation -- 6613**
- 3:00 PM - 4:00 PM      **[Postponed] PreBrief, Alternate Energy Legislation [J. Burton, W. Cruickshank, J. Mirabella, B. Danenberger] -- 4210**

## July 17, 2002

Wednesday

- 10:00 AM - 11:00 AM      **Meeting re: Human Capital Plan [W. Cruickshank, B. Brown, G. Triebsch, B. Desiderio] -- Deputy Director's Office**
- 11:15 AM - 12:15 PM      **Sr. Staff**
- 1:00 PM - 2:00 PM      **\*\*Johnnie to attend GovWorks Meeting with Rebecca Watson & Lynn Scarlett\*\* -- 6613**
- 2:00 PM - 2:15 PM      **Meeting with Yvonne Gilmore -- Deputy Director's Office**
- 3:00 PM - 5:00 PM      **Exemption 6**
- 3:00 PM - 3:30 PM      **\*\*Johnnie to meet with Lyn Scarlett and Bob Lamb re: Interior Franchise Fund\*\* -- Room 5110**

## July 18, 2002

Thursday

- 9:30 AM - 11:30 AM      **MIT - Human Capital Steering Committee -- 5112**
- 10:15 AM - 11:00 AM      **Rebecca Watson -AS/LM Meeting -- Room 6613**
- 11:30 AM - 12:00 PM      **Gov Works Briefing (Burton and Brown) -- 4212**
- 1:00 PM - 2:00 PM      **Shell Briefing/Telecon (Follow-up to previous meeting) [W. Cruickshank, P. Schaumberg, F. Conforti, B. Danenberger, G. Gould, K. Vogel (Denver), C. Nixdorff (New Orleans)] -- 4219**
- 2:00 PM - 2:30 PM      **Meeting with Chris Kearney to discuss Oceans Commission -- 5118**
- 3:45 PM - 4:15 PM      **Meeting with Carolyn Cohen & Dave Anderson re: FHRIS [Presentation will be given] -- Room 5210**

## WALTER CRUICKSHANK

**July 18, 2002 Continued**

Thursday

4:30 PM - 5:00 PM Meeting with Bob Lamb

**July 19, 2002**

Friday

9:00 AM - 9:30 AM Pre-Briefing, Alternate Energy Legislation (J. Burton, J. Mirabella, B. Danenberger) -- 4210

10:00 AM - 11:30 AM MIT Meeting - Room 5160

12:00 PM - 1:00 PM Brown Bag Luncheon meeting re: Human Capital Steering Committee -- 6641

1:00 PM - 1:45 PM "Dry-run" meeting for Alternate Energy Legislation [J. Burton, W. Cruickshank, T. Readinger, J. Martin, L. Herdt] -- 4210

2:00 PM - 3:00 PM Meeting re: Decisions on Appeals Process [J. Burton, W. Cruickshank, L. Querques Denett, John Price] -- 4210

**July 22, 2002**

Monday

8:30 AM - 9:00 AM Mtg with Bob Brown re: Tomorrow's MIT mtg (Capital investment projects) -- Deputy Director's Office

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

10:00 AM - 11:00 AM Meeting with Glenda Owens -- South Interior - Room 229

11:00 AM - 11:30 AM Meeting with Susan Leonard re: 2003 Executive Forums -- Deputy Director's Office

1:30 PM - 2:30 PM MMS Staff -- 4219

2:30 PM - 3:00 PM Meeting with Susan Leonard of the DOI University -- 4219

**July 23, 2002**

Tuesday

9:00 AM - 4:30 PM MIT Meeting to discuss review of capital investment projects -- Room 220 -- SIB

**July 24, 2002**

Wednesday

8:30 AM - 9:15 AM Meeting with Glenda Owens -- South Interior - Room 332

9:15 AM - 10:00 AM Sr. Staff

10:00 AM - 10:30 AM Hold for meeting preparation

# WALTER CRUICKSHANK

## July 24, 2002 Continued

Wednesday

10:30 AM - 12:30 PM      **Mtg with vendors (oferors) re: General issues [Jane Carlson] -- 4219**

11:00 AM - 12:00 PM      **\*\*Johnnie to attend "Overview Briefing of FY 2004 Budget w/ Secretary\*\* -- Secretary's Conference Room**

1:00 PM - 3:00 PM        **\*\*Johnnie to attend "Hill" visits to Rep. Hansen, Congressman Gibbons, and Deborah Lanzone\*\***

1:00 PM - 2:00 PM        **Meeting with Tom Fulton re: The Energy Renewable Report [W. Cruickshank, P. Goldman, L. Smith, J. Moody] -- 6614**

2:00 PM - 2:30 PM        **[Cancelled] Telephone interview [Nicolette Humphries] re: Cape Cod Times -- Deputy Director's Office**

2:30 PM - 4:30 PM        **Mtg with vendors (oferors) re: General issues [Jane Carlson] -- 4219**

4:00 PM - 4:30 PM        **Meeting with Glenda Owens -- South Interior - Room 332**

## July 25, 2002

Thursday

8:00 AM - 8:30 AM        **Glenda Owens**

8:30 AM - 10:00 AM      **Human Capitol Plan Meeting -- Water Science Conference Room - 6641**

10:15 AM - 11:00 AM     **Rebecca Watson -AS/LM Meeting -- Room 6613**

2:00 PM - 5:00 PM        **Hearing on OCS Legislation -- TBD  
Leave at 1:30**

## July 26, 2002

Friday

10:30 AM - 12:30 PM     **Meeting with vendors (Oferors) re: General issues -- 4219**

12:30 PM - 1:30 PM      **Meeting to reach consensus with oferors -- 4219**

2:00 PM - 3:00 PM        **Human resource challenges [Glenda Owens, George Tribsch] -- South Interior - OSM Deputy Director's Conference Room**

## July 29, 2002

Monday

All Day                    **Exemption 6**

8:30 AM - 8:30 AM        **Certify Time Sheets**

9:15 AM - 9:45 AM        **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

# WALTER CRUICKSHANK

**July 29, 2002 Continued**

Monday

**1:00 PM - 2:00 PM**

**MMS Staff -- 4219**

Meeting Time Changed Due to Scheduling Conflict. Meeting had been scheduled for 1:30PM on July 29.

**July 30, 2002**

Tuesday

**All Day**

**Exemption 6**

**July 31, 2002**

Wednesday

**All Day**

**Exemption 6**

**11:15 AM - 12:15 PM**

**Sr. Staff**

# WALTER CRUICKSHANK

**August 01, 2002**

Thursday

All Day Exemption 6

10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

**August 02, 2002**

Friday

All Day Exemption 6

**August 05, 2002**

Monday

All Day Exemption 6

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

1:30 PM - 2:30 PM MMS Staff -- 4219

**August 06, 2002**

Tuesday

All Day Exemption 6

10:00 AM - 11:30 AM [Postponed] Executive Staff Meeting -- 4210

**August 07, 2002**

Wednesday

All Day Exemption 6

10:00 AM - 10:30 AM [Cancelled] "WEB" Briefing [W. Cruickshank, N. Humphries, D. Francois] -- Deputy Director's Office

11:15 AM - 12:15 PM Sr. Staff

**August 08, 2002**

Thursday

All Day Exemption 6

10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

**August 09, 2002**

Friday

All Day Exemption 6

# WALTER CRUICKSHANK

**August 09, 2002 Continued**

Friday

9:00 AM - 12:00 PM [Cancelled] MIT Meeting -- TBD

**August 12, 2002**

Monday

12:00 AM - 12:00 AM PMI Shadow -- Janine Tobias

8:30 AM - 8:30 AM Certify Time Sheets

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

10:00 AM - 1:30 PM Hold for meeting preparation

1:30 PM - 2:30 PM MMS Staff -- 4219

2:30 PM - 4:30 PM Mtg. w/BAH and the Deputy Director -- Director's Conference Room MIB  
To go over BAH preliminary workforce analysis report prior to BAH meeting with the ADs on Aug. 14.

**August 13, 2002**

Tuesday

All Day PMI Shadow -- Janine Tobias  
Please See Above

9:00 AM - 9:30 AM Meeting with Nicolette Humphries

9:30 AM - 10:00 AM Meeting with Lyn Herdt

10:00 AM - 11:00 AM Meeting with Lisa Lance [Attorney w/Solicitor's Ofc] re: Energy Task Force -- Deputy Director's Office

11:00 AM - 12:30 PM Shell Telecon - Cruickshank, Schaumberg, Conforti, Vogel, Keeton, Gould, Danenberger, Nixdorff;  
Optional - Ferguson, Denett, Readinger -- Director's Conference Room, Washington; Lucy's Denver  
office  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mim

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mim

# WALTER CRUICKSHANK

**August 13, 2002 Continued**

**Tuesday**

**1:00 PM - 3:00 PM**

**OCS Agenda Committee Meeting [W. Cruickshank, T. Readinger, M. Hunt, C. Hunter, J. Reynolds, J. Bryant, D. Oltz, G. Ganino, J. Selby (via telecom) G. Cobb] -- 4219**  
Mary Lou Miller 303-231-3386

*Incorrect.  
Applies only to  
8/13, 11:00 a.m.  
meeting.*

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

**4:00 PM - 5:00 PM**

**Director's Executive Staff Meeting [Rescheduled from Tuesday, August 6] -- Director's Office**  
Mary Lou Miller 303-231-3386

*see note  
above*

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

**August 14, 2002**

**Wednesday**

**All Day**

**PMI Shadow -- Janine Tobias**

**Please See Above**

**9:00 AM - 2:00 PM**

**Hold all day for "Workforce Planning" [W. Cruickshank, Representatives of Booz, Allen, & Hamilton] -- 4219**

Mary Lou Miller 303-231-3386

*see  
note  
above*

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

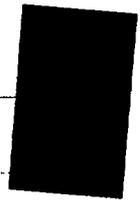
Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

WALTER CRUICKSHANK

August 14, 2002 Continued  
Wednesday



SEE  
NOTE  
above

(Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

11:15 AM - 12:15 PM

**[Cancelled] Sr. Staff**  
Mary Lou Miller 303-231-3386

SEE  
NOTE  
above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

1:00 PM - 2:30 PM

**\*\*Johnnie to hold "Pre-settlement Discussion" Telecon[K. Vogel, D. Gibbs-Tschudy, J. Russo, L. Querques Denett]\*\* -- 4210**  
Mary Lou Miller 303-231-3386

SEE  
NOTE  
above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

2:30 PM - 3:00 PM

**Meeting with Nicolette**  
Mary Lou Miller 303-231-3386

SEE  
NOTE  
above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

# WALTER CRUICKSHANK

**August 14, 2002 Continued**

Wednesday

*see  
note  
above*

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

**3:00 PM - 4:00 PM**

**Meeting with Nancy Messer**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

**August 15, 2002**

Thursday

**All Day**

**PMI Shadow -- Janine Tobias**

**Please See Above**

**10:00 AM - 11:00 AM**

**Meeting with Brenda Dickerson**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

**10:15 AM - 11:00 AM**

**[Cancelled] Rebecca Watson -AS/LM Meeting -- Room 6613**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

*see  
note  
above*

WALTER CRUICKSHANK

August 15, 2002 Continued

Thursday



see note above

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

11:00 AM - 12:00 PM

[Cancelled by Lisa Lance] Meeting with Sue Ellen Sloca re: Energy Task Force -- Deputy Director's Office  
Mary Lou Miller 303-231-3386

see note above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

1:00 PM - 1:30 PM

Meeting with Laverne Galliard  
Mary Lou Miller 303-231-3386

see note above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

2:00 PM - 3:00 PM

Valuation Meeting (J.Burton, W. Cruickshank, and L. Querques Denett) -- 4212  
Mary Lou Miller 303-231-3386

see note above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

# WALTER CRUICKSHANK

**August 15, 2002 Continued**

Thursday

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

3:00 PM - 4:00 PM

**Meeting re: EEO Restructuring Program [W. Cruickshank, M. Stith, M. Trujillo] -- 5128**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

**August 16, 2002**

Friday

12:00 AM - 12:00 AM

PMI Shadow -- Janine Tobias

Please See Above

10:00 AM - 11:30 AM

MIT Meeting - Room 5160  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

1:30 PM - 2:00 PM

Industry Award Program Planning (Burton, Cruickshank, Readinger, Denett, Danenberger, Shaw, and Messer) -- 4212  
Mary Lou Miller 303-231-3386

Cruickshank, Walter

*see  
note  
above*

WALTER CRUICKSHANK

August 16, 2002 Continued

Friday



see note above

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

2:00 PM - 3:00 PM

see note above

Valuation Meeting (continuation) [J. Burton, W. Cruickshank, L. Querques Denett] -- 4210  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

3:00 PM - 5:00 PM

see note above

RPC Agenda setting meeting (Videocon/Telecon) [J. Burton, W. Cruickshank, L. Querques Denett, C. Hamilton, D. Izon, M. Miller, D. Sant, M. Dial, G. Fields, P. Shirley, H. Schaeffer, T. Naron] -- 4219  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

# WALTER CRUICKSHANK

**August 19, 2002**

Monday

All Day

**\*\*Director on travel to New Orleans\*\***

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

9:15 AM - 9:45 AM

**Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

10:00 AM - 11:00 AM

**\*Tentative\* mtg with US Attorney [W. Cruickshank] -- Deputy Director's Office**

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

# WALTER CRUICKSHANK

**August 19, 2002 Continued**

**Monday**

**11:00 AM - 11:30 AM**

**Meeting with Iris Braxton -- Deputy Director's Office**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

**12:30 PM - 3:30 PM**

**Meeting re: Auger -- 4219**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*ll*

**1:30 PM - 2:30 PM**

**[Cancelled] MMS Staff -- 4219**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*ll*

WALTER CRUICKSHANK

August 19, 2002 Continued

Monday

3:30 PM - 5:00 PM

Telecon re: Shell Discussion -- Deputy Director's Office  
Mary Lou Miller 303-231-3386

*see  
note  
above*

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

August 20, 2002

Tuesday

All Day

**\*\*Director in New Orleans\*\***  
Mary Lou Miller 303-231-3386

*((*

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

8:30 AM - 2:30 PM

**\*Tentative\* "Shell" Meeting re: Auger [W. Cruickshank, F. Conforti, P. Schaumberg] -- 4219**  
Mary Lou Miller 303-231-3386

*((*

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

WALTER CRUICKSHANK

August 20, 2002 Continued

Tuesday

August 21, 2002

Wednesday

All Day

**\*\*Director in New Orleans\*\***

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see note above*

9:00 AM - 11:00 AM

**ABC Meeting [Bob Brown, George Triebsch to attend] -- 7000A**

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*ll*

10:00 AM - 10:30 AM

**Meeting with Marion Belser -- Deputy Director's Office**

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you. mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*ll*

WALTER CRUICKSHANK

August 21, 2002 Continued

Wednesday

11:00 AM - 12:00 PM

**Capital Working Fund Meeting [Bob Brown to attend] -- 7000A**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

11:15 AM - 12:15 PM

**Sr. Staff -- Deputy Director's Office**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*"*

2:00 PM - 2:30 PM

**Meeting with Susan Leonard -- Deputy Director's Office**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613  
Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*"*

WALTER CRUICKSHANK



August 22, 2002  
Thursday

8:00 AM - 2:30 PM

**\*\*Director in Herndon\*\***

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

9:30 AM - 10:00 AM

**Meeting with Jim Cason**

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

ll

10:15 AM - 11:00 AM

**[Cancelled] Rebecca Watson -AS/LM Meeting -- Room 6613**

Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: Exemption 6

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

ll

# WALTER CRUICKSHANK

**August 22, 2002 Continued**

Thursday

1:00 PM - 1:30 PM

**Meeting with Beverly Ware -- Deputy Director's Office**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

*see  
note  
above*

3:30 PM - 4:00 PM

**Telecon w/ Tom Readinger re: Steering Group for Workshop on Options for Regional Ocean Governance -- Deputy Director's Office**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

((

**August 23, 2002**

Friday

9:00 AM - 12:00 PM

**MIT Meeting -- 5160**  
Mary Lou Miller 303-231-3386

Per Walter's request, the next Shell telecon has been scheduled through Worldcom on August 13, 2002, 11 a.m.-12:30 p.m. EDT.

Teleconference Leader: Mary Lou Miller, 303-231-3386

Meet Me Dial-in Number: 800-857-2613

Passcode: **Exemption 6**

Please dial in promptly at your specified time so the telecon can begin timely. Thank you.  
mlm

Charlotte: Per our conversation, please notify the Solicitor's Office. Thank you. mlm

((

## WALTER CRUICKSHANK

**August 23, 2002 Continued**

Friday

9:00 AM - 10:00 AM      **\*\* George Treibsch to conduct Briefing for Director on Planning and ABC\*\* -- Director's office**

11:30 AM - 12:00 PM      **\*\*Rescheduled for September 5 from 2:30 - 3:00 p.m. Johnnie to conduct "Meet & Greet" Session - New Dep. Ass. Sec., Law Enforcement & Security\*\* -- 4210**

12:00 PM - 5:00 PM      **\*\*Hold for tentative telecon meeting\*\***

1:30 PM - 2:30 PM      **A&B Meeting [J. Burton, W. Cruickshank, B. Brown] -- 4212**

2:30 PM - 3:00 PM      **Hold for meeting**

3:00 PM - 4:00 PM      **Meeting re: Gathering of seismic data [J. Burton, T. Readinger, C. Oynes (Telecon) -- 4210**

**August 26, 2002**

Monday

8:30 AM - 10:30 AM      **Exemption 6**

8:30 AM - 8:30 AM      **Certify Time Sheets**

9:15 AM - 9:45 AM      **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

10:00 AM - 11:00 AM      **\*\*Tentative\* Johnnie to meet Rebecca Watson, Adm Lauterbacher, T. Readinger\*\* -- ASLM**

1:30 PM - 2:30 PM      **MMS Staff -- 4219**

3:00 PM - 4:00 PM      **Johnnie to hold meeting with George Treibsch and John Price re: Appeals Process\*\* -- 4210**

**August 27, 2002**

Tuesday

All Day      **\*\* Director on travel to Casper, Wyoming \*\***

9:45 AM - 11:00 AM      **\*\*Johnnie to meet with Admiral Lautenbacher and Rebecca Watson \*\* -- 14th & Constitution #5128 (Commerce)**

1:00 PM - 1:30 PM      **Meeting with Chris Kearney re: NOAA Ocean Governance Workshop -- Room 5120**

2:00 PM - 3:00 PM      **Meeting with Secretary Norton [All Bureau Heads] -- Room 6150**

3:00 PM - 4:00 PM      **Meeting re: VASTAR Valuation Determination Affiliation Issues [W. Cruickshank, J. Price, C. Hamilton, H. Chalker, G. Heath, P. Schaumberg] -- Deputy Director's Office**

## WALTER CRUICKSHANK

### August 27, 2002 Continued

Tuesday

4:00 PM - 4:30 PM Meeting with T. Readinger, L. Herdt, J. Martin re: "Mercury" -- Deputy Director's Office

### August 28, 2002

Wednesday

All Day \*\* Director In Casper, Wyoming \*\*

10:00 AM - 10:30 AM Meeting with Becky Phipps re: International Oil Spill Conference Communication Plan (IOSC) -- Deputy Director's Office

11:15 AM - 12:15 PM Sr. Staff

### August 29, 2002

Thursday

All Day \*\* Director on travel - Casper, Wyoming \*\*

10:15 AM - 11:00 AM [Cancelled] Rebecca Watson -AS/LM Meeting -- Room 6613

1:00 PM - 2:00 PM Meeting with Peter Jump, Don Rheem (Rheem Media) re: Post Award status [W. Cruickshank, N. Humphries] -- 4219

### August 30, 2002

Friday

9:00 AM - 9:45 AM Meeting with Johnnie re: various issues -- 4210

10:00 AM - 11:00 AM \*\*Johnnie to conduct "E-Gov Briefing" [J. Burton, G. Lore, B. Cook]\*\* -- Director's Office

11:15 AM - 11:45 AM Meeting with Rebecca Watson re: MMS item -- Room 6613

1:00 PM - 2:00 PM Meeting with representatives of Chevron/Texaco re: Offshore LNG Terminals [W. Cruickshank, T. Readinger, B. Middleton, Dan Fager (Chevron/Texaco), Richard Lammons (Project Mgr. Chevron/Texaco), Jim Pruitt -- 4219

2:30 PM - 3:00 PM Employee function -- Deputy Director's Office

## WALTER CRUICKSHANK

**September 02, 2002**

Monday

All Day

**\*\*Labor Day Holiday\*\***

**September 03, 2002**

Tuesday

10:00 AM - 11:30 AM

Executive Staff Meeting -- 4210

12:00 PM - 1:00 PM

Telecon re: Shallow Water/Deep Gas Rule [W. Cruickshank, M. Rose, S. Fraser, T. Readinger] -- Deputy Director's Office

1:30 PM - 2:30 PM

[Cancelled] MMS Staff Meeting

1:30 PM - 2:30 PM

Meeting with Debbie Tschudy (J. Burton, W. Cruickshank, C. Hamilton) -- 4212

Topics:

Tom Brown Settlement

Valuation of Alaska NPR Gas

Devon Powder River Basin Coal Bed Methane Valuation

2:30 PM - 3:30 PM

Meeting with Kerry Kehoe & and Tony McDonald (Coastal States Organization) [W. Cruickshank, T. Readinger, B. Danenberger] -- 4219

4:00 PM - 5:00 PM

**\*\*Jim Kendall to attend meeting in Chris Kearney's office re: "Oceans Act" -- Room 5118**

**September 04, 2002**

Wednesday

10:00 AM - 11:00 AM

61st Awards Convocation [Reception] -- South Penthouse

10:00 AM - 10:30 AM

[Cancelled] "WEB" Briefing [W. Cruickshank, N. Humpries, D. Francois] -- Deputy Director's Office

11:00 AM - 12:00 PM

[Postponed until 9-10-02] Meeting to "Brief" Rebecca Watson on Human Capital Workforce Planning Effort [W. Cruickshank & representatives of other bureaus]

11:15 AM - 12:15 PM

Sr. Staff

1:00 PM - 1:30 PM

**\*\*Johnnie to meet with Scott Cameron re: Program Assessment Rating Tool (PART) Project\*\* -- 5123**

2:00 PM - 3:00 PM

61st Awards Convocation -- Main Interior Auditorium

3:30 PM - 4:30 PM

2002 DOI Honor Award recipients w/ J. Steven Griles -- MIB - South Penthouse

**September 05, 2002**

Thursday

9:00 AM - 11:30 AM

Managers and Supervisors ABC Training -- MIB 7000A & 7000B

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

# WALTER CRUICKSHANK

**September 05, 2002 Continued**

Thursday

2:30 PM - 3:00 PM      **\*\*Johnnie to conduct "Meet & Greet" with New Deputy Assistant Secretary of Law Enforcement & Security\*\* -- Director's Office**

**September 06, 2002**

Friday

9:00 AM - 10:00 AM      **IT Meeting [W. Cruickshank, T. Readinger, B. Brown, L. Querques Denett] -- Deputy Director's Office**

11:00 AM - 11:30 AM      **\*\*Johnnie to meet with Neal McCaleb, Assistant Secretary, Indian Affairs, re: Royalty Settlement w/ Tribes on Reservation\*\* -- 4160**

2:00 PM - 3:30 PM      **Briefing for OMB on Offshore Deep Gas Rule [J. Burton, W. Cruickshank, T. Readinger, D. Hill, M. Rose, S. Fraser, J. McQuilliams, G. Triebach, J. Lauterbach, L. Maloney] -- 4219**

3:30 PM - 4:15 PM      **\*\*Johnnie to meet with Patti Morrison re: "Valuation"\*\*\* -- 6618**

**September 09, 2002**

Monday

8:30 AM - 8:30 AM      **Certify Time Sheets**

9:15 AM - 9:45 AM      **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

10:00 AM - 11:00 AM      **\*\*Johnnie to meet with Rebecca Watson re: Oceans Commission, Annual Financial Report, EEO Reorganization, and Potential Revenue Sources\*\***

1:30 PM - 2:30 PM      **MMS Staff -- 4219**

3:00 PM - 4:00 PM      **Meeting with the Liaison Committee of the Association of American State Geologists (AASG) [W. Cruickshank, John Steinmetz] -- 4219**

3:30 PM - 4:30 PM      **\*\*Johnnie to meet with Rebecca Watson re: "Coordinated DOI Approach on Ocean Policy [J. Burton, R. Watson, P. Morrison, David Smith, Tom Weimer, Chris Kearney, Pete deWitt]\*\* -- 6613**

4:30 PM - 5:00 PM      **\*\*Johnnie to meet with Rebecca Watson re: Valuation Issues\*\* -- 6613**

6:00 PM - 6:00 PM      **Exemption 6**

**September 10, 2002**

Tuesday

10:00 AM - 10:30 AM      **Meeting with Lyn Herdt re: ABC Accounts**

11:00 AM - 11:30 AM      **\*\*Johnnie departs MIB for Anchorage, Alaska\*\***

12:00 PM - 1:00 PM      **Exemption 6**

## WALTER CRUICKSHANK

### September 10, 2002 Continued

Tuesday

2:00 PM - 3:00 PM Attend meeting with Secretary -- Room 6150

### September 11, 2002

Wednesday

All Day **\*\*Director in Anchorage, Alaska\*\***

9:30 AM - 10:30 AM 9-11 Observance -- MIB Auditorium

10:00 AM - 11:00 AM [Postponed to 9-18-02] A & B Meeting [J. Burton, W. Cruickshank, B. Brown] -- 4210

11:15 AM - 12:15 PM Sr. Staff

### September 12, 2002

Thursday

All Day **\*Director in Anchorage, Alaska\***

9:30 AM - 10:30 AM Rebecca Watson -AS/LM Meeting [Politicals and staff meeting combined] -- Room 6613

10:00 AM - 11:00 AM Executive Forum [Speaker Series] -- Room 5113

2:30 PM - 3:00 PM Meeting re: RIK Legislation [W. Cruickshank, P. Schaumberg, G. Heath, and a member of the Legislative council] -- Deputy Director's Office

6:00 PM - 6:00 PM Exemption 6

### September 13, 2002

Friday

All Day **\*\*Director in Anchorage, Alaska\*\***

10:00 AM - 11:00 AM Executive Forum Focus Group -- Room 5112

10:30 AM - 11:00 AM Document request w/ Cason, Hamilton & Cason

11:15 AM - 11:45 AM Meeting with Jill Martin -- Deputy Director's Office

5:30 PM - 5:30 PM Exemption 6

### September 14, 2002

Saturday

All Day **\*Director in Anchorage, Alaska\***

# WALTER CRUICKSHANK

**September 15, 2002**

Sunday

All Day

**\*\*Director returns from Alaska\*\***

**September 16, 2002**

Monday

8:30 AM - 5:00 PM

**\*\*Hold entire day for Assateague Island visit\*\* [Walter Cruickshank, Rebecca Watson]**

9:15 AM - 9:45 AM

**Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

1:30 PM - 2:30 PM

**MMS Staff -- 4219**

2:30 PM - 3:30 PM

**\*\*Johnnie to meet with Lucy Querques Denett & Bob Brown re: Financial Audit for the Department\*\* -- 4210**

**September 17, 2002**

Tuesday

9:30 AM - 10:00 AM

**\*\*Johnnie to meet with Earl Devaney & Jim Cason re: Financial Audit for the Department\*\* -- 6619**

10:00 AM - 11:00 AM

**Meeting re: Coastal Zone Issues [W. Cruickshank, T. Readinger] [Lisa Flavin, Bob Moran (API)] [David Duplantier, Greg Washington (Chevron)] [Chuck Bedell (Murphy Oil Company)] -- 4219**

2:00 PM - 3:00 PM

**Teleconference with Abby Arnold re: Offshore Workshop Planning -- Deputy Director's Office**

**September 18, 2002**

Wednesday

10:00 AM - 11:00 AM

**A & B Update Meeting [J. Burton, W. Cruickshank, B. Brown] -- 4210**

11:15 AM - 12:15 PM

**Sr. Staff**

1:30 PM - 2:00 PM

**\*\*Johnnie to meet with David Montoya\*\* -- Director's Office**

2:00 PM - 3:00 PM

**Ethics Briefing [Director, Deputy Director, AD's, Ed Shaw, Nancy Messer] -- 4219**

**September 19, 2002**

Thursday

8:30 AM - 9:15 AM

**\*\*Johnnie to meet with Governor Geringer\*\* -- 4210**

10:00 AM - 11:00 AM

**(Videocon/Telecon) Meeting re: Discussion on IG Review w/JMayberry, JRusso, DGibbs Tschudy, WCruickshank, and GTriebisch -- Lucy's DC office/Lucy's Denver office  
Videoconference:**

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

WALTER CRUICKSHANK

September 19, 2002 Continued

Thursday



Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

10:15 AM - 11:00 AM

**[Cancelled] Rebecca Watson -AS/LM Meeting -- Room 6613**  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*Incorrect.  
Arliss only  
to 9/19,  
10 a.m.  
meeting*

11:00 AM - 11:45 AM

**Pre-Briefing for budget Review Meeting with OMB on 2004 Request [J. Burton, W. Cruickshank, B. Brown, D. Matheson] -- 4210**

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*see  
note  
above*

11:45 AM - 12:00 PM

**Meeting with Johnnie**

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn

*see  
note  
above*

WALTER CRUICKSHANK

September 19, 2002 Continued

Thursday

(202) 208-3415

12:00 PM - 12:30 PM

Meeting with Jill, Lyn, & Lee  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*see  
note  
above*

2:00 PM - 4:00 PM

\*Tentative\* Meeting of the Steering Committee  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*see  
note  
above*

September 20, 2002

Friday

12:00 AM - 12:00 AM

Exemption 6

8:30 AM - 9:30 AM

\*Hold for Meeting\*  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*see  
note  
above*

WALTER CRUICKSHANK

September 20, 2002 Continued  
Friday

9:30 AM - 11:30 AM

Budget Review with OMB on 2004 Request [W. Cruickshank, B. Brown, D. Matheson, T. Readinger, L. Querques Denett, J. Irwin, J. Kazel] -- TBD  
Videoconference:

*see  
note  
above*

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415



2:00 PM - 3:00 PM

Executive Committee Meeting (President's Management Agenda) -- 4219  
Videoconference:

*ll*

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

3:00 PM - 4:00 PM

**\*\*Johnnie to meet with R. Watson & P. Morrison re: Valuation and Appeals\*\*** -- 6613  
Videoconference:

*ll*

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

September 21, 2002  
Saturday

All Day

Exemption 6

Please See Above

WALTER CRUICKSHANK

September 22, 2002

Sunday

12:00 AM - 12:00 AM

Exemption 6

Please See Above

September 23, 2002

Monday

8:30 AM - 1:30 PM

**\*\*Johnnie to meet with American Association of Petroleum Geologists (AAPG)\*\* -- Reserve Officers Association Building on Capital Hill**

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*see note above*



8:30 AM - 8:30 AM

**Certify Time Sheets**

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*lc*

9:15 AM - 9:45 AM

**Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

*lc*

WALTER CRUICKSHANK

September 23, 2002 Continued

Monday

11:45 AM - 12:45 PM

Exemption 6  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

See  
note  
above



2:00 PM - 3:00 PM

MMS Staff -- 4219  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

⌋

3:00 PM - 4:00 PM

Prebrief -- Scorecard [W. Cruickshank, et al] -- 4210  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

⌋

September 24, 2002

Tuesday

All Day

\*\*Director on travel to San Antonio\*\*  
Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

⌋

Cruickshank, Walter

WALTER CRUICKSHANK

September 24, 2002 Continued

Tuesday

see  
note  
above

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

10:00 AM - 10:30 AM

Meeting with Robert Benson -- Deputy Director's Office

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

11:30 AM - 1:00 PM

FY 2003 SES Performance Mgmt MIT work session

3:30 PM - 4:30 PM

\*\*Bruce Tackatt of ExxonMobile will meet with Rebecca Watson re: Point Thompson & Gas Pipeline\*\*

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415

September 25, 2002

Wednesday

All Day

\*\*Director in San Antonio - IADC Annual Meeting\*\*

Videoconference:

Walter and George -- Please meet in Lucy's DC office (Rm. 4228).

# WALTER CRUICKSHANK

**September 25, 2002 Continued**

Wednesday

*see  
note  
above*

Debbie and John -- Please meet in Lucy's Denver office.

Teleconference:

Jimmy -- Please provide me with a telephone number for connection.

Thanks,

Evelyn  
(202) 208-3415



All Day

**Offshore Wind Energy Symposium**  
RESOLVE, Inc.  
1255 23rd Street, NW., Suite 275  
Washington DC 20037  
Tele:(202) 944-2300; Fax: (202) 338-1264

11:15 AM - 12:15 PM

Sr. Staff

**September 26, 2002**

Thursday

All Day

**\*\*[Tentative] Director on travel from San Antonio to Denver, Colorado\*\***

9:15 AM - 9:45 AM

Pre: IG Exit Conference with Lucy Querques Denett

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

11:00 AM - 12:00 PM

\*Hold for meeting re: NPC Gas Study\* [W. Cruickshank, David Blackmon (Burlington Resources)] -- Deputy Director's Office

2:00 PM - 3:00 PM

Meeting to "Brief" Rebecca Watson on Human Capital Workforce Planning Effort [W. Cruickshank & representatives from other bureaus] -- 6613

3:30 PM - 5:00 PM

OIG Exit Conference - New Time & Denver Location - Compliance Activities -- Mile HI Room in Denver & Director's Conference Room 4219 in DC

MMS SPOKESPERSONS: Walter Cruickshank and Lucy Querques Denett

OIG Attendees: Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

Meeting time: 1:30-3:00 Mountain Time ---- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

**September 27, 2002**

Friday

All Day

*Incorrect.  
Applies to all  
3:30 meeting  
only.  
Cruickshank, Walter*

**\*\*Director on travel - Denver - Denver Office\*\***

MMS SPOKESPERSONS: Walter Cruickshank and Lucy Querques Denett

OIG Attendees: Anne Richards will provide a list of OIG attendees (both DC and Denver), with

# WALTER CRUICKSHANK

## September 27, 2002 Continued

Friday

*Incorrect.  
Allikas to  
9/26,  
3:30 pm  
meeting  
only*

10:00 AM - 11:00 AM

titles, to Connie Bartram.

Meeting time: 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

**Hill visit-- Re:Marginal Wells Language -- 2323 Rayburn**

MMS SPOKESPERSONS: Walter Cruickshank and Lucy Querques Denett

OIG Attendees: Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

Meeting time: 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

## September 30, 2002

Monday

All Day

**\*\*Director scheduled for Courtesy Visit at Wind River Indian Reservation\*\*\***

MMS SPOKESPERSONS: Walter Cruickshank and Lucy Querques Denett

OIG Attendees: Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

Meeting time: 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

9:15 AM - 9:45 AM

**Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

MMS SPOKESPERSONS: Walter Cruickshank and Lucy Querques Denett

OIG Attendees: Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

Meeting time: 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

10:30 AM - 11:30 AM

**Meeting with Linda Bauch (API) -- 4219**

MMS SPOKESPERSONS: Walter Cruickshank and Lucy Querques Denett

OIG Attendees: Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

Meeting time: 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

# WALTER CRUICKSHANK

**September 30, 2002 Continued**

Monday

1:30 PM - 2:00 PM

*see  
note  
above*

**American Gas Association DOI Briefing -- 6613**

**MMS SPOKESPERSONS:** Walter Cruickshank and Lucy Querques Denett

**OIG Attendees:** Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

**Meeting time:** 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

2:30 PM - 3:30 PM

*lc*

**MMS Staff -- 4219**

**MMS SPOKESPERSONS:** Walter Cruickshank and Lucy Querques Denett

**OIG Attendees:** Anne Richards will provide a list of OIG attendees (both DC and Denver), with titles, to Connie Bartram.

**Meeting time:** 1:30-3:00 Mountain Time --- 3:30-5:00 Eastern Time.

Hopefully will be videocon (Monica and Evelyn to coordinate)

# WALTER CRUICKSHANK

**October 01, 2002**

Tuesday

10:00 AM - 11:00 AM      Senior Executive Service Performance Management System -- 4219

1:00 PM - 2:00 PM      Meeting with Carolyn Burrell (Office of Collaborative Action & Dispute Resolution (CADR) re: Workplace ADR Issues [W.Cruikshank, B. Brown, E. Hager] -- Deputy Director's Office

3:00 PM - 3:30 PM      Lois

3:30 PM - 4:00 PM      Lyn

**October 02, 2002**

Wednesday

10:00 AM - 10:30 AM      "WEB" Briefing [W. Cruickshank, N. Humpries, D. Francols] -- Deputy Director's Office

11:15 AM - 12:15 PM      Sr. Staff

12:30 PM - 1:30 PM      Exemption 6

3:00 PM - 4:00 PM      Meeting w/ Rebecca Watson re: Records Management (Clark & Jarrett) -- 6613

**October 03, 2002**

Thursday

9:00 AM - 9:30 AM      Meet with Director

10:15 AM - 11:00 AM      (cancelled) Rebecca Watson -AS/LM Meeting -- 6613

11:30 AM - 12:15 PM      Public Affairs Review w/ Don Rheem -- Deputy Director's Office

2:00 PM - 2:45 PM      SES Performance Management

3:00 PM - 3:30 PM      Meet w/Johnnie -- Room 4212

**October 04, 2002**

Friday

9:00 AM - 10:00 AM      Human Capitalist Plan -- 5149

10:30 AM - 11:30 AM      TeleCon w/ Tom Readinger, George Triebisch

4:45 PM - 4:45 PM      Exemption 6

**October 07, 2002**

Monday

8:30 AM - 8:30 AM      Certify Time Sheets

# WALTER CRUICKSHANK

## October 07, 2002 Continued

Monday

- 9:15 AM - 9:45 AM            **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**
- 11:45 AM - 1:15 PM           **Exemption 6**
- 1:30 PM - 2:30 PM           **MMS Staff -- 4219**

## October 08, 2002

Tuesday

- 9:00 AM - 10:00 AM           **Emergency Management Meeting w/Director, Bob Brown, David Sutfin, Art Quintana, Bill Lynch -- 4219**
- 10:00 AM - 11:00 AM           **Shell Meeting (re: royalty payments, offshore operations) w/J. Burton, Ben Dillon, Larry Wooden**
- 3:00 PM - 4:30 PM           **DOIU Speaker (Jared Diamond) -- Sidney Yates Auditorium**  
*Reception at 4:30*  
*South Penthouse, Room 8015*

## October 09, 2002

Wednesday

- All Day                        **PMA Offsite with Executive Committee -- Embassy Suites Hotel, 1900 Diagonal Road, Alexandria, VA**
- 11:15 AM - 12:15 PM           **Sr. Staff**

## October 10, 2002

Thursday

- 12:00 AM - 12:00 AM           **Exemption 6**
- 8:00 AM - 10:00 AM           **Exemption 6**
- 10:15 AM - 11:00 AM           **Rebecca Watson -AS/LM Meeting -- Room 6613**
- 11:00 AM - 1:00 PM           **HCIT -- 7000A**
- 4:30 PM - 5:00 PM           **Exemption 6**

# WALTER CRUICKSHANK

**October 11, 2002**

Friday

All Day	Exemption 6	Please See Above
8:00 AM - 10:00 AM	Exemption 6	
1:00 PM - 2:00 PM	(Cancelled) A & B Meeting [J. Burton, W. Cruickshank, B. Brown] -- 4210	
4:30 PM - 5:00 PM	Exemption 6	

**October 12, 2002**

Saturday

12:00 AM - 12:00 AM	Exemption 6	Please See Above
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**October 14, 2002**

Monday

All Day	(HOLIDAY)	
9:15 AM - 9:45 AM	Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office	

**October 15, 2002**

Tuesday

10:00 AM - 11:30 AM	SES Interview w/ Elaine Rothwell, Performance Institute -- 4219	
1:30 PM - 2:30 PM	MMS Staff -- 4219	
2:30 PM - 3:30 PM	Performance Appraisal (Lyn Herdt)	

**October 16, 2002**

Wednesday

9:00 AM - 10:00 AM	Agenda for the HCIT w/ Mike Trujillo -- 5128	
11:15 AM - 12:15 PM	Sr. Staff	
2:15 PM - 4:15 PM	Human Capital Plan Implementation Team -- N. Penthouse	

**October 17, 2002**

Thursday

10:15 AM - 11:00 AM	Rebecca Watson -AS/LM Meeting -- Room 6613	
12:30 PM - 1:00 PM	Pre-restructuring w/Mike Trujillo & David Anderson	

# WALTER CRUICKSHANK

## October 17, 2002 Continued

Thursday

- 1:00 PM - 2:00 PM EEO Restructuring w/ Mike Trujillo, Melodee Stith, Bob Brown -- your office
- 2:30 PM - 5:00 PM Exemption 6

## October 18, 2002

Friday

- All Day Exemption 6

## October 21, 2002

Monday

- All Day Travel to Denver
- 8:30 AM - 8:30 AM Certify Time Sheets
- 9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office
- 1:30 PM - 2:30 PM MMS Staff -- 4219
- 2:25 PM - 4:02 PM Depart: IAD via UA 1295  
Arrive: DEN

## October 22, 2002

Tuesday

- All Day Royalty Policy Committee - Denver
- 7:45 PM - 8:35 PM Depart: DEN via UA 0787 @ 7:45PM

## October 23, 2002

Wednesday

- All Day COPAS - Las Vegas
- 11:15 AM - 12:15 PM Sr. Staff
- 2:00 PM - 4:00 PM Human Capital Plan Implementation Team -- Rachael Carson

## October 24, 2002

Thursday

- All Day Depart Las Vegas via Southwest 1716
- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

## WALTER CRUICKSHANK

**October 25, 2002**

Friday

- 9:30 AM - 10:30 AM Telephone Conference w/Mike Trujillo, Subj: Human Capital Team Focus, Attendees: Glenda Owens, Dave Anderson, Bob Lamb, Carolyn Cohen, and Kathleen Willard -- Your will call from your office to connect - (202) 208 - 4727
- 10:45 AM - 11:15 AM Lyn Herdt - Subj: Give You An Update, Prior to Her Going on Vacation Next Week
- 2:00 PM - 3:00 PM LNG Proj - GOM w/ Chevron (Dan Fager, Richard Lammons), & Jim Pruitt - (Livington Group) -- 4219  
POC: Dan Fager (202-408-5857)
- 3:30 PM - 4:30 PM IT Management Study Interview w/Next Century [John Beakes (lead), Mark Hess, James Kinney, and Steven Yahr] -- Dep Dir's Office

**October 28, 2002**

Monday

- 9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office
- 11:30 AM - 12:00 PM Aletcia Skinner re: Contract
- 1:30 PM - 2:30 PM MMS Staff -- 4219
- 2:30 PM - 3:00 PM Nicolette Humphries
- 3:00 PM - 4:00 PM MMS Planning Meeting for ASLM Retreat -- 4212

**October 29, 2002**

Tuesday

- 10:00 AM - 10:30 AM Performance Appraisal w/ Nicolette Humphries -- 4213
- 11:00 AM - 12:00 PM Briefing Regarding California Development (J. Burton, T. Readinger, and J. Coleman) -- 4212

**October 30, 2002**

Wednesday

- 12:00 AM - 12:00 AM Exemption 6
- 10:00 AM - 11:00 AM Human Capital Implementation Team Co-Chairs -- 5128
- 11:15 AM - 11:45 AM Lucy Querques Denett re: RIK
- 1:00 PM - 1:45 PM Lisa Lance (SOL, 208-6653) Re: FOIA - NRDC -- yr. office
- 2:00 PM - 4:00 PM Human Capital Plan Implementation Team -- 7000A

**WALTER CRUICKSHANK**

**October 30, 2002 Continued**

Wednesday

4:30 PM - 5:00 PM

Exemption 6

**October 31, 2002**

Thursday

All Day

Exemption 6

Please See Above

All Day

Exemption 6

10:15 AM - 11:00 AM

Rebecca Watson -AS/LM Meeting -- Room 6613

# WALTER CRUICKSHANK

**November 01, 2002**

Friday

All Day Exemption 6

8:00 AM - 10:00 AM Exemption 6

10:00 AM - 11:00 AM New Mexico Overcharges w/ Jennifer Salisbury, Lucy Querques, Bob Brown 4213 Exemption 6

2:00 PM - 3:00 PM [cancelled]Don Rheem (RheemMedia, 301 718 4344) re: Draft Report

4:30 PM - 5:00 PM Exemption 6

**November 02, 2002**

Saturday

12:00 AM - 12:00 AM Exemption 6  
Please See Above

**November 04, 2002**

Monday

8:30 AM - 8:30 AM Certify Time Sheets

9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

12:00 PM - 1:00 PM Exemption 6

1:30 PM - 2:30 PM MMS Staff -- 4219

3:00 PM - 3:30 PM Performance Appraisal w/Todd McCutcheon

3:45 PM - 4:45 PM De-Briefing on Settlement Discussions w/Johnnie Burton, Lucy Querques Denett, Fred Ferguson, Peter Schaumberg, Debbie Gibbs Tschudy, John Russo and Ken Vogel -- 4219

**November 05, 2002**

Tuesday

9:00 AM - 9:30 AM Performance Appraisal w/George Triebisch

10:00 AM - 11:30 AM MIT Meeting -- 5160

11:00 AM - 12:00 PM Executive Staff Meeting -- 4210

1:00 PM - 1:30 PM HR 5156 w/ Lyn Herdt

1:30 PM - 3:30 PM Lisa Lance (SOL) -- 6520

# WALTER CRUICKSHANK

**November 06, 2002**

Wednesday

10:00 AM - 10:30 AM      **"WEB" Briefing [W. Cruickshank, N. Humpries, D. Francois] -- Deputy Director's Office**

11:15 AM - 12:15 PM      **Sr. Staff**

2:00 PM - 4:00 PM      **Human Capital Plan Implementation Team -- 7000A**

4:00 PM - 4:30 PM      **Meet w/Barry Crowell and Lyn Herdt, RE: WInd Farms Letter**

**November 07, 2002**

Thursday

All Day      **\*\*ASLM Staff retreat - Coolfont in Berkeley, Springs, WV\*\***

10:15 AM - 11:00 AM      **Rebecca Watson -AS/LM Meeting -- Room 6613**

**November 08, 2002**

Friday

All Day      **\*\*ASLM Staff Retreat - Coolfont in Berkeley, Springs, WV\*\***

**November 11, 2002**

Monday

All Day      **HOLIDAY - Veteran's Day**

9:15 AM - 9:45 AM      **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**

1:30 PM - 2:30 PM      **MMS Staff -- 4219**

**November 12, 2002**

Tuesday

11:00 AM - 12:00 PM      **Don Rheem (RheemMedia, 301 718 4344) re: Draft Report -- your office**

1:00 PM - 4:00 PM      **Human Capital Review Team Meeting**

1:00 PM - 2:00 PM      **Meeting w/ADs & Marsi Frost, Subj: SES Performance Plans -- 4219**

**November 13, 2002**

Wednesday

12:00 AM - 12:00 AM      **Exemption 6**

All Day      **Strategic Plan -- Herndon - Training Room 2114 / 2116**

# WALTER CRUICKSHANK

## November 13, 2002 Continued

Wednesday

- 10:00 AM - 11:00 AM Followup on Human Capital Plan w/ Lynn Scarlett (208-7966) -- 5110
- 11:15 AM - 12:15 PM [cancelled] Sr. Staff
- 1:45 PM - 4:15 PM Ocean Studies Board Meeting -- The National Academies, Rm 101, 500 5th Street, NW
- 2:00 PM - 4:00 PM Human Capital Plan Implementation Team -- 7000A
- 4:00 PM - 4:00 PM Exemption 6
- 5:00 PM - 5:00 PM Exemption 6

## November 14, 2002

Thursday

- 12:00 AM - 12:00 AM Exemption 6  
Please See Above
- 8:15 AM - 8:15 AM Exemption 6
- 9:30 AM - 10:00 AM OCA's Breakfast (Congress is back!!!!) -- Lyn's Ofc.
- 10:00 AM - 10:30 AM Exemption 6
- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613
- 1:00 PM - 2:30 PM Gallup Research about Workplace Effectiveness w/Dr. Max Jordan (Gallup Organization, 202-715-3189) -- yr. ofc  
(POC: Pat Einspahr, 402-486-6459)

## November 15, 2002

Friday

- 9:00 AM - 11:30 AM Meeting with Johnnie Burton
- 1:00 PM - 1:30 PM Perf. Appraisal w/J Price
- 2:30 PM - 3:30 PM A & B Meeting [J. Burton, W. Cruickshank, B. Brown] -- 4210

## November 18, 2002

Monday

- All Day \*OCS Policy Committee Meeting\* New Orleans, LA
- 8:30 AM - 8:30 AM Certify Time Sheets

## WALTER CRUICKSHANK

### November 18, 2002 Continued

Monday

- 9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office
- 10:00 AM - 10:45 AM (Former Cabinet Secretary Jennifer Salisbury, Subj: New Mexico Overcharges, POC: Peggy Mallow Exemption 6-- Room 4213
- 1:30 PM - 2:30 PM MMS Staff [cancelled] -- 4219

### November 19, 2002

Tuesday

- All Day \*OCS Policy Committee Meeting - New Orleans, LA\*

### November 20, 2002

Wednesday

- All Day \*OCS Policy Committee Meeting - New Orleans\*
- 11:15 AM - 12:15 PM [cancelled]Sr. Staff
- 2:00 PM - 4:00 PM Human Capital Plan Implementation Team -- 7000A

### November 21, 2002

Thursday

- All Day \*Day of travel from OCS Policy Committee Meeting - New Orleans, LA\*
- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

### November 22, 2002

Friday

- 10:00 AM - 10:45 AM (Walter will conduct meeting in place of Johnnie) - Former Cabinet Secretary Jennifer Salisbury, Subj: New Mexico Overcharges, POC: Peggy Mallow Exemption 6-- Room 4213

### November 25, 2002

Monday

- 8:15 AM - 4:45 PM MIT Retreat -- Room 220, South Interior Building
- 9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office

### November 26, 2002

Tuesday

- 9:00 AM - 9:30 AM SES Performance Plans Process w/Mike Trujillo, Carolyn Cohen and Shirley Schell, POC: Felicia 208-4727 -- Room 5128

# WALTER CRUICKSHANK

## November 26, 2002 Continued

Tuesday

- 10:00 AM - 11:30 AM MIT Co-chairs' Meeting[cancelled per K Wheeler 11/219]
- 1:30 PM - 2:30 PM MMS Staff -- 4219
- 2:30 PM - 3:30 PM Meeting w/ADs - Re: SES Performance Plans -- Room 4213

## November 27, 2002

Wednesday

- 9:00 AM - 10:00 AM Scott Cameron - Re: Changes for the Strategic Plan, POC: Gladys 208-1739 -- Room 5120
- 11:15 AM - 12:15 PM Sr. Staff
- 2:00 PM - 4:00 PM Human Capital Plan Implementation Team -- 7000A

## November 28, 2002

Thursday

- All Day HOLIDAY
- 10:15 AM - 11:00 AM Rebecca Watson -AS/LM Meeting -- Room 6613

**December 02, 2002**

Monday

- All Day \*Tentative\* NORLC Meeting
- 8:30 AM - 8:30 AM Certify Time Sheets
- 9:15 AM - 9:45 AM Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office
- 1:30 PM - 2:30 PM MMS Staff -- 4219

**December 03, 2002**

Tuesday

- 10:00 AM - 12:00 PM MIT Meeting -- 5160
- 1:00 PM - 2:00 PM EnerSea & Morgan Meguire re: CNG
- 2:45 PM - 3:15 PM Meeting w/March Price

**December 04, 2002**

Wednesday

- 10:00 AM - 10:30 AM "WEB" Briefing [W. Cruickshank, N. Humphries, D. Francois] -- Deputy Director's Office
- 11:15 AM - 12:00 PM [cancelled]Executive Staff Meeting -- 4210
- 1:00 PM - 2:00 PM Holiday Skit Rehearsal w/ TReadinger -- 4219
- 2:00 PM - 4:00 PM [cancelled]Human Capital Plan Implementation Team -- 7000A

**December 05, 2002**

Thursday

- 10:15 AM - 11:00 AM (Cancelled) Rebecca Watson -AS/LM Meeting -- Room 6613
- 12:00 PM - 1:30 PM Speak at the Natural Gas Supply Association Luncheon -- (Walter will go in Johnnie's place) -- 675 15th Street, NW (Old Ebbitt Grill)  
Laurie Cramer: (202) 326-9316 or Rhone Resch (202) 326-9314
- 2:00 PM - 4:00 PM USCG, ChevronTexaco LNG meeting -- 2100 Second Street S.W.  
Hosted by Commander Mark Prescott (202-267-0225)
- Background:
- Enactment of amendments to Deepwater Port Act.
  - ChevronTexaco's Port Pelican LLC applied for deepwater port license to USCG.
  - ChevronTexaco applied for Right of Use and Easement to MMS, driven by the need to secure the Vermillion 140 site.

**December 05, 2002 Continued**

Thursday

- MMS has announced an open block Lease Sale 185, March 2003.
- ChevronTexaco currently conducting pipeline route survey, and additional hazards survey in Block 139. A previously conducted hazards survey completed for VR 140 and ship access routing to existing fairway.
- ChevronTexaco planning to submit Right of Way for pipeline and appurtance for Port Pelican.

**Possible Discussion Topics**

- Navigational Issues: Vessel Access from existing fairways; Safety Zone around Port; Anchorage area remote from Port.
- Impacts of navigational issues to Lease Sale 185.
- Comments on current survey work.

**Additional Comments/Clarifications**

- USCG reporting change from DOT to Homeland Security.
- ChevronTexaco public announcement.

**December 06, 2002**

Friday

10:00 AM - 11:00 AM

Clean out files in room 4243

Hosted by Commander Mark Prescott (202-267-0225)

**Background:**

- Enactment of amendments to Deepwater Port Act.
- ChevronTexaco's Port Pelican LLC applied for deepwater port license to USCG.
- ChevronTexaco applied for Right of Use and Easement to MMS, driven by the need to secure the Vermillion 140 site.
- MMS has announced an open block Lease Sale 185, March 2003.
- ChevronTexaco currently conducting pipeline route survey, and additional hazards survey in Block 139. A previously conducted hazards survey completed for VR 140 and ship access routing to existing fairway.
- ChevronTexaco planning to submit Right of Way for pipeline and appurtance for Port Pelican.

**Possible Discussion Topics**

- Navigational Issues: Vessel Access from existing fairways; Safety Zone around Port; Anchorage area remote from Port.
- Impacts of navigational issues to Lease Sale 185.

*Incorrect.  
Applies only  
to 12/5,  
2:00 p.m.  
meeting*

**December 06, 2002 Continued**

Friday

see above notes

- Comments on current survey work.
- Additional Comments/Clarifications
- USCG reporting change from DOT to Homeland Security.
- ChevronTexaco public announcement.

**December 09, 2002**

Monday

- 9:15 AM - 9:45 AM (Cancelled) Meeting with OPA & OCA [W. Cruickshank, N. Humphries, L. Herdt, E. Shaw, N. Messer ] -- Director's office  
Please note the OPA & OCA meeting scheduled for 9:15AM on December 9th is cancelled. Thank you.
- 9:15 AM - 9:45 AM (Cancelled) Meeting with OPA & OCA [W. Cruickshank, N. Humphries, L. Herdt, E. Shaw, N. Messer ] -- Director's office  
Please note the OPA & OCA meeting scheduled for 9:15AM on December 9th is cancelled. Thank you.
- 11:45 AM - 1:15 PM Farewell Lunch to Lee Tilton (Gordon Biersch's Restuarant, 900 F Street, N.W. )
- 1:30 PM - 2:30 PM MMS Staff -- 4219
- 4:00 PM - 4:30 PM Meeting with Director and Associate Directors -- 4212  
Prepare for meeting on 12/10 with Rebecca Watson and Patty Morrison.

**December 10, 2002**

Tuesday

- 9:30 AM - 10:30 AM Offshore Windpower w/Stephen H. Burrington (Vice President and General Counsel, Conservation Law Foundation)
- 10:30 AM - 11:00 AM Updated: Meet with R. Watson and P. Morrison Regarding MMS Objectives (Walter Cruickshank and the Associate Directors) -- R. Watson's Office
- 12:00 PM - 4:00 PM MMS Holiday Party
- 12:00 PM - 1:00 PM 2003 SES Performance Plans -- 7000A

**December 11, 2002**

Wednesday

- 10:00 AM - 11:00 AM (Cancelled) A & B Meeting [J. Burton, W. Cruickshank, B. Brown] -- 4210
- 10:00 AM - 11:00 AM Human Capital
- 11:15 AM - 12:15 PM Sr. Staff

**December 11, 2002 Continued**

Wednesday

- 2:00 PM - 3:00 PM      **A Draft Statement of Work for an External Review of MRM's Audit Program w/ Lucy Denett, Mary Adler -- 5359**
- 3:00 PM - 4:00 PM      **Burlington Resources**

**December 12, 2002**

Thursday

- 10:15 AM - 11:00 AM      **Rebecca Watson -AS/LM Meeting -- Room 6613**
- 11:00 AM - 2:30 PM      **Holiday Party (Herndon)**
- 2:30 PM - 3:30 PM      **Appeals Process (Burton, Triebsch, Price, Querques, and Readinger) -- 4212**
- 5:00 PM - 7:00 PM      **Holiday Party -- The Secretary's Suite**

**December 13, 2002**

Friday

- All Day                      **Exemption 6**
- 11:15 AM - 12:30 PM      **Exemption 6**
- 1:00 PM - 2:00 PM      **Beaufort Sea Sale**
- 2:00 PM - 3:00 PM      **PPA Holiday Party**

**December 16, 2002**

Monday

- 12:00 AM - 12:00 AM      **Acting Director**
- 8:30 AM - 8:30 AM      **Certify Time Sheets**
- 9:15 AM - 9:45 AM      **Mtg with Office of Public Affairs Chief [N. Humphries] and Office of Congressional Affairs Chief [Lyn Herdt] Senior Meeting -- Director's Office**
- 9:30 AM - 11:00 AM      **Hold for preparing SES package**
- 1:30 PM - 2:30 PM      **MMS Staff -- 4219**

**December 17, 2002**

Tuesday

- All Day                      **Acting Director**  
**Please See Above**
- 8:00 AM - 10:00 AM      **2003 Performance Plans (Rm 5160)**  
Sponsor: Mike Trujillo, Deputy Assistant Secretary for Human Resources and Workforce Diversity

**December 17, 2002 Continued**

Tuesday

POC: Shirley Schell, 208-7274

10:00 AM - 11:00 AM

MIT Co-chairs' Meeting -- 5112

1:00 PM - 3:00 PM

IT Study w/John Beakes, Mark Hess (Next Century Corp., 301-939-2616)

3:00 PM - 4:00 PM

Pt. Thompson Briefing -- 5160

POC: Jaime M. Bessee, 208-4177

**December 18, 2002**

Wednesday

All Day

Acting Director

Please See Above

9:00 AM - 9:30 AM

Lucy re: OIG response

10:00 AM - 11:00 AM

NOPP National Ocean Research Leadership Council Briefing w/James Kendall, Lee Benner -- 4219

11:15 AM - 12:15 PM

Sr. Staff

12:00 PM - 12:30 PM

Meeting w/ Peter Schaumberg, Frank Conforti

2:00 PM - 4:00 PM

Human Capital Team

4:00 PM - 5:30 PM

NOIA Holiday Party (City Club at Washington, 555 13th Street NW)