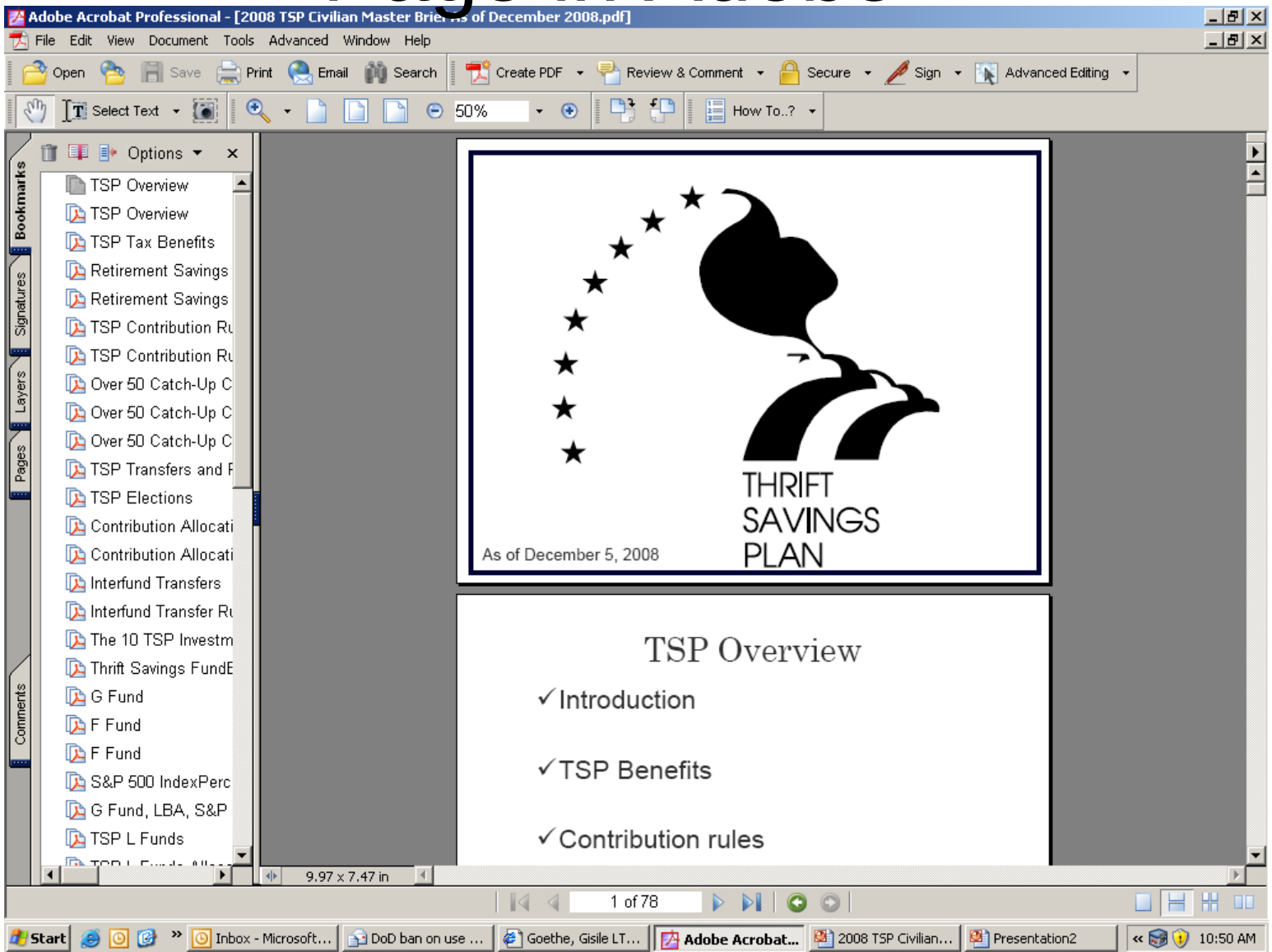
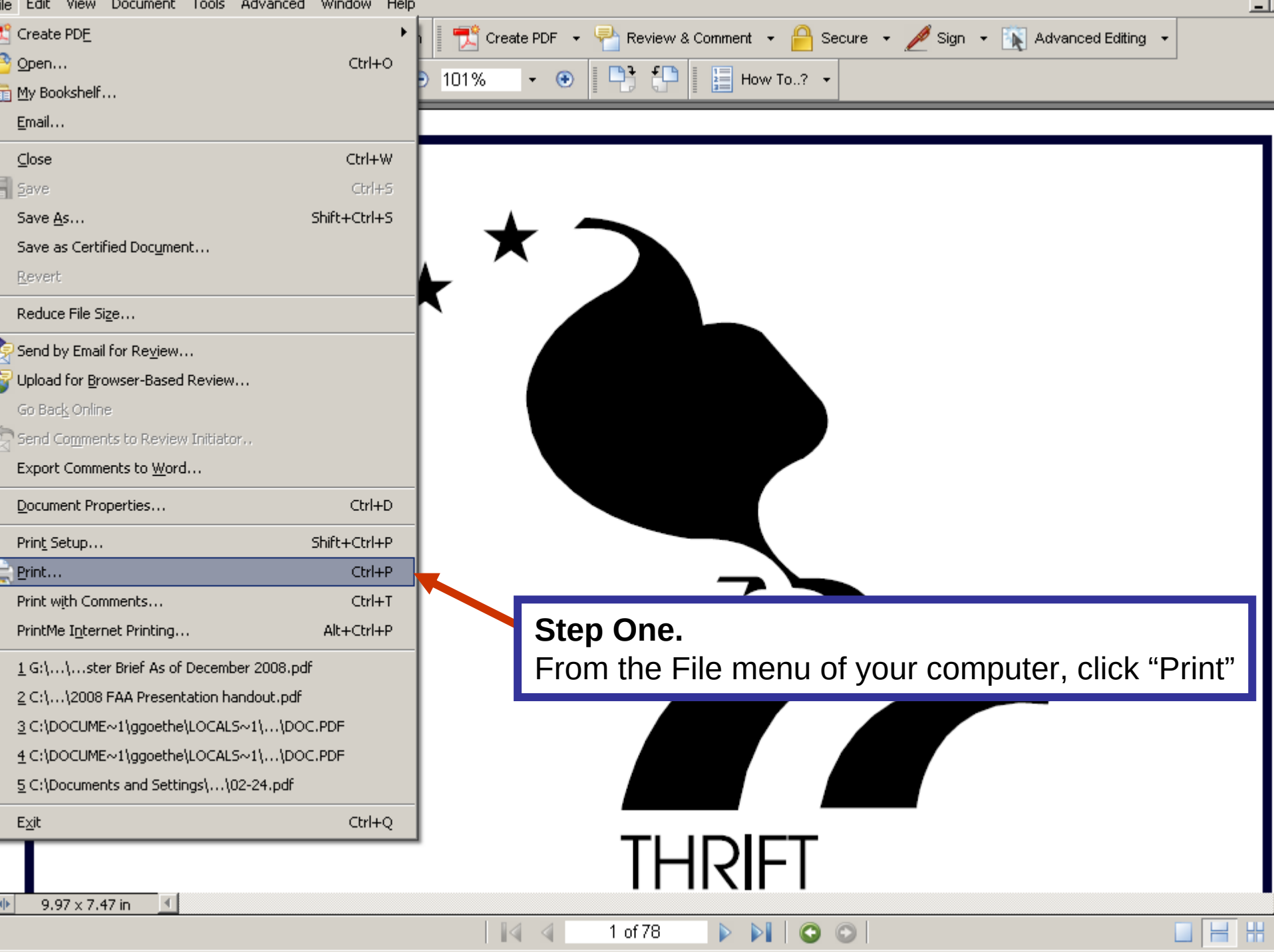
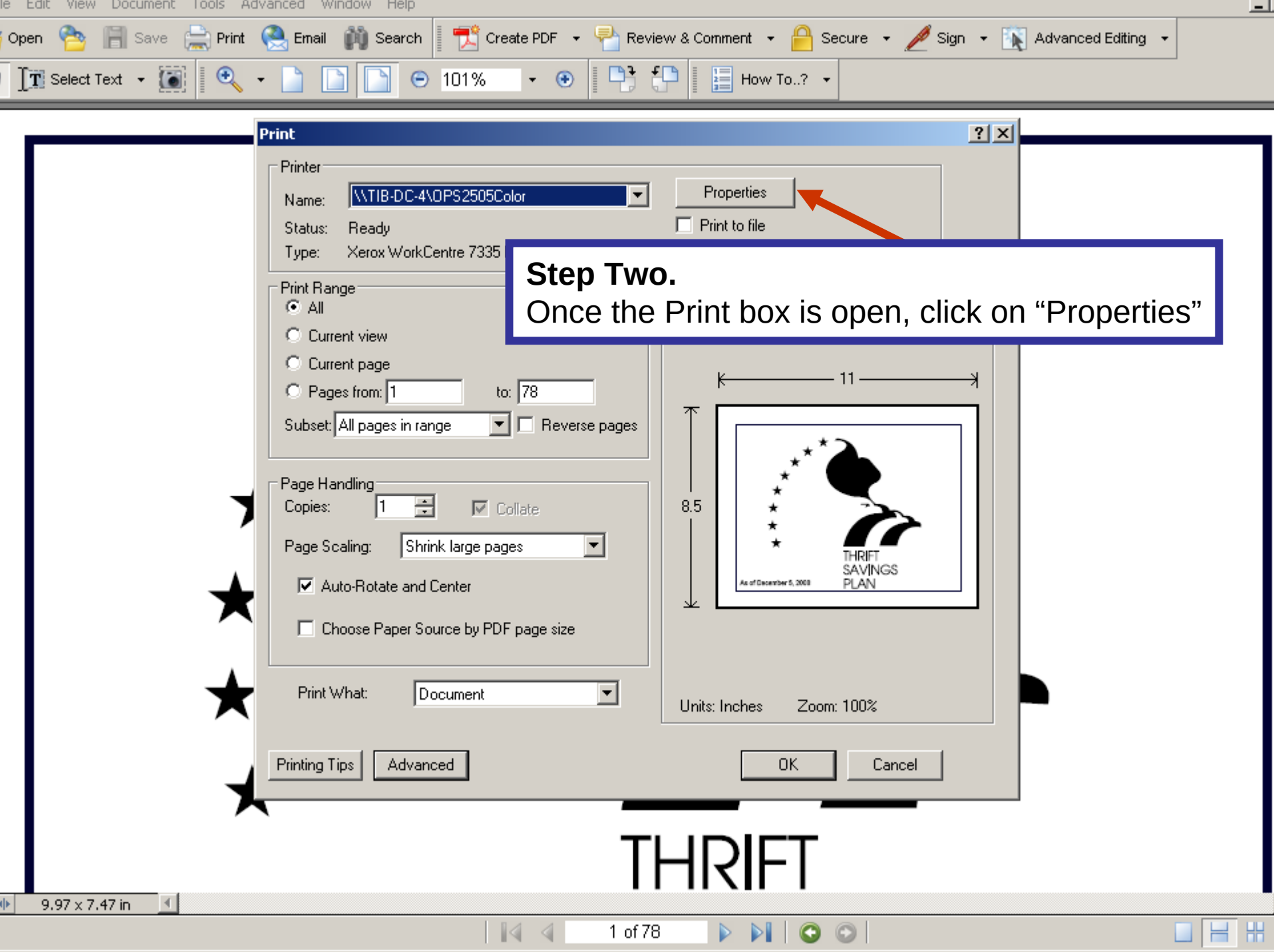
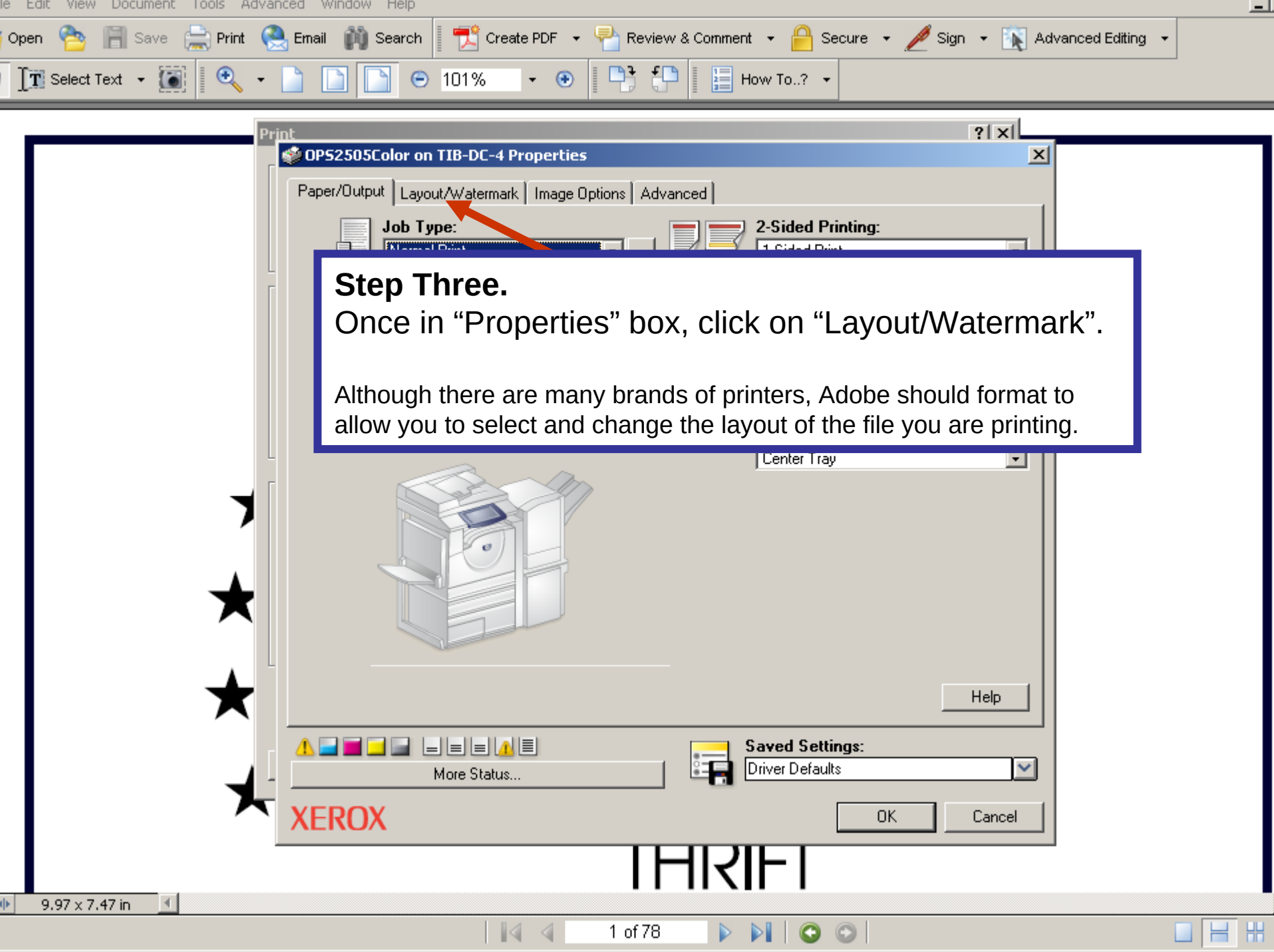
How to Print Multiple Slides per Page in Adobe





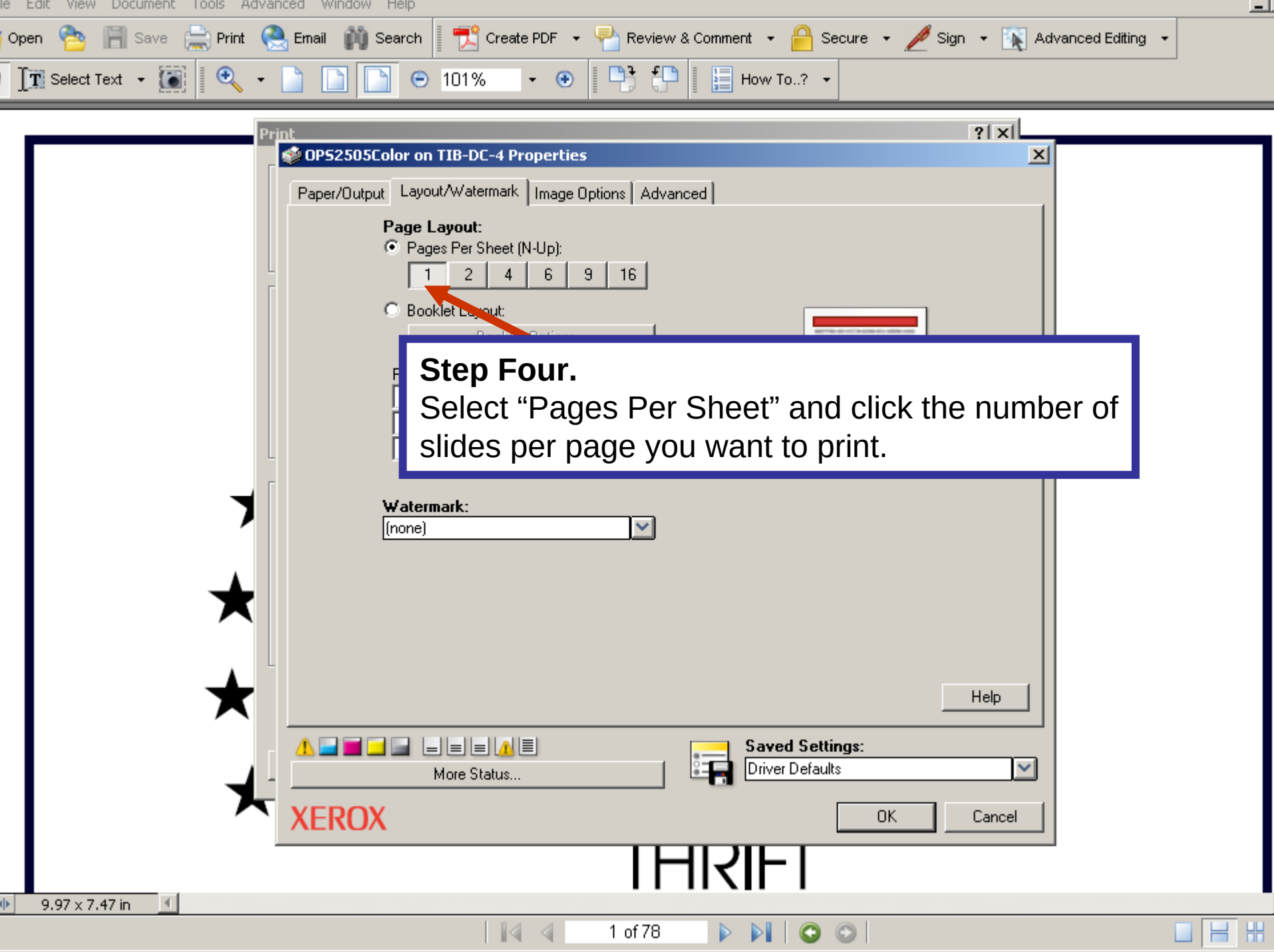
Step One.
From the File menu of your computer, click “Print”


Print
Printer
Name: \\TIB-DC-4\OPS2505Color
Properties
Status: Ready
Print to file
Type: Xerox WorkCentre 7335
Print Range
All
Current view
Current page
Pages from: 1 to: 78
Subset: All pages in range
Reverse pages
Page Handling
Copies: 1
Collate
Page Scaling: Shrink large pages
Auto-Rotate and Center
Choose Paper Source by PDF page size
Print What: Document
11
8.5
THRIFT SAVINGS PLAN
Units: Inches
Zoom: 100%
Printing Tips
Advanced
OK
Cancel
Step Two.
Once the Print box is open, click on “Properties”
THRIFT
9.97 x 7.47 in
1 of 78

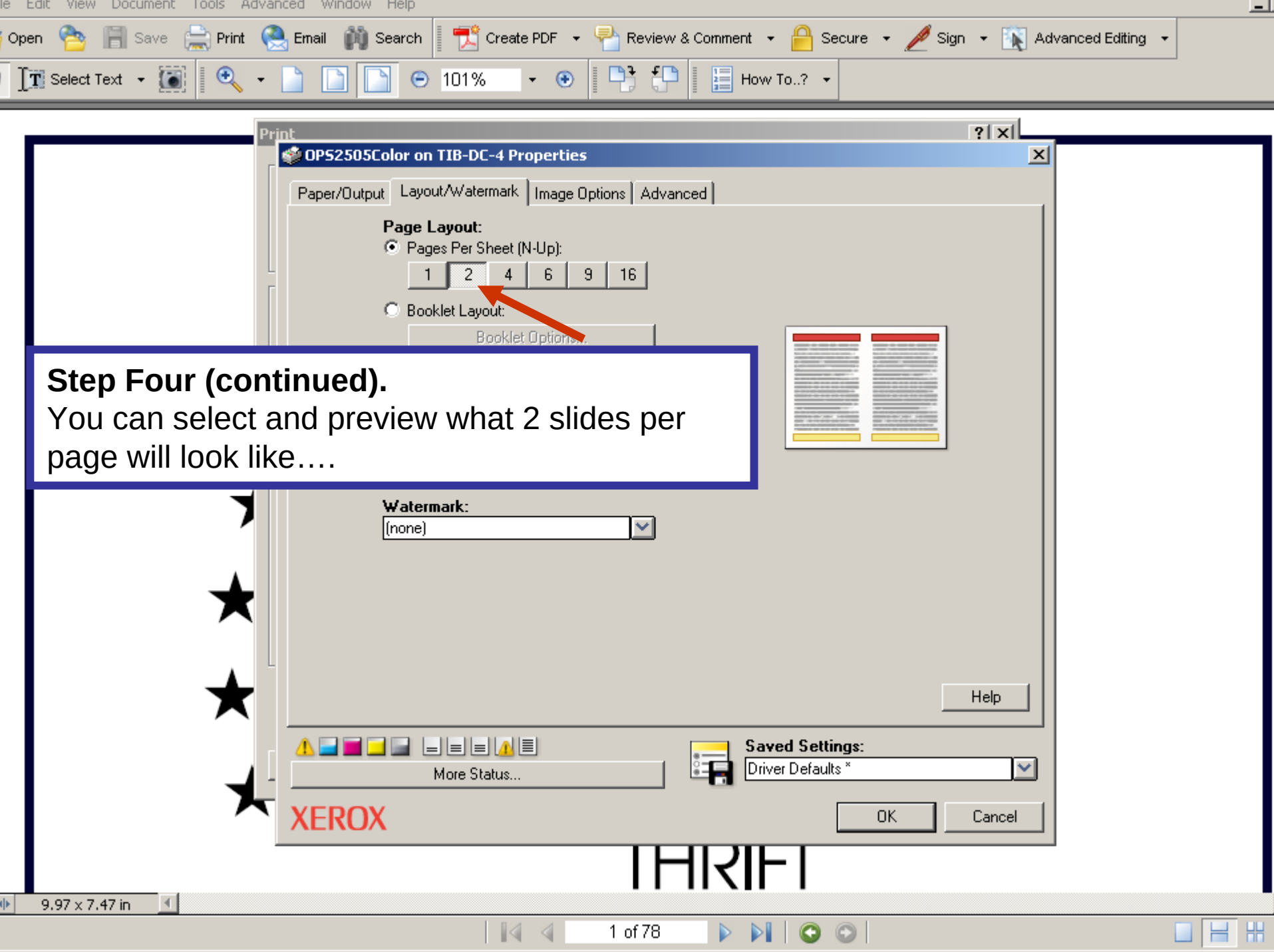


Step Three.
Once in “Properties” box, click on “Layout/Watermark”.

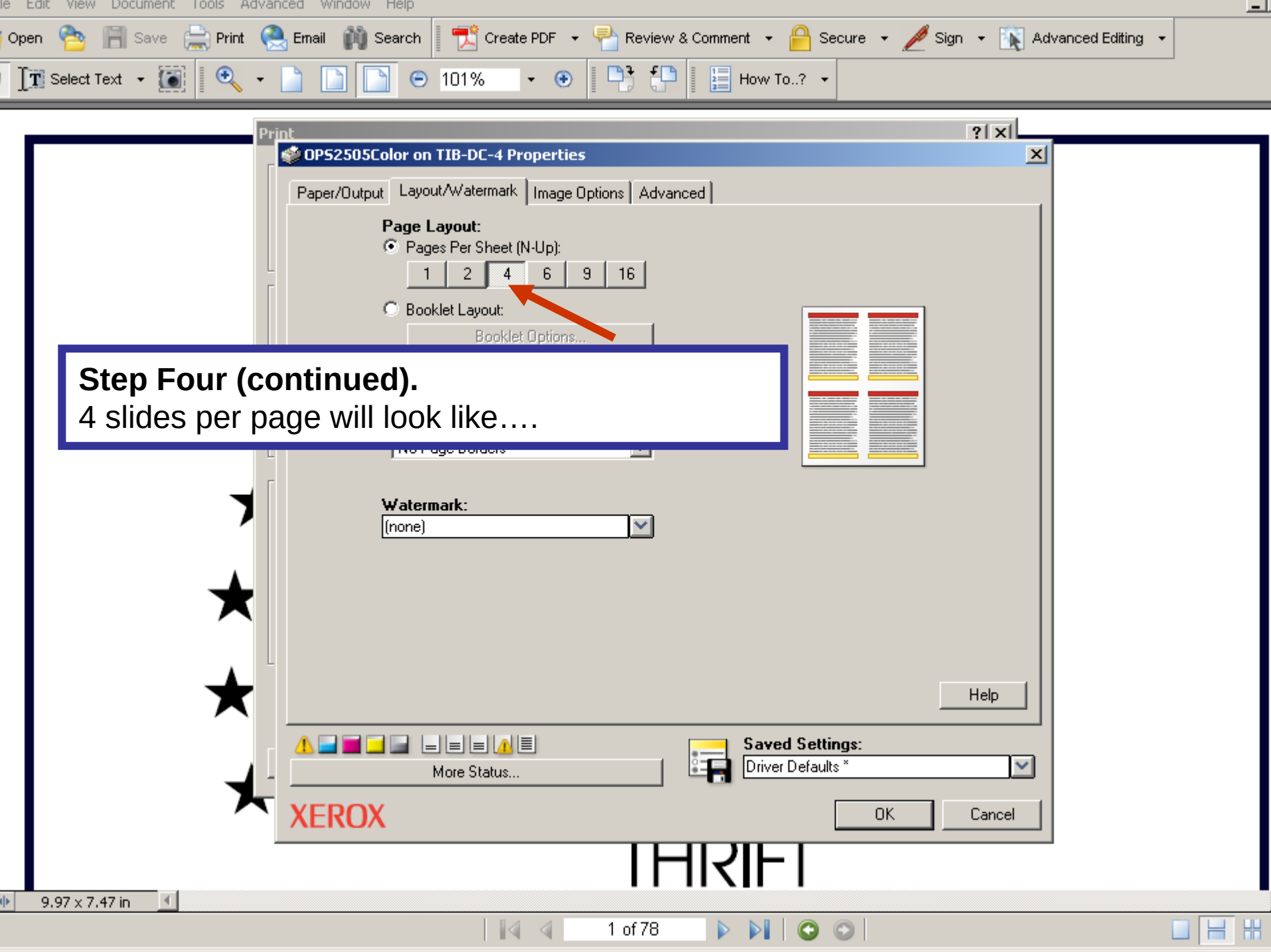
Although there are many brands of printers, Adobe should format to allow you to select and change the layout of the file you are printing.



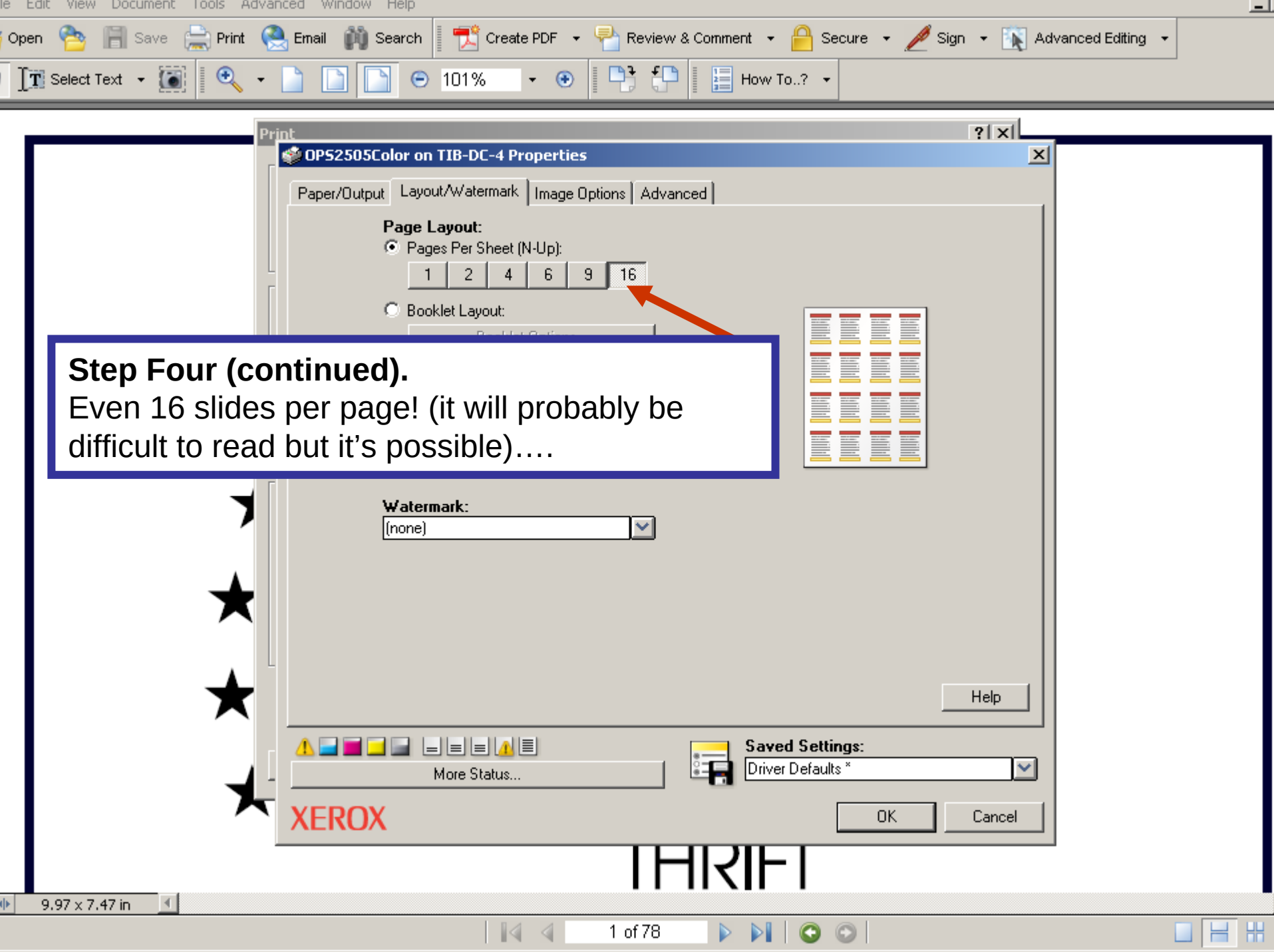
Step Four.
Select “Pages Per Sheet” and click the number of slides per page you want to print.



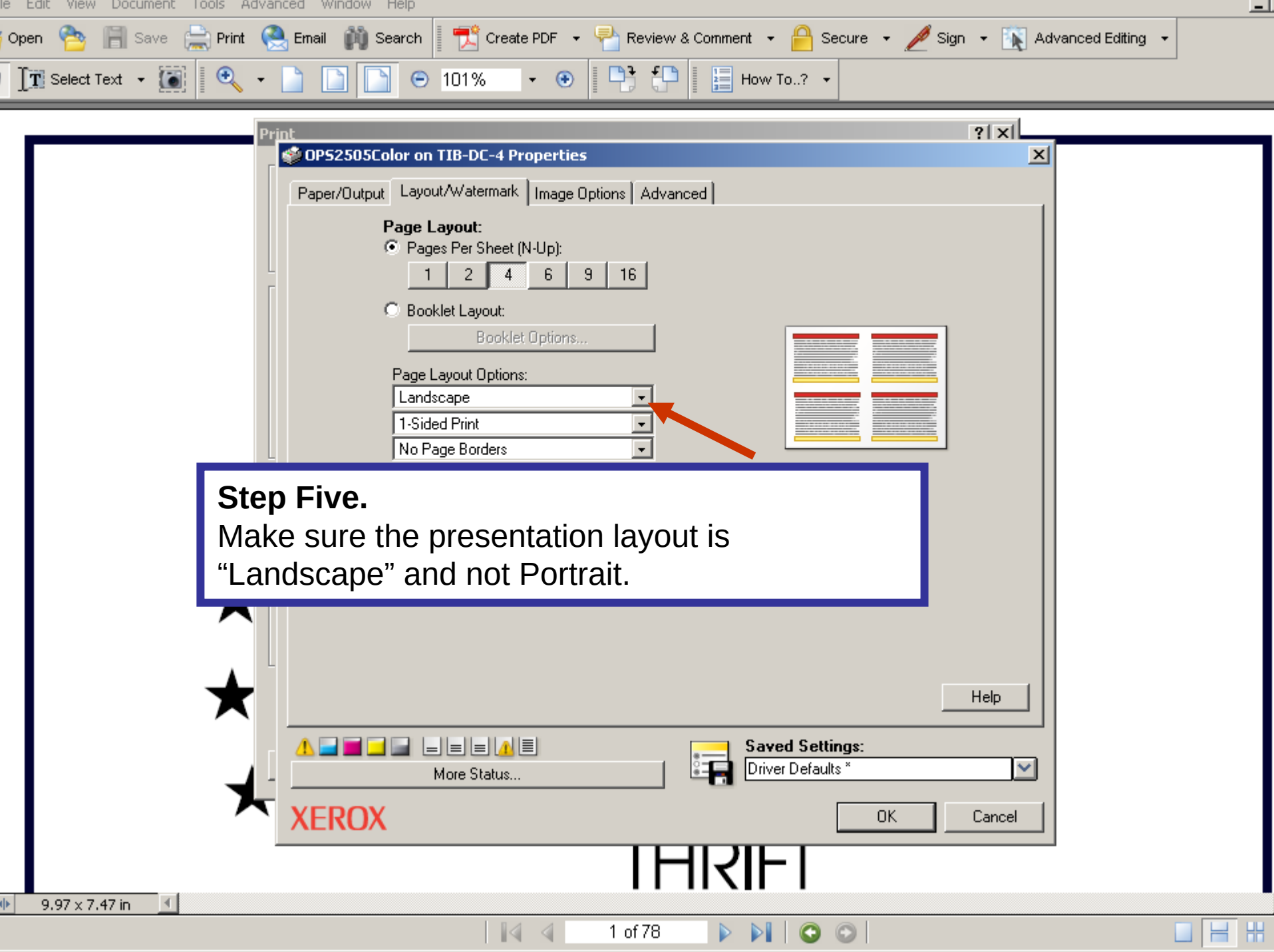
Step Four (continued).
You can select and preview what 2 slides per page will look like….



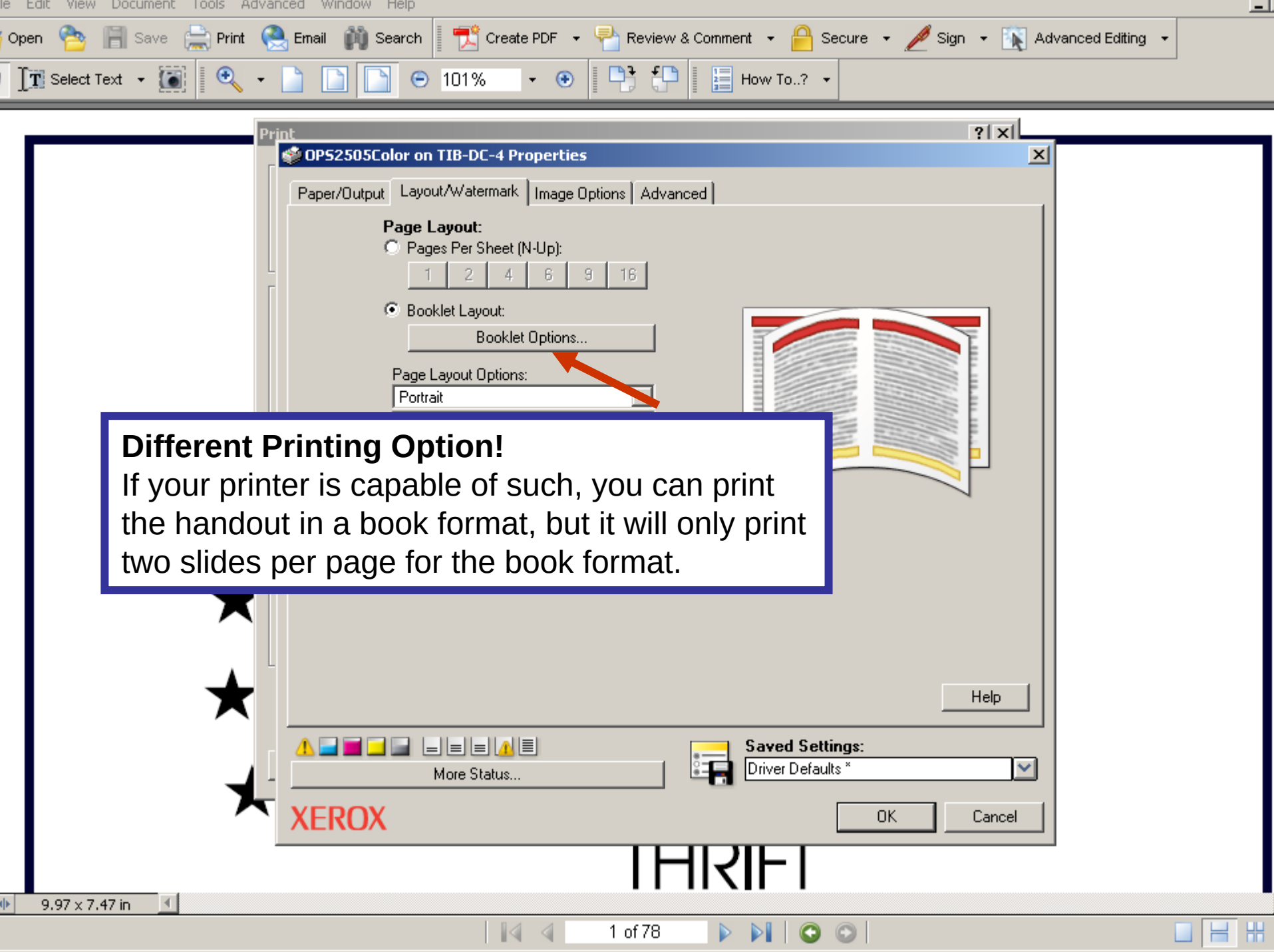
Step Four (continued).
4 slides per page will look like….



Step Four (continued).
Even 16 slides per page! (it will probably be difficult to read but it's possible)….

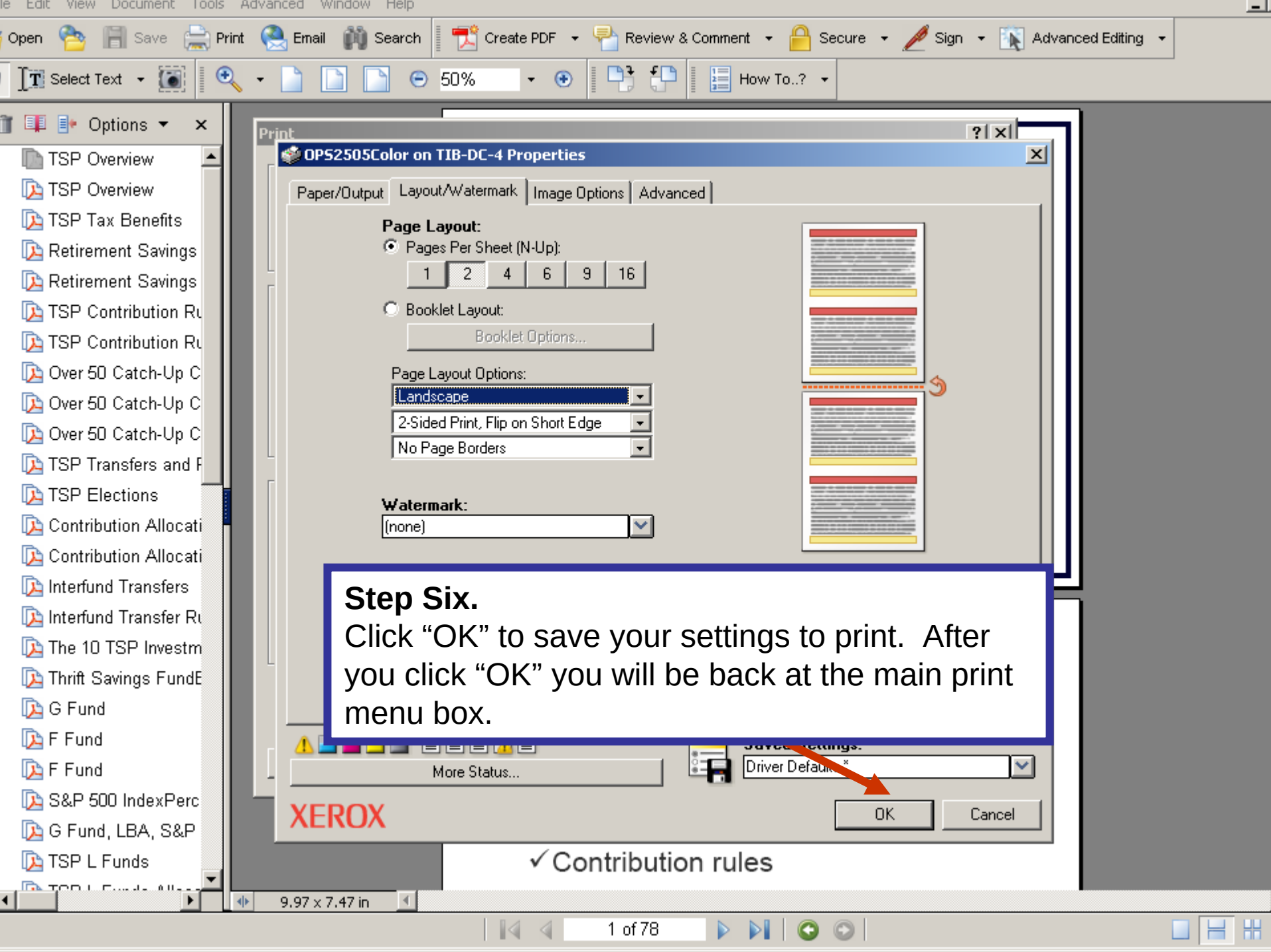


Step Five.
Make sure the presentation layout is "Landscape" and not Portrait.

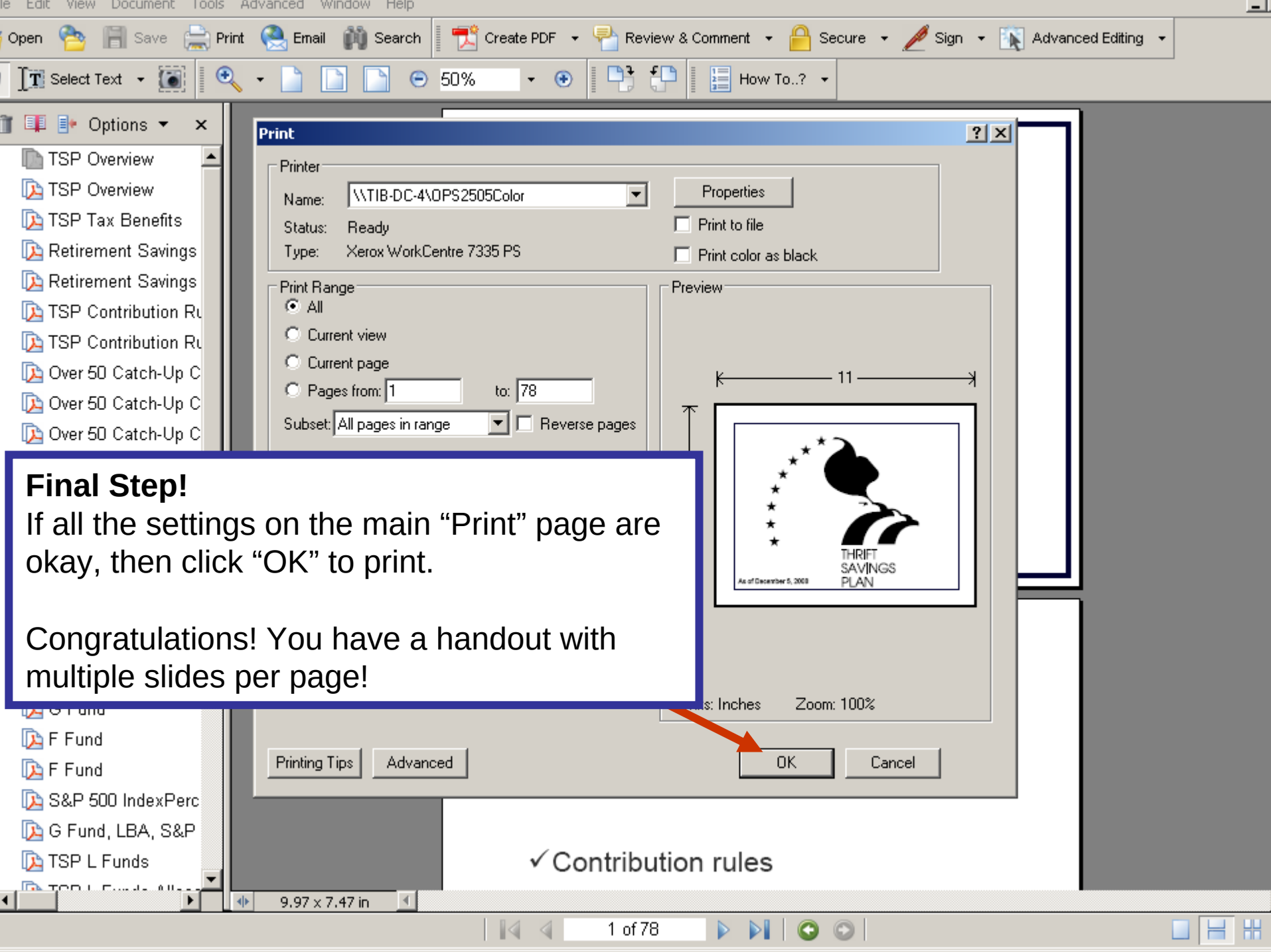


Different Printing Option!

If your printer is capable of such, you can print the handout in a book format, but it will only print two slides per page for the book format.



Step Six.
Click “OK” to save your settings to print. After you click “OK” you will be back at the main print menu box.



Final Step!

If all the settings on the main “Print” page are okay, then click “OK” to print.

Congratulations! You have a handout with multiple slides per page!