



# Federal Executive Board *of Minnesota*

Room 510 Bishop Henry Whipple Federal Building, 1 Federal Drive  
Fort Snelling, Minnesota 55111-4058  
(612) 713-7200 FAX (612) 713-7203

## Credit Card Order Form

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

City and Zip code: \_\_\_\_\_

Agency Order Reference Number (If applicable) \_\_\_\_\_

Name of Credit Card User (as it appears on card): \_\_\_\_\_

Card ( Visa, MasterCard, etc.) \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Phone number if you prefer to be called: \_\_\_\_\_

Item (s) or Event Ordered: \_\_\_\_\_

Date: If appropriate \_\_\_\_\_

Names: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount to be charged: \_\_\_\_\_

Signature of Authorizing Person: \_\_\_\_\_ Date: \_\_\_\_\_