

## MEMORANDUM

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**To:** All Department of the Interior Employees

**From:** Melinda Loftin /s/  
Designated Agency Ethics Official

**Subject:** Department of the Interior's Ethics Forum

On Thursday, June 14, 2012, at 1:30 p.m. (Eastern) the Departmental Ethics Office will host an Ethics Forum in the Sidney Yates Auditorium of the Stewart Lee Udall Main Interior Building in Washington, D.C. Many DOI employees (see below) can fulfill their annual ethics training requirement by registering for and completing the class requirements in DOI Learn. NOTE: You must register for the forum in DOI Learn before June 14.

Keith Darcy, Executive Director of the Ethics and Compliance Officer Association, will be the keynote speaker. Mr. Darcy also serves as Chairman of the Board of the Better Business Bureau Foundation, which supports the Better Business Bureau of New York. In addition, Mr. Darcy serves on the board of advisors of Deepmile Networks, a firm that provides consulting services to the U.S. intelligence community.

### How to Participate

1. Employees may participate in the Ethics Forum by attending the event in person in the Yates Auditorium at 1:30 p.m. (Eastern) on June 14, 2012.
2. Employees may participate in the Ethics Forum via the web at [www.doi.gov/Live](http://www.doi.gov/Live).
3. Employees may participate in the Ethics Forum via conference call (which will also allow you to participate in Q&A), please dial 1-888-946-7209, code 5786294. Three hundred phone lines will be available.

### How to Get Annual Ethics Training Credit

This event will fulfill annual ethics training for employees in the following bureaus:

- Office of the Secretary
- Office of the Solicitor
- National Business Center
- Bureau of Reclamation
- Bureau of Indian Affairs
- National Park Service
- Office of the Special Trustee
- Office of Surface Mining, Reclamation and Enforcement

- U.S. Fish and Wildlife Service

To receive annual ethics training credit, enroll in the class in DOI Learn BEFORE June 14, 2012, here:

<https://gm2.geolearning.com/geonext/doi/coursesummary.CourseCatalog.geo?id=97245&selectTab=Scheduled+Classes>

While informative, this event does NOT fulfill annual ethics training for employees in the following office/bureaus:

- Bureau of Ocean Energy Management
- Bureau of Safety and Environmental Enforcement
- Bureau of Land Management
- U.S. Geological Survey
- Office of Inspector General

Employees in these bureaus should contact their Deputy Ethics Counselors to find out how they can fulfill annual ethics training requirements.

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