

DEPARTMENT OF THE INTERIOR PUBLISHING COUNCIL

May 27, 2004 MEETING

MINUTES

Members Present

Lee Campbell	BLM
Kathy Bauer	BOR
Bert Simon	USGS
Jim Chase	NBC
Pat Corrigan	PAM
Debra Melton	NPS
Gina Johnson	MMS

Members Absent

Margaret Quick	OSM
Ruth Smith	BIA

Guests

Vickie Romero	BOR
---------------	-----

Status of the Charter and DM 314

The key to the approval of the charter and the DM 314 is Chapter 1 of the DM. This section spells out responsibilities for all affected organizations. Pat submitted Chapter 1 to the Office of Performance Management for review and comments. We received back from them a reformatted version of Chapter and compared it against the original document. Several discrepancies were noted. Pat will return the chapter to the Office of Performance Management along with our comments and the names of the members who were present at the meeting who approved the new draft. Once Chapter 1 is approved, the charter and the rest of the chapters will follow.

DM 314, Chapter 10, Copying

Since our last meeting we received an E mail reply noting concurrence from Jim Bradley on this Chapter. We had been awaiting Jim's approval because tied to this Chapter is the definition of copying and the waiver for copy work VS duplicating. This approval would become our base document from which future policy (Chapter 10) would follow. However, for this to happen we need a more formal concurrence from Jim Bradley. While this process was going on, several Council members expressed concern that Chapter 10 as written needed to be strengthened to prevent abuse and misuse of this new authority. Bert added a new section 10.2, Scope, and a \$500 maximum threshold to the authority. The Council reworked section 10.7 and a form for reporting copy work obtained from a commercial source that Bert developed. This form will become a DI form and will be completed and attached to the purchase card statement when copy work is purchased from a commercial source using a government purchase card. Bert will make the changes and he and/or Mark will meet formally with Jim Bradley to obtain his approval.

Sub-Committee Working on the JCP Printing and Binding Regulations Rewrite

The sub-committee met a second time with Fred Antoun, the attorney representing the Printing Industries of America (PIA). The JCP wanted to resolve the differences between the PIA and the subcommittee before they went any further with the rewrite. There was considerable back and forth discussion with Mr. Antoun's insistence that the 5,000/25,000 rule for duplicating be reduced so that the private printers could get more of the government's duplicating work. Bert recommended that instead of modifying the 5,000/25,000 rule, there be tighter constraints on the approval and acquisition of in-house duplicating and related equipment. Bert suggested the Bureau's CPPMO approve the acquisition of equipment costing up to \$25,000 and recommended GPO/JCP approval of equipment costing in excess of that amount. The subcommittee is awaiting the PIA's response to the counter proposal.

Membership List

Bert recently updated the membership list adding Debra Melton and Jim Chase but there are still some pieces of missing information. Please look over the list that Bert sent out AND the information that Mark has posted on our web site and get back to either Bert or Mark with any changes.

GAO Report on the GPO

At the end of April, the GAO released its report on the GPO. It noted that the GPO has experienced losses in three of the past five years with a net loss of \$15.8 million. The sales program has lost \$77.1 million over the same period. Several of the recommendations included:

The GPO focus its mission on information dissemination as the primary goal, rather than printing, such as by upgrading GPO Access.

GPO collect data to show customers the value that can be provided, such as through competitively priced printing and expert assistance in electronic dissemination.

To help establish itself as an information disseminator, GPO improve and extend partnerships with agencies, particularly other dissemination agencies.

They ensure that internal operations-including technology, how it conducts business with its customers, management information systems, and training-are adequate for efficient and effective management of core business functions and for service to its customers

GPO Issues

Mark reported that the new GPO customer service team concept is having some problems with its voice mail and returning calls.

The latest GPO work figures show the Denver RPPO is in the top three of RPPOs in jobs and in the top five in the cost of the jobs.

Other Issues

GSA wants to warrant agency Transportation Specialists. Eventually we should be looking at warranting Printing Specialists.

The Interagency Council on Printing and Publications will be meeting every other month during the summer months.

The Financial and Business Management System (FBMS) will interface with the E-Government initiative. This implementation will affect printing.

Next Meeting

Our next meeting is scheduled for June 24, 2004.

See you there!

Future Meeting Dates

July 22

August 26

September 23

October 28

November Open date

December 2

January 27

Agenda Items for June

Status of 314 DM, Charter, and JCP waiver.

Review of each Bureau's policy on managing reprographic equipment. We need to update DM 314, Chapter 9 Reprographics. This will be focused on at our next meeting.