

DEPARTMENT OF THE INTERIOR PUBLISHING COUNCIL

September 16, 2003 MEETING

MINUTES

Members Present

Lee Campbell BLM
Margaret Quick OSM
Kathy Bauer BOR
Gina Johnson MMS
Mark Newcastle FW&S
Bert Simon USGS
Linda Meyers NPS
Ruth Smith BIA

Members Absent

Pat Corrigan OS
Marvin Savoy NBC

Guests

Abu Abdullateef NBC

Update of Manual and Charter

The updated charter and DM 314 have been forwarded to Pat who will help work it through the system to obtain the necessary signatures.

GPO “Compact”

Lee discussed a conversation he recently had with Jim Bradley from GPO. Jim explained that the “Compact” will be just another tool available for agencies to use when placing their printing jobs. It will work similar to the Simplified Purchase Agreement that is now available for purchases under \$2,500.

Policy on the Procurement of printing Costing less than \$2,500

The Council has begun developing a policy for printing costing less than \$2,500. This could be a gray area once the Special Purchase Agreement and the “Compact” are implemented. It is important that this policy is in effect so that the procurement chiefs don’t take it upon themselves to develop a different policy.

Logo Changes

Apparently, the redesign of the bureaus logos has been dropped. Now that many of us know that there was an attempt to change the logos, we need to be sensitive to the fact that it could come up again in the future. If we are to head off any attempts to change the logs we must know as soon as possible. So, if you hear any thing be sure to bring it up.

USGS Publishing Issues Group (PIG) Workshop

The PIG workshop is scheduled for November 17, 18, and 19 in Denver. The Council has invited the Public Printer to attend and speak. We will introduce him and we will have session Monday afternoon to describe the purpose and activities of the Council. Kathy has agreed to print business cards for the Council and Burt will help with the PowerPoint presentation. Lee

will clarify with Greg the intent behind one of the breakout session entitled “Status of GPO for Printing.”

JCP #2 Reports

JCP #2 Reports are due to Lee by December 1, 2003. This report will cover the period April, 1, 2003 to September 30, 2003. Negative reports are required. This will be the first report that we have prepared that will go to Nina Hatfield for signature. It could be embarrassing for the Bureaus and the Council if the report does not contain a report from each bureau.

2004 CFRs

Kathy and Lee have agreed to coordinate the OMB CFR distribution again this year. Watch your mail for the inventory list and the submission due date.

Other Items

Take Pride in America logo and DOI Letterhead – Our letter to Nina Hatfield protesting the placement of the logo on bureau letterhead crossed in the mail with the Lynn Scarlet letter directing the use and placement. This is apparently a dead issue and points out the need to be proactive when policy issues come up that impact the Council.

Next Meeting

Our next meeting will be MONDAY, October 27. We will work out the content of our presentation. On Monday November 10, we will again meet to review the presentation.

See you there!

Agenda Items for October

Update on the USGS Publishing Issues Group Meeting - November 2003 – Denver and the preparation of the Council’s presentation
Status of 314 DM, Charter, and JCP waiver
Update on the OMB/GPO “Compact.”