



# DEPARTMENTAL OFFICES

**Overview** - The Department of the Interior's mission is to protect and provide access to our Nation's natural and cultural heritage and honor our trust responsibilities to Indian Tribes. Interior manages the Nation's public lands and minerals, its parks and wildlife refuges and western water resources, and upholds the Federal trust responsibilities to Indian Tribes. The Department also has responsibility for migratory wildlife conservation; historic preservation; endangered species protection; restoration of surface mined lands; non-defense mapping; and geological, hydrological, and biological science.

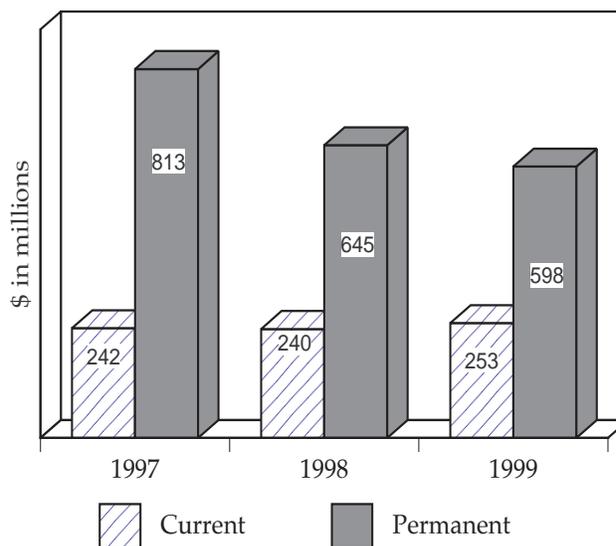
The direct support needed to accomplish the Department's mission is provided by its bureaus. The Departmental Offices, in addition to providing leadership, management, and coordination activities, provide support services used by the Bureaus to accomplish their work. These include legal services through the Solicitor's Office, the audits and investigations of the Inspector General, environmental damage assessments, administrative hearings and appeals, and aviation and air safety services. Departmental Management guides and coordinates all of the Department's administrative activities such as finance, information resources, procurement and acquisition, human resources, and budgeting.

Also included within the Departmental Offices are several other significant programs. These include the Office of Insular Affairs, which provides for all insular assistance; the Office of the Special Trustee for American Indians, which manages and discharges the Secretary's responsibilities for the \$3.0 billion in trust funds of American Indians; and the National Indian Gaming Commission, which regulates certain Indian gaming activities.

## Departmental Management

**Mission** - Departmental Management provides the executive level leadership, policy, guidance, and coordination needed to manage the diverse, complex and nationally significant programs which are the Department's responsibilities.

## Departmental Offices Funding



**Program Overview** - The Department is comprised of eight bureaus, each with a unique mission. The Department's 1999 budget includes a request of \$10.4 billion to accomplish its mission, and projects the collection of \$7.3 billion in receipts. Its 68,000 employees are geographically dispersed across the entire United States and include physical and social scientists, historians, architects, engineers, attorneys, trust officers, rangers, law enforcement officers, teachers, construction workers, and grounds-keepers. The Department will issue thousands of leases for oil and gas or geothermal exploration and development; deliver water to 31 million people; maintain and/or operate over a thousand parks, wildlife refuges and recreational areas, hosting millions of visitors; and educate over 53,000 Indian children. The Department owns over 35,000 buildings and facilities and nearly a half billion acres of land. Successfully leading such a dynamic organization, while a sizable task, is accomplished with approximately one half of one percent

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of the Department's total budget.

The majority of activities associated with Departmental Management are located in Washington, D.C. A system of field offices, located across the country, are used for work associated with environmental protection, hearings and appeals, and aircraft services.

**Budget Overview** - The 1999 budget request for Departmental Management is \$60.9 million, an increase of \$2.6 million over the amount enacted for 1998. Included in the increase is \$1.5 million to cover a net increase in uncontrollable costs, mainly changes in pay and benefits costs. Also included in the increase is a \$0.4 million base transfer that will support the Office of Planning and Performance Management which is responsible for implementing the Government Performance and Results Act in the Department. In prior years the Office was supported by the Department's bureaus and offices on a reimbursable basis. The remaining \$0.7 million will be used for several initiatives including a system to link program performance to resource levels throughout the Department, ADP and telecommunications improvements in Departmental Management, and additional preservation of some of the historic features of the main Interior building.

#### **Office of Insular Affairs**

**Mission** - The Office of Insular Affairs carries out the responsibilities of the Secretary related to four U.S. territories and three affiliated autonomous nations. The OIA mission is to assist the insular governments in achieving their political, economic and social goals. The OIA also serves as a focal point within the Administration for developing and coordinating responses to issues that arise in relations between the Federal Government and the four territorial governments.

**Program Overview** - The Insular Affairs program provides both financial and technical assistance for the four U.S. territories, which includes Guam, American Samoa, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands (CNMI), and three freely associated states, which includes the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau. The program funds, among other things, schools and education, utilities, health care, and disaster assistance. Funds are generally used for operation and maintenance, construction, and technical assistance. The Office's headquarters is in Washington, D.C. with field representatives in some insular areas. The total cost of administering the program is approximately one percent of the total 1999 budget request.

**Budget Overview** - The 1999 budget request totals \$309.7 million, including \$223.0 million in permanent appropriations. For current appropriations, the request is \$86.7 million, including \$47.0 million in discretionary appropriations and \$39.7 million in mandatory appropriations. The discretionary request represents a net decrease of \$1.0 million below the 1998 enacted level.

For 1999 a \$1.0 million increase is proposed in OIA's Brown Tree Snake Control and Eradication program. This increase signifies the growing concern of the Department and the Administration over the brown tree snake's continued destruction of Guam, and its growing threat to other areas. The Brown Tree Snake Control Plan recommends a balanced program of control and research efforts. The Department will coordinate its brown tree snake program with the efforts of other Federal, State, and insular agencies to achieve maximum compliance with the Plan to the extent possible within overall budget limitations.

The 1999 OIA request also includes programmatic reductions of \$1.2 million to the General Technical Assistance program and a \$1.0 million to the Operations and Maintenance Assistance Program. The insular areas' highest priority needs are generally addressed through mandatory funding and also through an operating grant in the case of American Samoa.

Pursuant to Section 118 of the Omnibus Appropriations Act of 1996, the OIA proposes for 1999 that the \$27.7 million in mandatory Covenant grants funding be allocated as follows: \$11.0 million for CNMI construction and \$4.6 million to Guam for impact of Compact assistance, as prescribed by law; \$10.1 million for American Samoa construction to be spent in accordance with its CIP Master Plan; and \$2.0 million for the CNMI/Federal Initiative aimed at addressing labor, immigration and law enforcement problems in the CNMI.

#### **Office of the Solicitor**

**Mission** - The Office of the Solicitor's mission is to provide quality legal services to the Secretary and the Department's offices and bureaus.

**Program Overview** - The Office's attorneys provide legal advice and counsel to assure that the Department's programs and initiatives are carried out in a manner consistent with applicable law and regulations. They prepare formal legal opinions; review draft legislation, regulations, contracts, and other documents; and provide informal legal advice in a wide variety of circumstances. In

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addition, the Office's attorneys represent the Department in administrative litigation and assist the Department of Justice with judicial litigation involving the Department. The Office's headquarters is located in Washington, D.C. and eighteen regional and field offices are located throughout the United States.

**Budget Overview** - The 1999 budget request is \$37.3 million, an increase of nearly \$1.9 million above the amount enacted for 1998. Slightly more than \$1.0 million of the increase is for uncontrollable costs. Over \$0.5 million will be used for computer information technology modernization. The remaining \$0.3 million will provide for critical legal services in the areas of Indian trust fund management and litigation, tribal resource protection and management, Federal oil and gas development and revenue enhancement, and personnel-related matters.

### **Office of Inspector General**

**Mission** - The Inspector General's mission includes auditing and investigating Departmental activities to promote economy and efficiency; detecting and preventing fraud, waste, and abuse; and keeping the Secretary and Departmental management informed of problems and deficiencies.

**Program Overview** - The Office manages, supervises, coordinates, and conducts audits and investigations relating to Departmental programs and operations; oversees contract audits; and negotiates indirect cost rates for State, local, tribal and insular area governments. The Office's headquarters is in Washington, D.C. and nine field offices are located across the United States. Additional field offices are located in Guam and the U.S. Virgin Islands.

**Budget Overview** - The 1999 budget request for the OIG is \$25.7 million, an increase of \$1.2 million above the amount enacted for 1998. The request includes an increase of almost \$1.0 million to cover increases in uncontrollable costs. Most of the remaining \$0.2 million will be used to support activities mandated by the Chief Financial Officers Act; the rest will be used to augment investigative activities.

### **Office of the Special Trustee for American Indians**

**Mission** - The Office of the Special Trustee for American Indians was authorized by the American Indian Trust Fund Management Reform Act to provide for more effective management of, and accountability for, the proper discharge of the Secretary's trust responsibilities to In-

dian Tribes and individual Indians. The Special Trustee is charged with general oversight responsibilities of Indian trust asset reform efforts Department-wide so as to ensure the establishment of policies, procedures, systems, and practices to allow the Secretary to effectively discharge his trust responsibilities. In 1996, at the direction of Congress, the responsibilities and authorities of the Special Trustee were expanded through a Secretarial Order which transferred the Office of Trust Funds Management and other financial trust services functions of the Bureau of Indians Affairs to OST. The Special Trustee now has authority over and responsibility for trust monies of Indian Tribes and individual American Indians. Additional trust functions of the Department continue to be carried out by the Bureau of Land Management, the Minerals Management Service, and BIA.

**Program Overview** - OST manages approximately \$3.0 billion of funds held in trust for Indian Tribes and individuals. The balances that have accumulated in the Indian trust funds have resulted from payments of claims and judgment awards, investment income, and revenues from 56 million acres of trust land. Revenues are derived from subsurface mineral extraction (coal, oil, gas and uranium) and timber, grazing and other surface leases. Approximately \$2.5 billion of the funds are held for approximately 300 Tribes. The balance of approximately \$0.5 billion is held on behalf of individual Indians in over 300,000 accounts.

**Budget Overview** - The 1999 request for OST is \$42.0 million, an \$8.1 million increase over the 1998 enacted level of \$33.9 million. The Special Trustee submitted his Comprehensive Strategic Plan to the Administration and the Congress in April 1997. In August, the Secretary agreed to implement certain aspects of the Special Trustee's strategic plan, namely data cleanup, elimination of trust asset processing backlogs, and revamping trust management systems. These reforms are being implemented in a coordinated fashion with affected Bureaus under the oversight of the Office of the Special Trustee.

A total of \$40.3 million is requested for Program Operations, Support, and Improvements, an increase of \$8.1 million over the 1998 level. Of this amount \$17.7 million will be available for continued implementation of Indian trust management improvements, an increase of \$4.4 million over 1998. In January 1998, OST commenced an 18 month contract to standardize and verify the data housed in the current individual Indian money account system and issued a solicitation for a commercial off-the-shelf trust fund accounting system. These two efforts will contribute to ensuring that funds are properly accounted for once collected. However, additional components of a

comprehensive trust asset and accounting management system are required to help ensure that all revenues due beneficiaries are collected and collected in a timely manner and that underlying trust assets are managed prudently and consistently in the best interest of the beneficiaries. In 1998, OST will lead inter-bureau efforts to prepare for the 1999 pilot and implementation of these additional systems components which should include the following subsystems: real property/lease management, billing and accounts receivable, and collection.

The 1999 request also includes a \$2.8 million increase to fund settlement and litigation support necessary for ongoing litigation and the first phase of the Department's

proposed tribal trust fund settlement legislation.

### National Indian Gaming Commission

**Mission** - The National Indian Gaming Commission is an independent agency authorized by the Indian Gaming Regulatory Act (Public Law 100-497). The Commission regulates and monitors class II gaming (such as bingo and other small games of chance) conducted on Indian lands.

**Budget Overview** - No direct appropriation is requested in 1999 for NIGC. Beginning in 1999, all of the Commission's activities will be financed with funds collected from fees.

## SUMMARY OF BUREAU APPROPRIATIONS (all dollar amounts in thousands)

Comparison of 1999 Request with 1998 Enacted:

	1998 Enacted		1999 Request		Change From 1998	
	FTE	Amount	FTE	Amount	FTE	Amount
<b>Appropriations</b>						
Departmental Management .....	404	58,286	409	60,871	+5	+2,585
Assistance to Territories .....	30	67,514	30	66,275	0	-1,239
Compact of Free Association .....	0	20,545	0	20,445	0	-100
Office of the Solicitor .....	328	35,443	334	37,304	+6	+1,861
Office of Inspector General .....	270	24,500	270	25,684	0	+1,184
Office of Special Trustee for American Indians ....	310	33,907	340	42,000	+30	+8,093
National Indian Gaming Commission .....	13	1,000	0	0	-13	-1,000
Subtotal, Appropriations .....	1,355	241,195	1,383	252,579	+28	+11,384
<b>Permanents and Other Accounts</b>						
Working Capital Fund .....	260	0	260	0	0	0
Payments to U.S. Territories, Fiscal Assistance .....	0	89,000	0	98,349	0	+9,349
Compact of Free Association .....	0	127,470	0	124,664	0	-2,806
Everglades Restoration .....	0	0	0	1,000	0	+1,000
Office of Special Trustee Misc Perm Accounts .....	0	23,278	0	23,282	0	+4
Office of Special Trustee Misc Trust Funds .....	0	364,903	0	350,240	0	-14,663
OST- Cooperative Fund (Papago) .....	0	1,032	0	781	0	-251
OST - Payment to Tribe, Lower Brule Trust Fund .....	0	39,000	0	0	0	-39,000
Allocation Account .....	24	0	24	0	0	0
Reimbursements - Departmental Management ....	89	0	84	0	-5	0
Reimbursements - Interior Franchise Fund .....	3	0	3	0	0	0
Reimbursements - Office of the Solicitor .....	26	0	26	0	0	0
Reimbursements - Office of Inspector General .....	0	0	0	0	0	0
Reimbursements - Indian Gaming Commission ...	67	0	100	0	+33	0
Subtotal, Permanents and Other Accounts .....	469	644,683	497	598,316	+28	-46,367
<b>TOTAL, DEPARTMENTAL OFFICES .....</b>	<b>1,824</b>	<b>885,878</b>	<b>1,880</b>	<b>850,895</b>	<b>+56</b>	<b>-34,983</b>

**HIGHLIGHTS OF BUDGET CHANGES**  
**By Appropriation Activity/Subactivity**

**APPROPRIATION: Departmental Management - Salaries and Expenses**

	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
Departmental Direction .....	10,295	11,212	11,579	+367
Management and Coordination .....	20,655	20,834	22,358	+1,524
Hearings and Appeals .....	6,876	6,958	7,213	+255
Central Services .....	19,807	18,196	18,910	+714
USBM Workers Comp/Unemployment .....	1,653	1,086	811	-275
<b>TOTAL APPROPRIATION .....</b>	<b>59,286</b>	<b>58,286</b>	<b>60,871</b>	<b>+2,585</b>

***Highlights of Budget Changes***

	<u>Amount</u>
Uncontrollable Cost Net Increases/Transfers	[+1,860]
Management and Coordination	+350
Under the Government Performance and Results Act the Department has a need to collect, analyze and report performance information. Funding is requested to allow evaluation, including testing, of support systems capable of meeting the Department's needs.	
Central Services	+375
ADP and telecommunications improvements and historic preservation in the main Interior building.	

**APPROPRIATION: Priority Land Acquisitions, Land Exchanges, and Maintenance**

	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
TOTAL APPROPRIATION [non-add] ...	0	[532,000]	0	[-532,000]

**APPROPRIATION: Assistance to Territories**

	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
American Samoa				
Operations Grants .....	23,046	23,054	23,054	0
Northern Marianas .....				
Covenant Grants (Mandatory) .....	27,720	27,720	27,720	0
Territorial Assistance				
Office of Territorial Affairs .....	3,849	3,849	3,849	0
Technical Assistance .....	6,200	6,500	5,261	-1,239
Maintenance Assistance Fund .....	2,320	3,300	2,300	-1,000
Brown Tree Snake .....	595	1,600	2,600	+1,000
Insular Management Controls .....	1,458	1,491	1,491	0
Subtotal, Territorial Assistance .....	14,422	16,740	15,501	-1,239
<b>TOTAL APPROPRIATION .....</b>	<b>65,188</b>	<b>67,514</b>	<b>66,275</b>	<b>-1,239</b>

**Highlights of Budget Changes**

	<u>Amount</u>
Uncontrollable Cost Net Increases (non-add)	[0]
Brown Tree Snake Control	+1,000
<p>The proposed increase will enable the Department, working in cooperation with other Federal and State agencies, to more fully fund the Brown Tree Snake Control Plan.</p>	
General Technical Assistance	-1,239
Operations and Maintenance Assistance Program	-1,000
<p>The proposed decreases for both of these programs will be made possible by improved planning processes and resulting program efficiencies which will enable OIA to more effectively identify highest priority program needs.</p>	

**APPROPRIATION: Compact of Free Association**

	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
Compact of Free Association .....	6,964	7,354	7,354	0
Mandatory Payments .....	13,500	12,000	12,000	0
Enewetak Support .....	1,091	1,191	1,091	-100
Rongelap Atoll Resettlement .....	1,983	0	0	0
TOTAL APPROPRIATION .....	23,538	20,545	20,445	-100

**Highlights of Budget Changes**

	<u>Amount</u>
Enewetak Food Support	-100
<p>The budget request reduces the 1998 Congressional increase. The Office of Insular Affairs will reevaluate program funding requirements upon completion and review of a study of the nutritional needs of the Enewetakese.</p>	

**APPROPRIATION: Office of the Solicitor**

	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
Legal Services .....	29,925	30,023	31,304	+1,281
General Administration .....	5,518	5,420	6,000	+580
TOTAL APPROPRIATION .....	35,443	35,443	37,304	+1,861

**Highlights of Budget Changes**

	<u>Amount</u>
Uncontrollable Cost Net Increases	[+1,021]
Legal services	+320
<p>For critical legal services in the areas of Indian trust fund management and litigation, tribal resource protection and management, Federal oil and gas development and revenue enhancement, and personnel-related matters.</p>	
Legal services and General Administration	+520
<p>Replacement of obsolete hardware and software for use in automated legal research, LANs, electronic mail, and document processing.</p>	

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**APPROPRIATION:Office of the Inspector General**

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	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
Audit .....	14,320	14,363	15,053	+690
Investigations .....	4,641	4,653	4,859	+206
Policy & Management .....	5,478	5,484	5,772	+288
TOTAL APPROPRIATION .....	24,439	24,500	25,684	+1,184

**Highlights of Budget Changes**

	<u>Amount</u>
Uncontrollable Cost Net Increases	[+986]
Audits	+152
The OIG will place increased emphasis on activities mandated by the Chief Financial Officers Act and the Federal Financial Management Improvement Act.	
Investigations	+46
Additional emphasis on Affirmative Civil Enforcement and white collar crime will be undertaken.	

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**APPROPRIATION:Office of Special Trustee for American Indians**

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	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
Federal Trust Programs				
Executive Direction .....	1,626	1,626	1,654	+28
Program Ops, Supp and Improvements	30,500	32,281	40,346	+8,065
Net Transfers .....	1,994	0	0	0
TOTAL APPROPRIATION .....	34,120	33,907	42,000	+8,093

**Highlights of Budget Changes**

	<u>Amount</u>
Uncontrollable Cost Net Increases	[+585]
Program Operations, Support, and Improvements	+8,065
Additional resources are requested primarily for the Trust Management Improvement Project (+\$4,409); and for ongoing litigation and Phase One of the Department's proposed tribal trust fund settlement legislation (+\$2,833).	

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**APPROPRIATION:National Indian Gaming Commission**

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	<u>1997 Actual</u>	<u>1998 Enacted</u>	<u>1999 Request</u>	<u>Change from 1998 Enacted</u>
TOTAL APPROPRIATION .....	1,000	1,000	0	-1,000

**Highlights of Budget Changes**

All of the Commission's activities will be financed with funds collected from fees.