

INDIAN AFFAIRS DIRECTIVES TRANSMITTAL SHEET

(modified DI-416)

DOCUMENT IDENTIFICATION NUMBER NPM-HR-7	SUBJECT Compensatory Time Off for Travel	RELEASE NUMBER #83
FOR FURTHER INFORMATION Office of Human Resources		DATE March 30, 2006

EXPLANATION OF MATERIAL TRANSMITTED:

This memorandum describes the policies and procedures employees must follow in order to request and use compensatory time off earned while in travel status.

/s/ Debbie L. Clark

Debbie L. Clark
Deputy Assistant Secretary - Management

FILING INSTRUCTIONS:

Remove: None

Insert: NPM-HR-7 (New)